

3341-3-85 Student Location Policy.

Applicability	All University Units
Responsible Office	Office of the Provost
Responsible Administrator	Director of Institutional Effectiveness

(A) Policy Statement and Purpose

This policy is to determine the state in which a student is located as required by 34 CFR § 668.43(c)(3). The Office of the Provost will use a student's location as determined by this policy to make any general educational program disclosures required by 34 CFR § 668.43(a)(5)(v) and any individual educational program disclosures required by 34 CFR § 668.43(c)(1) and (2). Other university policies that determine Ohio residency for other purposes are not superseded by this policy.

This policy will be applied consistently to all Bowling Green State University (BGSU) students.

(B) Policy Scope

This policy applies to BGSU students in all modalities, including but not limited to students who are enrolled in online courses and/or programs, synchronous and asynchronous online courses, hybrid courses, or face-to-face courses.

(C) Definitions

- (1) **Current Student:** A student who has been admitted in a BGSU educational program and is currently enrolled in at least one course.
- (2) **Prospective Student:** A student who has applied for admission into a BGSU educational program but who is not yet enrolled in a course.

- (3) State: Any of the 50 states, the District of Columbia, or other U.S. jurisdiction (i.e., territories).
- (4) Student: This term includes current and prospective students.

(D) Policy

For purposes of this policy, a student's location is the State where the student resides and is based on the address in the BGSU's system of record as outlined in this policy. The student location designation will remain in effect unless and until a student changes the U.S. State or territory listed in the student's address within BGSU's campus management system. Students will be regularly asked to review and update their addresses.

(1) Location of current students:

For current students enrolled in a face-to-face program, their location will be determined using the student's residence hall address entered in BGSU's system of record. If the student does not have a residence hall address, their location will be determined using the mailing address, and if no mailing address, then using their home address.

For current students enrolled in an online program, their location will be determined by using their home address entered in BGSU's system of record. If their home address does not include a U.S. state or territory (e.g., students living outside the United States), their location will be considered the state of Ohio.

(2) Location of prospective students:

For prospective students, their location will be determined using their home address entered in BGSU's system of record at the time the student applied for admission.

For prospective students whose home address does not include a U.S. state or territory (e.g., students living outside the United States), their location will be considered the state of Ohio.

Equity Impact Statement: The policy has been assessed for adverse differential impact on members of one or more protected groups.

Registered Date: August 19, 2024