

**3341-3-56 Student Appeals – Undergraduate.**

Applicability	All University units – Undergraduate Students
Responsible Office	Office of the Provost
Responsible Administrator	University Registrar

**(A) Policy Statement and Purpose**

This university policy is part of the Undergraduate Catalog. The Undergraduate Catalog provides university academic policies and information about program requirements. The Undergraduate Catalog is updated each semester and can be found at <http://www.bgsu.edu/catalog/academic-policies.html>. Colleges and departments may have additional or more specific requirements or policies that relate to an individual program. Students are advised to become familiar with the Undergraduate Catalog as well as specific requirements and policies related to their degree program.

**(B) Policy**

Appeals for waivers or substitutions of requirements are processed through the student's college office and may require consultations, recommendations, or approvals from other offices. Substitutions in the major, for example, require a recommendation from the department that teaches that major. Substitutions in the minor require approval from the department or college that teaches that minor, even if it is not in the college of the student's major.

Registered Date: March 24, 2015