

## IACUC POLICY AND PROCEDURE STATEMENT

**Policy/Procedure:** Euthanasia Certification Procedures

**Policy/Procedure ID:** 08-12-001

**Effective:** December 11, 2008

**Revised:** October 15, 2014

Investigators must be certified in the euthanasia method approved in their active animal use protocol(s). Other laboratory personnel who are listed on an active protocol as performing the euthanasia procedure, must be trained in the appropriate method (as indicated in the protocol) prior to performing the work.

Training may be administered through two different avenues: the UAF Director (or designee), or by a Certified Euthanasia Trainer (CET). To set the training up through the UAF, the UAF Director can be contacted by phone or e-mail to set up the training session.

A Certified Euthanasia Trainer (CET) is an Investigator who wishes to conduct euthanasia training with laboratory personnel. If an Investigator wishes to become a CET, they must express this to the UAF Director. A “train-the-trainer” session will be set up between the UAF and the Investigator for this purpose. After this session, the Investigator will be considered a CET, which will be recorded with the UAF and the ORC. The CET may be contacted directly for training, and can set up euthanasia sessions with lab personnel at their convenience.

The trainee must be trained in all methods of euthanasia that are listed within the approved protocol. The trainee should also demonstrate that they understand the procedure after the training session is complete (either by verbally describing the proper procedure or performing the procedure if there are animals available).

After a training session, the trainee is considered “certified”. This certification is maintained by the UAF Director is maintained in a secure database. If the UAF administers the training session, the ORC, Investigator and trainee will receive an e-mail from the UAF Director regarding the satisfactory completion of training. If the CET performs the training, he/she shall notify the UAF Director via e-mail of the date and type of training, along with the applicable protocol number. The UAF Director will record this information in the database, and notify the ORC.

Investigators are responsible for assuring that all their personnel carrying out euthanasia are properly trained in the method approved in the protocol.