

Supplier Profile Update Instructions

1. Click Register Now

Supplier Invitation for Bowling Green State University

Dear Bamboozled,

Bowling Green State University has invited you to register as a potential supplier.

Becoming a Bowling Green State University network supplier is free, easy and it only takes a few minutes to join. By selecting the "Register Now" button below, you will be routed to a secure website to complete the registration process. Upon successful completion of your registration, you will have access to your secure portal where you can add additional details about your organization, invite colleagues to become users in your site, and more.



Register Now

Thank You,

Bowling Green State University

If you have any technical questions, please contact Renae Jackson Procure to Pay Analyst at rmjacks@bgsu.edu or +1 419-372-8411 for assistance and identify yourself as registering in the Bowling Green State University Supplier Network.

2. Read welcome information and instructions. Click Continue with Registration



[Registration Checklist](#)

[Registration FAQ](#)

[Registration Tutorial](#)

Welcome to Supplier Registration

English

BGSU is excited to begin working with you, but it is necessary to collect some important information first.

Before you begin, please review these helpful tips to make this process as efficient as possible for yourself.

The following information will be requested during the registration process:

- Your legal name, phone, and email
- W-9
- Tax ID or SSN
- Any addresses that are associated with transactions/payments
- Bank Account information (for Direct Deposit payments)
- Contact information of key representatives for your business

The following information will also be needed for Independent Contractors:

- Contact information for the BGSU individual that is requesting your services/products
- Dates of service of your agreement, if applicable

For Award Winners: Where it asks for Legal Company Name, enter "Last Name, First Name" (For example: Falcon, Freddie)

More helpful hints for ALL:

Make sure to fill out the information as completely and accurately as possible. You will be asked to certify at the end of the registration.

Make sure to fill out all items that are notated with (*) as these are required.

We are here to help you through this onboarding process!

For technical assistance, please reach out to our **vendor support team** at: 1-800-233-1121.

For specific questions regarding BGSU requirements, please reach out to BGSU Purchasing at purchasing@bgsu.edu or 419-372-8411.

Continue With Registration

3. Fill in all fields

BGSU BOWLING GREEN STATE UNIVERSITY

Supplier Registration [Registration Tutorial](#) English

As you go through the additional registration pages, provide as much information about your company as possible, even if it's not required. The additional information you enter will help BGSU include your company appropriately in bids for goods and services.

Your Contact Info

John Smith
First Name Last Name

Title

Phone Number ext.

International phone numbers must begin with +

EDT/EST - Eastern Standard Time (US/Eastern)

Preferred Time Zone

4. Confirm your e-mail address.

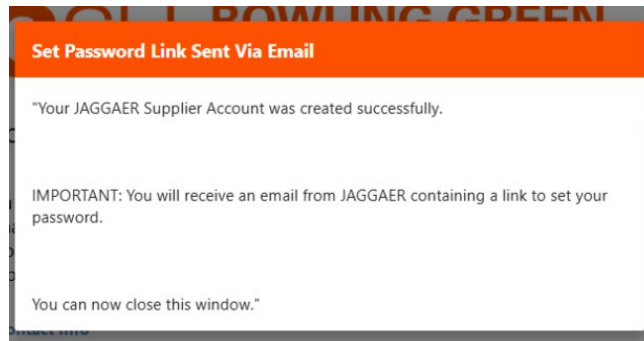
Your Login

You are creating a JAGGAER One Login account. Once the account is created, you will be able to use this to access all JAGGAER applications using the same credentials. If you already have an account, please provide the details below.

kmarti+21century@bgsu.edu
Email

Confirm Email

5. A message will pop up stating your account has been created and that a link has been sent to your e-mail to set your password.



- Below is an example of what the e-mail will look like that you will receive.

Dear Kristina Rhine,

Your existing JAGGAER supplier account has been automatically upgraded to provide you and your customers with more protection.

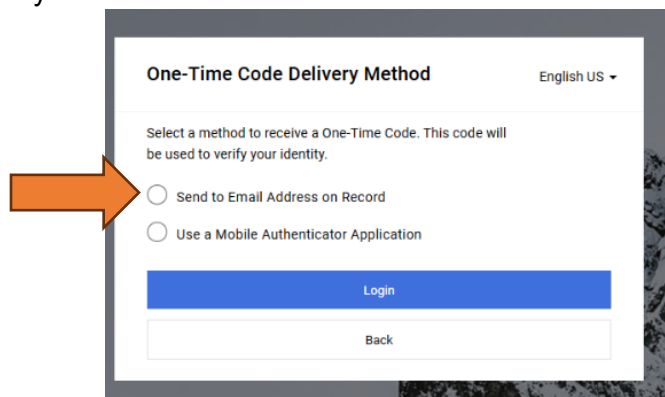
As part of this upgrade, you need to provide a new password for your supplier account. Please follow this link to change your password within the next 72 hours:

[Change supplier account password](#).

JAGGAER is a leading provider of digital procurement software and solutions, and the procurement platform of choice for your customer(s). To learn more, visit <https://www.jaggaer.com/>.

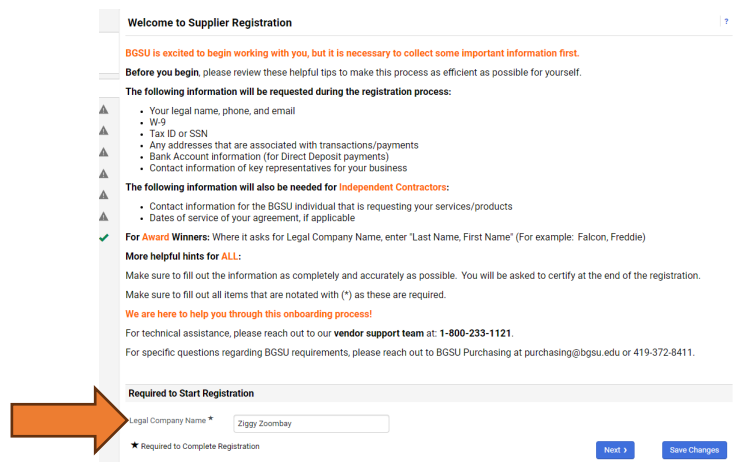
If you are having issues with your JAGGAER account, please contact JAGGAER Global Customer Care via the following web form: <https://www.jaggaer.com/submit-supplier-support-request/>

6. Once you create your password, a box will pop up regarding sending a one-time code. Select **“Send to e-mail address on record”** and then a verification code will be e-mailed to you.



The screenshot shows a web form titled "One-Time Code Delivery Method" with a language dropdown set to "English US". Below the title, there is a instruction: "Select a method to receive a One-Time Code. This code will be used to verify your identity." There are two radio button options: "Send to Email Address on Record" and "Use a Mobile Authenticator Application". An orange arrow points to the first option. At the bottom of the form, there are two buttons: "Login" (in a blue box) and "Back" (in a white box).

7. Your **Legal Company Name** should auto populate at the bottom of the screen. Click **Save Changes** and **Next**.



The screenshot shows a "Welcome to Supplier Registration" page. It contains several sections of text and a list of requirements. At the bottom, there is a section titled "Required to Start Registration" with a form field for "Legal Company Name" containing the text "Ziggy Zoombay". An orange arrow points to this field. Below the field is a note: "★ Required to Complete Registration". At the bottom right of the page, there are two buttons: "Next" and "Save Changes".

Company Overview

8. Fill in the following information as it pertains to your business set-up. Descriptions of each field are at the top to assist you with filling this section out.

- If you need to change your tax ID Number, **DO NOT** go any further. You will need to reach out to Purchasing at purchasing@bgsu.edu or 419-372-8411.

Click **Save Changes** and then **Next**.

Company Overview

- **Country of Origin:** select the country that your business is originated in.
- **Legal Structure:** classification for tax purposes.
- **Tax ID Number:** No spaces or no dashes, correct format is XXXXXXXXX
- **Are you EXEMPT from backup withholding?**
 - If **Yes** is selected, it indicates that you **ARE NOT** subject to backup withholding.
 - If **No** is selected, it indicates that you **ARE** subject to backup withholding per the IRS.
 - For further clarification, please consult your W-9, Section 1.
 - A general template with IRS explanation can be found here: [IRS W-9 form](#).
- **Country of Incorporation:** select the country that your business is legally formed (for entities)
- **Country of Citizenship:** select the country of the individual's citizenship (for individuals)

Doing Business As (DBA)

Country of Origin

Legal Structure

Tax ID Number

Are you exempt from backup withholding? Yes No

Website

Additional Questions



Country of Incorporation

* Required to Complete Registration

[Previous](#) [Next](#) [Save Changes](#)

Addresses

9. If either of your addresses has a yield symbol, you will need to click on the address and fill in all blanks and required fields. Click **Save Changes**.

Address Label	Address Types	Address	
  HOLLAND	Remittance (Primary) Fulfillment (Primary)	7615 Airport Hwy Holland, Ohio, 43528 United States	Edit

Edit Address

Address Label

Which of the Following Business Activities Take Place at this Address?
 Receives Payment (Remittance) Takes Orders (Fulfillment)

How would you like to receive purchase orders for this fulfillment address?

Country

Email

Fax

Address Line 1

Address Line 2

Address Line 3

City/Town

State/Province

Postal Code
Example: 12345

Phone [ext.](#)

Toll Free Phone [ext.](#)

Fax [ext.](#)

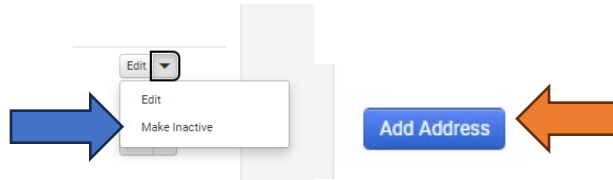
[Show Primary Settings](#)

* Required to Complete Registration

[Save Changes](#)

If there are **NO** address changes, proceed to **Contacts** section.

- If you need to change an address, please add a new address by clicking "Add Address". Do not overwrite the current address. Please inactivate any outdated addresses before submitting any changes.



10. Fill in the following fields and check the appropriate boxes. Click **Next**

A screenshot of the 'Add Address' form, Step 1 of 3: Basic Information. The form includes a dropdown menu for labeling the address, with 'Physical' selected. Below this are checkboxes for business activities: 'Takes Orders (fulfillment)', 'Receives Payment (remittance)', and 'Other (physical)'. A blue 'Next' button is at the bottom right. Orange arrows point to the 'Physical' dropdown and the 'Takes Orders' checkbox.

11. Fill in the following fields and click **Next**.

A screenshot of the 'Add Address' form, Step 2 of 3: Address Details. The form includes a dropdown menu for receiving purchase orders (set to 'Email'), and input fields for Email Address, Confirm Email, Country, Address Line 1, Address Line 2, Address Line 3, City/Town, State/Province, Postal Code, Phone, Toll Free Phone, and Fax. A blue 'Next' button is at the bottom right. A note at the bottom indicates that phone numbers must begin with a '+' for international numbers.

For this screen you can either add a new contact or if the contact information is the same then click “Not Applicable” and then **Save Changes**.

Add Address ✕

Primary Contact For This Address (Step 3 of 3) ?

You can also update and add Contacts later from the Contacts page.

Enter New Contact
 Not Applicable

Select additional contact type(s) to apply:

- Takes Orders (fulfillment)
- Receives Payment (remittance)
- Other (physical)
- Corporate
- Sales
- PO Failure

Contact Label *

First Name *

Last Name *

Position Title

Email *

Phone * ext.

International phone numbers must begin with +

Toll Free Phone ext.

International phone numbers must begin with +

Fax

International phone numbers must begin with +

* Required to Complete Registration

← Previous
Save Changes

12. Once you have completed adding your addresses, click **Next**

Addresses ?

Select "Add Address" below to begin.

Make sure to include ANY address that would need to receive correspondence or payment from BGSU.

Required address types are listed below:

- Main (Corporate)
- Fulfillment (PO delivery)
- Remittance


Address Label	Address Types	Address	
Physical	Physical (Primary) Fulfillment (Primary)	1851 N Research Drive Bowling Green, Ohio, 43403 United States	Edit ▼
Remittance	Remittance (Primary)	1851 N Research Drive Bowling Green, Ohio, 43403 United States	Edit ▼


Add Address
Show Inactive Addresses


← Previous
Next >

Contacts

13. If either of your contacts has a yield symbol, you will need to click on the contact and fill in all blanks and required fields. Click **Save Changes**.



Contact Label	Contact Types	Name	Email	
 HOLLAND	Remittance Fulfillment	HOLLAND	steve21stpains@bex.net	Edit ▾



Edit Contact

Contact Label *

Which of the following business activities apply to this contact?
 Remittance Fulfillment

First Name *

Last Name *

Position Title

Email *

Phone * ext.
International phone numbers must begin with +

Mobile Number
International phone numbers must begin with +

Toll Free Phone ext.
International phone numbers must begin with +

Fax ext.
International phone numbers must begin with +

[Show Primary Settings](#)

* Required to Complete Registration Save Changes Close

If there are NO contact changes, proceed to Diversity section.

- If you need to change a contact, please add a new contact by clicking "Add Contact". DO NOT overwrite the current contact. Please inactivate any outdated contacts before submitting any changes.

14. Read the instructions and then click **Add Contact** and select the appropriate **Contact Label**.

A description of each contact label is provided to assist you with this section. Multiple contacts can be added.

Contacts

Please enter contact information for key representatives that should be contacted for the upkeep of this information and any necessary business transactions.

Select "Add Contact" below to begin.

Contacts should be labeled as follows (required contacts are labeled with a "*"):


- Corporate* for owner and miscellaneous
- Fulfillment* for PO delivery
- PO Failure if a PO delivery should failure
- Remittance* for payments
- Sales for account management

This will help us ensure we are always contacting the correct individual.


Required Information

The following contacts are required to complete registration:

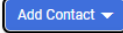
- Remittance

Contact Label	Contact Types	Name	Email
			Show Inactive Contacts

← Previous Next >



Contact Label

 ▾

- Corporate
- Fulfillment
- PO Failure
- Remittance
- Sales
- Other

15. Fill in contact information and click **Save Changes**.

Add Contact

Contact Label *

Which of the following business activities apply to this contact?
Remittance

First Name *

Last Name *

Position Title

Email *

Phone *
International phone numbers must begin with +

Mobile Number
International phone numbers must begin with +

Toll Free Phone
International phone numbers must begin with +

Fax
International phone numbers must begin with +

* Required to Complete Registration

16. Once all contacts have been added, click **Next**.

Contacts

Please enter contact information for key representatives that should be contacted for the upkeep of this information and any necessary business transactions.
[Select "Add Contact" below to begin.](#)

Contacts should be labeled as follows (required contacts are labeled with a *):

- **Corporate*** for owner and miscellaneous
- **Fulfillment*** for PO delivery
- **PO Failure** if a PO delivery should failure
- **Remittance*** for payments
- **Sales** for account management

This will help us ensure we are always contacting the correct individual.

Contact Label	Contact Types	Name	Email	
Remittance	Remittance (Primary)	Ziggler, Ziggy	kmarti+opera@bgsu.edu	<input type="button" value="Edit"/>

Diversity

17. Click **Add Diversity Classification**

Diversity

A selection is **REQUIRED** for this section.

Please select **"Add Diversity Classification"** and select all that apply to your organization. If nothing applies, select *"Does Not Qualify as a Small Business or Diverse Supplier"* or select *"Decline to answer"*.

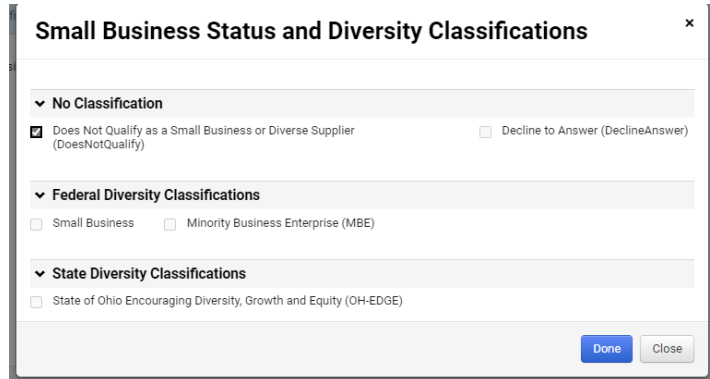
Required Information

Please click on the "Add Diversity Classifications" button to declare any Diversity Classifications that are applicable to you or to state that you do not qualify.

Click the button below to choose the diversity classifications that apply to your business.



18. Select the options that apply to your business. If nothing applies, select **“Does not Qualify as a Small Business or Diverse Supplier”** and click **Done**.



Small Business Status and Diversity Classifications x

▼ **No Classification**

Does Not Qualify as a Small Business or Diverse Supplier (DoesNotQualify) Decline to Answer (DeclineAnswer)

▼ **Federal Diversity Classifications**

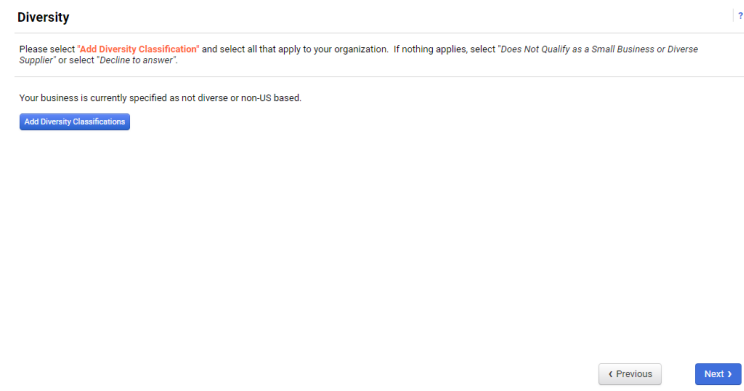
Small Business Minority Business Enterprise (MBE)

▼ **State Diversity Classifications**

State of Ohio Encouraging Diversity, Growth and Equity (OH-EDGE)

Done **Close**

19. Click **Next**



Diversity ?

Please select **"Add Diversity Classification"** and select all that apply to your organization. If nothing applies, select **"Does Not Qualify as a Small Business or Diverse Supplier"** or select **"Decline to answer"**.

Your business is currently specified as not diverse or non-US based.

[Add Diversity Classifications](#)


Previous **Next**

Payments

If there are **NO** payment method changes, proceed to **Tax Information** section.

- **Note: If you need to change the payment method, please add a new method by clicking "Add Payment Information". Do not overwrite the current method. Please inactivate any outdated payment methods before submitting any changes.**

20. To inactivate a payment method click **Edit**.

Title ▼	Payment Type	Currency	Active	
ACH	Direct Deposit (ACH)	USD	Yes	Edit 

21. Under the Active section click the “No” radio button and click **Save Changes**”.

Currency * USD

Contact Name * Stinky Dinky

Active Yes No

22. Follow the instructions on this page and click **Add Payment Information** then select the Payment Method from the drop down.

Payment Information

Information on this page is used to determine how you want to receive payment.
Select "Add Payment Information" to begin.

Multiple Payment Methods:
You may add multiple payment methods, but each payment method will need to be tied back to a specific remittance address from the "Address" section. Make sure you have entered all necessary addresses in the "Address" section.

Required Information
At least one payment type is required to complete this section.

No payment information has been entered.
Add Payment Information

Additional Questions
For payment method type, did you select ACH/Direct Deposit? *

Yes
 No

No payment information has been entered.

Add Payment Information

- Direct Deposit (ACH)
- Virtual Card
- Check

did you select ACH/D

23. First thing that needs to be filled out is the **Account Number Type** under the **Bank Account** section. Click on the drop-down arrow and select **Account Number**.

Bank Account

Country * [dropdown]

Bank Name * [text input]

Account Holder's Name * [text input]

Account Type * [dropdown]

Account Number Type * [dropdown]

Address Line 1 * [text input]

Address Line 2 [text input]

Address Line 3 [text input]

Account Number

IBAN

24. Proceed to fill in the rest of the fields with your information. Click **Save Changes**

Add Payment Information

Only associated countries are displayed.

Payment Title * ACH

Country * United States

Payment Type * Direct Deposit (ACH)

Remittance Address * Remittance (Remittance)

Electronic Remittance Email * kmarti+ziggyzoombay@bgsu.edu

Currency * USD

Contact Name * Ziggy Ziggler

Active Yes No

Bank Account

Country * United States

Bank Name * Fifth Third Bank

Account Holder's Name * Ziggy Zoombay

Account Type * Checking

Routing/Transit Number * 04120050 what is this?

Account Number * 123456

Confirm Account Number * 123456

Address Line 1 * 1851 N Research Drive

Address Line 2

Address Line 3

City/Town * Bowling Green

State/Province/Region * Ohio

Postal Code * 43403
Example: 12345

* Required to Complete Registration Save Changes Close

If ACH was selected as a payment method select “Yes” and attach the appropriate documentation for bank validation. Otherwise, select “No”. Click **Save Changes**

Payment Information

Information on this page is used to determine how you want to receive payment.
[Select 'Add Payment Information' to begin.](#)

Multiple Payment Methods:
You may add multiple payment methods, but each payment method will need to be have entered all necessary addresses in the 'Address' section.

Title	Payment Type
ACH	Direct Deposit (ACH)

[Add Payment Information](#)

Additional Questions

For payment method type, did you select ACH/Direct Deposit? *

Yes
 No

For validation purposes, please attach one of the following:

- voided check (preferred)
- bank statement (preferred)
- bank letter

Bank Validation *

Select file Drop file to attach, or browse

Traffic_Stop_Uniform_Sup 100% X

Previous Next Save Changes

Tax Information

25. Read the instructions on this page and click **Add Tax Document** and select **W-9** from the drop-down menu.

Tax Information

Tax information is used for payment and the tax document should be uploaded using a PDF format.
[Select 'Add Tax Document' to begin.](#)

After clicking 'Add Tax Document', you will be able to create and sign the tax document within the system or you have the choice of manually uploading an existing pdf copy.

NOTE: To utilize the "Sign Document" functionality in Jaggaer, make sure your browser is allowing pop-ups. Once you allow popups, you may have to click "complete signing" to prompt the DocuSign screen to reload.

Required Information
At least one tax document is required to complete this section.

No tax information has been entered

[Add Tax Document](#)

Additional Questions

Are you providing any of the below services? *

Royalties
 Rents
 Medical/Healthcare
 Attorney/Legal
 None of the above

No tax information has been entered

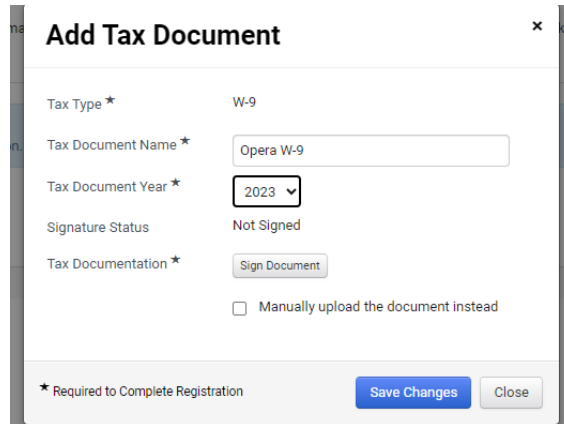
Add Tax Document

W-9

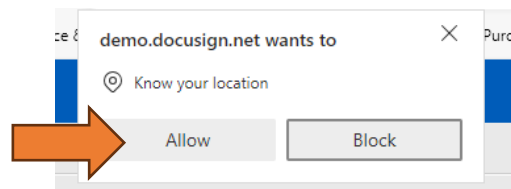
You have the option of either using DocuSign to sign a pre-filled W-9 or you can manually upload the document instead.

FIRST OPTION:

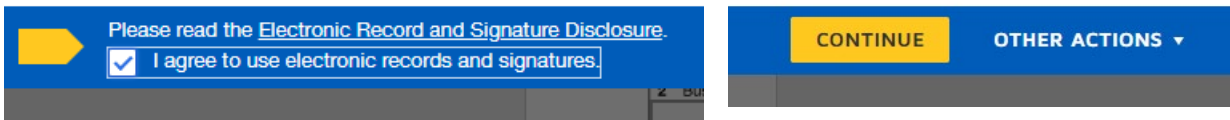
To use DocuSign, fill in the fields and click on **Sign Document**. On the next screen select **Complete Signing** from the drop down.



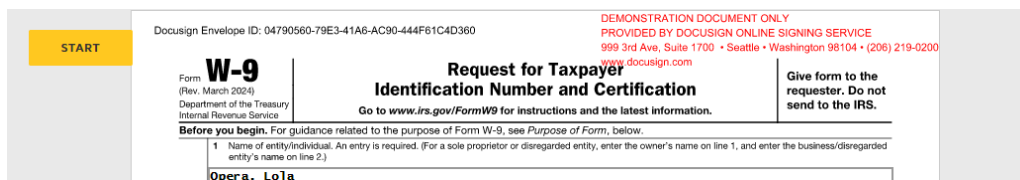
If the DocuSign document does not automatically come up, you may need to allow pop-ups on your browser. Click **Allow** to continue with signing the document. Click the **“Complete Signing”** button again.



Check the box to agree to the Terms and Conditions and then select **Continue**.



Click on **Start**



Click on the **Sign** icon and sign the document.

The image shows a portion of a tax form, specifically **Part II Certification**. A yellow arrow labeled **SIGN** points to a signature line. The form includes the following text:

Part II Certification
Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person **Sign** Date 9/24/2024

General Instructions
New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has filed an initial...

Click **Adopt and Sign**

The image shows a dialog box titled **Adopt Your Signature**. It contains the following fields and options:

Confirm your name, initials, and signature.
* Required

Full Name* Lola Opera Initials* LO

SELECT STYLE DRAW UPLOAD

PREVIEW Change Style

Signed by: Lola Opera Initial LO
5840D7645632496...

By selecting Adopt and Sign, I agree that the signature and initials will be the electronic representation of my signature and initials for all purposes when I (or my agent) use them on documents, including legally binding contracts.

ADOPT AND SIGN CANCEL

Future developments: For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted regarding the status of its collect foreign partners, owners, or...

Click **Finish**

Ready to Finish?

You've completed the required fields. Review your work, then select **FINISH**.

FINISH

SECOND OPTION:

To manually download the W-9, select the **Manual Upload** radio button and click on **Select File**.

The image shows two side-by-side screenshots of the **Add Tax Document** dialog box. The left screenshot shows the **Manually upload the document instead** radio button selected, with a large orange arrow pointing to it. The right screenshot shows the **Manually upload the document instead** radio button selected, with the **Select File** button highlighted.

Add Tax Document

Tax Type* W-9

Tax Document Name* Opera W-9

Tax Document Year* 2023

Signature Status Not Signed

Tax Documentation* Sign Document

Manually upload the document instead

* Required to Complete Registration **Save Changes** Close

Add Tax Document

Tax Type* W-9

Tax Document Name* W-9

Tax Document Year* 2023

Signature Status Not Signed

Tax Documentation* Select file Drop file to attach, or browse.

[Download Pre-populated Tax Document](#)

I certify this tax document

Manually upload the document instead

* Required to Complete Registration **Save Changes** Close

Select and download the file.

Edit Tax Document

Tax Type * W-9

Tax Document Name * Opera W-9

Tax Document Year * 2023

Signature Status Not Signed

Tax Documentation *

Select file Drop file to attach, or browse. Done

esignature.zip 100%

Download Pre-populated Tax Document

I certify this tax document

Manually upload the document instead

* Required to Complete Registration Save Changes Close

Check the “I certify this tax document” box to certify you are the one submitting the document.

Edit Tax Document

Tax Type * W-9

Tax Document Name * Opera W-9

Tax Document Year * 2023

Signature Status Not Signed

Tax Documentation *

Select file Drop file to attach, or browse. Done

esignature.zip 100%

Download Pre-populated Tax Document

I certify this tax document

Manually upload the document instead

* Required to Complete Registration Save Changes Close

Enter your **Full Name** and click **Save Changes**.

Edit Tax Document

Tax Type * W-9

Tax Document Name * Opera W-9

Tax Document Year * 2023

Signature Status Not Signed

Tax Documentation *

Select file Drop file to attach, or browse. Done

esignature.zip 100%

Download Pre-populated Tax Document

I certify this tax document

Electronic System Submission

Under penalties of perjury, I certify that:

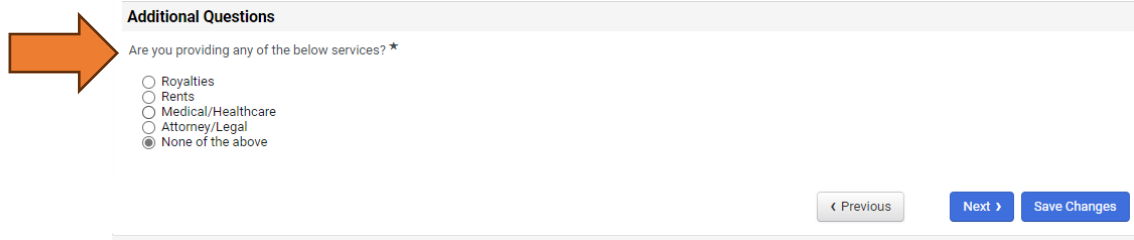
- I am the same person (or payee's agent) accessing the system and submitting this form as identified on this form.
- By submitting this form electronically, I am offering my electronic signature as the payee identified on this form and I agree my electronic signature is the legal equivalent of my manual signature.

eSignature Enter Your Full Name

Manually upload the document instead

* Required to Complete Registration Save Changes Close

Make sure to answer the question in the “**Additional Question**” section at the bottom of the screen. Click **Save Changes** and **Next**



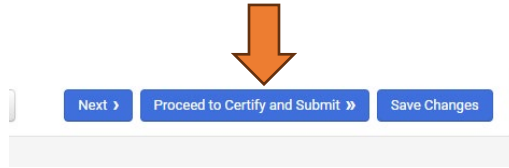
Additional Questions

Are you providing any of the below services? *

- Royalties
- Rents
- Medical/Healthcare
- Attorney/Legal
- None of the above

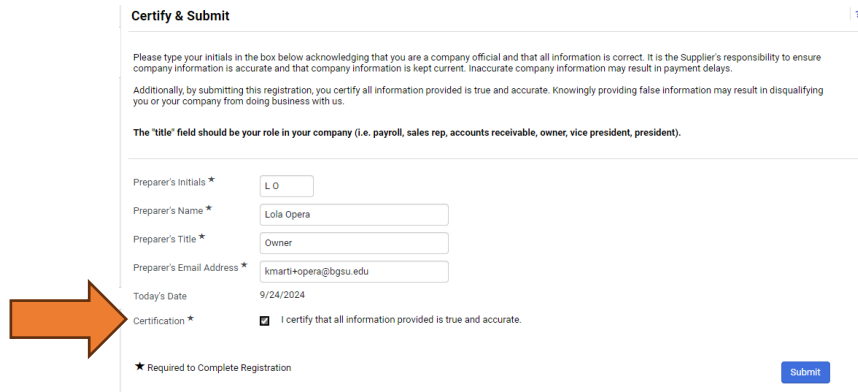
[← Previous](#) [Next >](#) [Save Changes](#)

26. Click **Proceed to Certify and Submit** at the bottom of the page.



[Next >](#) [Proceed to Certify and Submit >>](#) [Save Changes](#)

27. Click the box under **Certification** and click **Submit**.



Certify & Submit

Please type your initials in the box below acknowledging that you are a company official and that all information is correct. It is the Supplier's responsibility to ensure company information is accurate and that company information is kept current. Inaccurate company information may result in payment delays.

Additionally, by submitting this registration, you certify all information provided is true and accurate. Knowingly providing false information may result in disqualifying you or your company from doing business with us.

The "title" field should be your role in your company (i.e. payroll, sales rep, accounts receivable, owner, vice president, president).

Preparer's Initials *

Preparer's Name *

Preparer's Title *

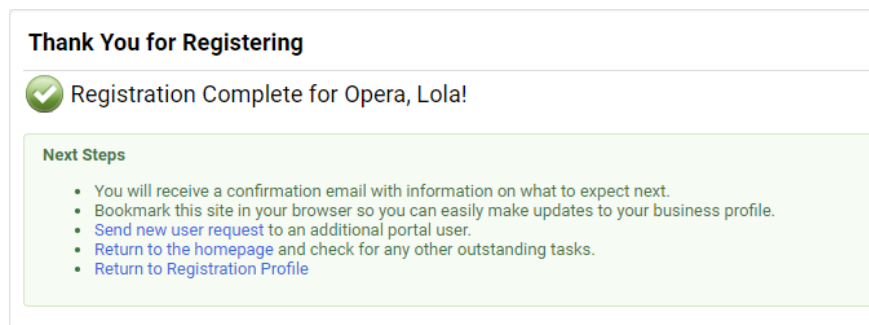
Preparer's Email Address *

Today's Date

Certification * I certify that all information provided is true and accurate.

* Required to Complete Registration [Submit](#)

This screen verifies that you have completed the registration and gives you the next steps.



Thank You for Registering

✓ Registration Complete for Opera, Lola!

Next Steps

- You will receive a confirmation email with information on what to expect next.
- Bookmark this site in your browser so you can easily make updates to your business profile.
- Send new user request to an additional portal user.
- Return to the homepage and check for any other outstanding tasks.
- Return to Registration Profile

You will then receive the below e-mail from purchasing@bgsu.edu stating that the registration has been completed.

Supplier Registration Complete for Bowling Green State University

Dear Opera, Lola,

Thank you for completing your registration profile on Bowling Green State University. Bowling Green State University is a best in class Supplier Registration and eProcurement system. Accessible via the world-wide-web, Bowling Green State University provides a one-stop, complete solution for Buyer/Supplier communications.

As a reminder, you can log into your secure account by visiting Bowling Green State University's [Customer Portal Login Link](#).

Thank You,

Bowling Green State University

If you have any technical questions, please contact Renae Jackson Procure to Pay Analyst at rmjacks@bgsu.edu or +1 419-372-8411 for assistance and identify yourself as registering in the Bowling Green State University Supplier Network.