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| BGSU logo no words.gif | **SAAC Short-Form Assessment Report Rubric** |
| Review Date:  |  |

###  **Reviewed By:**

### **Program:**

### This rubric is utilized by members of SAAC to provide feedback and suggestions for improvement on the SAAC Short-Form Assessment Report. If you have any questions about this report, please contact assessment@bgsu.edu.

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| A. Learning Outcomes Assessed | **Missing** | **Evolving** | **Established** | **Feedback/Comments** |
| Identifies specific program Learning Outcomes (per catalog listing) that were assessed this year.  |[ ] [ ] [ ]   |
| B. Method & Procedure | **Missing** | **Evolving** | **Established** | **Feedback/Comments** |
| Rubrics, measures attached or described | Assessment instruments and rubrics are clearly described or attached to the report.  |[ ] [ ] [ ]   |
| Who was assessed | The student sample (i.e., number of students, class level, and data collection) were described |[ ] [ ] [ ]   |
| Direct indicators of students learning used | Learning outcomes are assessed using direct indicators of student learning (e.g., projects, papers, exams, a prescribed formalized test, or other program requirements, e.g., portfolio), although indirect measures also may be used to supplement. |[ ] [ ] [ ]   |
| Embedded assessments | Most or all of the direct assessment data being collected are embedded as a requirement for a course.  |[ ] [ ] [ ]   |
|  |  | **Yes** | **No** | **Feedback/Comments** |
| Capstone Experience or Comprehensive Assessment | Was the assessment collected within a capstone experience or a comprehensive assessment? |  [ ]  |[ ]   |
| **C. Expectations for Student Achievement** | **Missing** | **Evolving** | **Established** | **Feedback/Comments** |
| Results are described in terms of how well the students performed compared to target levels of achievement. They are reported in terms of the proportion of students that did not meet, met, or exceeded expected levels of competency. |[ ] [ ] [ ]   |
| D. Results and Conclusions | **Missing** | **Evolving** | **Established** | **Feedback/Comments** |
| Results are clearly and concisely described, with respect to the Learning Outcomes identified above. Includes tables, charts, or other visuals to highlight key findings, as appropriate. |[ ] [ ] [ ]   |
| **E. Actions Taken/Closing the Loop** | **Missing** | **Evolving** | **Established** | **Feedback/Comments** |
| Results shared with faculty; faculty input gathered | Describes how the results have been shared with program faculty and they have provided input about curriculum improvements. | [ ]  | [ ]  | [ ]  |  |
| Actions taken | The connection between assessment results and program changes is clear. | [ ]  | [ ]  | [ ]  |  |

**Overall Feedback:**

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| **This SAAC assessment report should be praised for……** |
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| **Suggestions for improvement:** |
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