MINUTES

Board of Trustees Bowling Green State University June 20, 2024

Notice having been given in accordance with the Board of Trustees Bylaws, the following members met in the Mylander Room, 308 Bowen-Thompson Student Union at the Bowling Green campus on June 20, 2024: Drew Forhan, Chair; Judy Budi, Willa Ebersole, Phil Greenberg, Paul Hooker, Russ Martin, Cole Nemeth, Richard Ross, Tom Shehab, Amy Shore, Mizell Stewart, Howard Traul, and Kathryn Ware.

Also present: Dr. Rodney Rogers, President; Dr. Patrick Pauken, Secretary to the Board of Trustees; members of the President's Cabinet, constituent representatives, members of the media, and a number of observers.

Mr. Forhan called the meeting to order at 9:30 a.m. The Board Secretary called the roll and announced that a quorum was present (seven trustees).

EXECUTIVE SESSION

At 9:35 a.m., Mr. Forhan moved and Mr. Traul seconded – pursuant to the provisions of the Ohio Open Meetings Act, Ohio Revised Code section 121.22 – to enter into executive session to discuss: (1) pending and imminent court action (2) consider the purchase and sale of real property (3) prepare collective bargaining strategy and (4) consider the employment of public employees.

At the conclusion of the executive session, Mr. Forhan reconvened the meeting and announced that the Board met in executive session, at which no action was taken. A quorum was noted. Ms. Traul moved and Ms. Ebersole seconded that the board come out of executive session. The motion was approved.

Executive session concluded at 10:29 a.m.

PRESIDENT'S REPORT

President Rodney Rogers began by welcoming new trustees Paul Hooker, Kathryn Ware and Paula O'Reilly. He highlighted several of the activities taking place on campus this summer including new student orientation, Buckeye Girls State, research, and alumni accomplishments.

MINUTES

No. 44-2024 Ms. Shore moved and Mr. Traul seconded that the minutes of the May 2 and 3, 2024 meeting be approved as written.

All signified in affirmative. Motion carried.

Approval of Fiscal Year 2025 Budgets – Bowling Green and Firelands Campuses

No. 45-2025 Ms. Ebersole moved and Ms. Shore seconded that:

- WHEREAS, an annual budget is prepared to provide a financial plan to guide the University for the next fiscal year; and
- WHEREAS, the combined, total revenues for Bowling Green State University of \$468.1 million as fully described in the detailed budget provided in the *BGSU FY 2025 Proposed Budgets Book* have been proposed;
- WHEREAS, both campus budgets include faculty merit compensation pools, promotion/tenure pools, staff compensation pools and associated benefit adjustments, as described more fully in the background to the resolution:
- NOW, THEREFORE BE IT RESOLVED, that the Bowling Green State University Board of Trustees approves the Fiscal Year 2025 Educational and General Budgets, the General Fee and Related Auxiliary Budgets, the Miscellaneous Auxiliary Budgets, the Office of Housing and the Office of Residence Life Budgets, and the Dining Hall Budget as fully described in the detailed budgets provided in the proposed *BGSU FY 2025*

Proposed Budgets Book for the Bowling Green and Firelands Campuses.

The Board Secretary conducted a roll call vote with the following results: Voting "yes" – Ms. Budi, Ms. Ebersole, Mr. Greenberg, Mr. Forhan, Dr. Ross, Ms. Shore, and Mr. Traul. The motion was approved with seven affirmative votes.

Approval of Central Chiller Plants CCP-2 Expansion and CCP-3 Replacement

No. 46-2023 Dr. Ross moved and Ms. Budi seconded that:

- WHEREAS, funding in the amount of \$3,900,000 has been identified from state capital funds; and
- WHEREAS, Central Chiller Plant 2 (CCP-2), located in repurposed Centrex was constructed in 2015 and Central Chiller Plant 3 (CCP-3) was constructed in 2016 in the lower level of Olscamp Hall; and
- WHEREAS, in anticipation of additional central cooling needs as part of Campus Master Plan 2010, CCP-2 was designed to accommodate chiller capacity growth; and
- WHEREAS, while CCP-3 capacity is adequate, necessary parts are no longer available for a failed chiller housed in CCP-3; and
- WHEREAS, it is necessary to embark upon an expansion of CCP-2 and a chiller replacement in CCP-3 to ensure continuous cooling in certain academic buildings located on campus; and
- WHEREAS, the project will follow all applicable state laws and regulations;
- NOW, THEREFORE BE IT RESOLVED, that the Bowling Green State University Board of Trustees approves the Central Chiller Plants CCP-2 Expansion and CCP-3 Replacement as more fully described in the background to the resolution.

The Board Secretary conducted a roll call vote with the following results: Voting "yes" – Ms. Budi, Ms. Ebersole, Mr. Greenberg, Mr. Forhan, Dr. Ross, Ms. Shore, and Mr. Traul. The motion was approved with seven affirmative votes.

Approval of IT Network Infrastructure Master Plan 2023 Phase 1 Construction

No. 47-2024 Ms. Budi moved and Ms. Shore seconded that:

- WHEREAS, funding in the amount of \$10,500,000 has been identified from appropriations in State Capital appropriations for the purpose of critical IT network infrastructure replacement; and
- WHEREAS this IT network infrastructure has served the University exceedingly well for the last 24 years; and
- WHEREAS, the work contemplated in the proposed IT Network Infrastructure Master Plan 2023 will be completed in approximately five phases over a multi-year period providing two core (gateway) switches to campus, redundant access twenty-four/seven, a self-healing network when equipment or physical plant anomalies occur, greatly improved efficient data traffic management; and
- WHEREAS, the work contemplated in Phase 1 includes Engineering and Construction services of the core switch and rebuilding the Main Distribution Frames (MDFs) in both Hayes Hall and the Wolfe Center, along with installation of duct banks and fiber connections to selected Building Distribution Frames (BDFs) in predetermined Zones 1 and 2; and
- WHEREAS, the design, bidding, and construction will follow all applicable state laws and regulations;
- NOW, THEREFORE BE IT RESOLVED, that the Bowling Green State University Board of Trustees hereby approves the Phase 1 Construction Services as described above and in more detail in the background to this resolution.

The Board Secretary conducted a roll call vote with the following results: Voting "yes" - Ms. Budi, Ms. Ebersole,

Mr. Greenberg, Mr. Forhan, Dr. Ross, Ms. Shore, and Mr. Traul. The motion was approved with seven affirmative votes.

Approval of Technology Engineering Innovation Center Construction

No. 48-2024 Mr. Traul moved and Ms. Shore seconded that:

- WHEREAS, donor funds in the amount of \$4.1 million and state funding in the amount of \$20.2 million have been identified to fund the construction services necessary to renovate and expand the footprint for the Technology Engineering Innovation Center; and
- WHEREAS, the current Technology Building was completed in 1971 with minor modifications to the interior, and no improvements have been made to its exterior; and
- WHEREAS, the anticipated project scope will include selective demolition of the existing building southern facade, an expanded footprint to the south and limited renovation of the existing east wing; a complete upgrade to the STEM Corridor infrastructure feeding into the building systems, including incorporating energy conservation measures, heat plant controls, central chilled water manufacturing, centralized emergency power generation, electrical emergency service upgrades, and building security related upgrades; and
- WHEREAS, the proposed work for this project is anticipated to commence in the fall of 2024 and be completed in the Spring of 2026; should the pending FY25-FY26 state capital bill fail to pass prior to fall of 2024, the construction schedule will be delayed until the bill has been approved; and
- WHEREAS, the construction services will follow all applicable state laws and regulations;
- NOW, THEREFORE BE IT RESOLVED, that the Bowling Green State University Board of Trustees approves the Technology Engineering Innovation Center Construction Services as more fully described in the background to the resolution.

The Board Secretary conducted a roll call vote with the following results: Voting "yes" – Ms. Budi, Ms. Ebersole, Mr. Greenberg, Mr. Forhan, Dr. Ross, Ms. Shore, and Mr. Traul. The motion was approved with seven affirmative votes.

Approval of Adoption of Wood County Hazard Mitigation Plan

No. 49-2024 Ms. Budi moved and Ms. Ebersole seconded that:

- WHEREAS, the Wood County Emergency Management Agency prepared the 2024 Wood County All-Hazard Multi-Jurisdictional Mitigation Plan (the Plan) in accordance with Federal Emergency Management Agency (FEMA) guidance; and
- WHEREAS, the Plan was approved by the Ohio Emergency Management Agency; and adopted by the Wood County Board of Commissioners on March 28, 2024; and
- WHEREAS, the University contributed to the development of the Plan and proposed several mitigation strategies relevant to its campus; and
- WHEREAS, with adoption of the Plan the University will attempt to complete the identified strategies as resources allow making the University eligible for Federal mitigation funding if and when it becomes available;
- NOW, THEREFORE, BE IT RESOLVED, that the Bowling Green State University Board of Trustees hereby adopts the Plan and delegates to and authorizes the President, the Vice President for Finance and Administration and their delegees such authority as may be necessary to seek and secure grant funding and implement grant-funded projects pursuant to the Plan.

The Board Secretary conducted a roll call vote with the following results: Voting "yes" – Ms. Budi, Ms. Ebersole, Mr. Greenberg, Mr. Forhan, Dr. Ross, Ms. Shore, and Mr. Traul. The motion was approved with seven affirmative votes.

Approval of Fiscal Year 2025 Administrative Fee Revision – Parking Fee

No. 50-2024 Ms. Shore moved and Mr. Traul seconded that:

- WHEREAS, it has been determined that the University should provide students, faculty and staff with an appropriate level of administrative support services; and
- WHEREAS, it is important that the increasing costs related to providing parking services continue to be adequately funded to ensure the long term viability of the service;
- NOW, THEREFORE BE IT RESOLVED, that the Bowling Green State University Board of Trustees approves the Administrative Fee Revisions as described and presented in the attached background effective for the fall 2024 semester on the Bowling Green Campus.

The Board Secretary conducted a roll call vote with the following results: Voting "yes" – Ms. Budi, Ms. Ebersole, Mr. Greenberg, Mr. Forhan, Mr. Martin, Dr. Ross, Ms. Shore, and Mr. Traul. The motion was approved with eight affirmative votes.

Approval of Naming the Dave Horger Media Production Studio

No. 51-2024 Ms. Budi moved and Ms. Ebersole seconded that:

- WHEREAS, Dave Horger, the well-known "Voice of the Falcons" from 1990-2003 and co-founder of "The Morning Show," is originally from Calcutta, Ohio and came to Bowling Green in 1979;
- WHEREAS, he worked for WFOB-AM for 28 years before investing countless hours in his home community through his morning broadcasts, community service and volunteerism;
- WHEREAS, Dave was named "Voice of the Falcons" beginning with the 1990-91 basketball season and remained in that position through the 2002-03 basketball season;
- WHEREAS, he retired from "The Morning Show" and BGSU Radio in 2013;
- WHEREAS, Cathy Horger earned a bachelor's degree in selling and sales management in 1974 from Bowling Green State University;
- WHEREAS, she is a welcome center representative at Wood County Hospital working with volunteers to enhance the customer service experience;
- WHEREAS, Cathy and Dave are steadfast supporters of BGSU Athletics and are long-time members of the Falcon Club;
- WHEREAS, through their philanthropic giving, Cathy and Dave have supported the Falcon Club Scholarship and Success Fund, the Women's Basketball Enhancement Fund, and the Men's Basketball Enhancement Fund;
- WHEREAS, they are recognized as members of The Presidents Club, Leadership Circle and Carillon donor recognition societies;
- WHEREAS, Cathy and Dave Horger have made a generous gift to name the Media Production Studio in the Michael & Sara Kuhlin Center; and
- WHEREAS, in recognition of this gift, it is fitting to name it the Dave Horger Media Production Studio.
- NOW, THEREFORE, BE IT RESOLVED, in recognition of the generous gift made by Cathy and Dave Horger, the Bowling Green State University Board of Trustees approves the naming of the Dave Horger Media Production Studio.

The Board Secretary conducted a roll call vote with the following results: Voting "yes" – Ms. Budi, Ms. Ebersole, Mr. Greenberg, Mr. Forhan, Mr. Martin, Dr. Ross, Ms. Shore, and Mr. Traul. The motion was approved with eight affirmative votes.

Approval of Namings in the Slater Family Ice Arena

- No. 52-2024 Ms. Budi moved and Mr. Martin seconded that:
 - WHEREAS, Matthew Eldred earned a bachelor's degree in liberal studies in 1997 from Bowling Green State University;
 - WHEREAS, as a student, Mr. Eldred was a four-year member of the Men's Ice Hockey team;
 - WHEREAS, after graduation, he was a professional hockey player for nearly 6 years;
 - WHEREAS, Mr. Eldred is the structural heart watchman territory manager for Boston Scientific;
 - WHEREAS, Mr. Eldred has supported BGSU through gifts to the Bridge to BG Scholarship Fund, the Ice Hockey Enhancement Fund, the Varsity BG Club and The Excellence Fund for Bowling Green State University, and is recognized as a member of The Presidents Club and Leadership Circle donor recognition societies;
 - WHEREAS, Robert Lewis earned a bachelor's degree in sports management in 1994 from BGSU;
 - WHEREAS, as a student, he was a member of the Theta Chi fraternity, the Honors Program and worked at the BG News;
 - WHEREAS, Mr. Lewis is a financial advisor and limited partner for Edward Jones Investments;
 - WHEREAS, Mr. Lewis has supported BGSU through gifts to the Honors College Scholarship Fund, the Student Emergency Fund, the Division of Student Affairs Fund, and the S.M.A.R.T. Network Fund, and is recognized as a member of The Presidents Club, Leadership Circle and Carillon donor recognition societies;
 - WHEREAS, long-time friends, Matthew Eldred and Robert Lewis, partnered on a generous gift to name the Legends Wall in the Slater Family Ice Arena;
 - WHEREAS, in recognition of this gift, it is fitting to name it the Matthew Eldred and Robert Lewis Legends Wall;
 - WHEREAS, James C. Koehler earned a bachelor's degree in real estate from BGSU in 1945;
 - WHEREAS, as a student, he was a member of the Alpha Tau Omega fraternity and later served in the U.S. Air Force:
 - WHEREAS, Mr. Koehler owns Berkshire Hathaway HomeServices Koehler Realty in Findlay, Ohio and is a licensed real estate broker;
 - WHEREAS, he has developed over 85 subdivisions plats with over 3,000 acres of ground in his 75-year career, helping Findlay to be named as the country's top micropolitan city for economic development;
 - WHEREAS, he has also been involved in the horse business for over 60 years, owning hundreds of standardbred harness racing horses;
 - WHEREAS, Mr. Koehler has supported BGSU through gifts to The Excellence Fund for Bowling Green State University and the Alumni Fund. He is recognized as a member of The Presidents Club and Leadership Circle donor recognition societies;
 - WHEREAS, Mr. Koehler has made a generous gift to name a Founders Suite in the Slater Family Ice Arena;
 - WHEREAS, in recognition of this gift, it is fitting to name it the James Craig Koehler Founders Suite;
 - WHEREAS, Scott A. Slater earned a bachelor's degree in business administration/accounting from BGSU in 1973;

- WHEREAS, as a student, he was a member of Beta Gamma Sigma business administration honorary, and Beta Alpha Psi accounting honorary;
- WHEREAS, Mr. Slater serves as the chairman and CEO of Toledo Engineering Co. Inc. (TECO), a group of companies with more than 75 years of experience serving the worldwide glass manufacturing industry;
- WHEREAS, Mr. Slater and the Slater family are lifelong contributors to BGSU and Bowling Green High School hockey as well as to community and family skating;
- WHEREAS, in 2016, Mr. Slater made a transformational gift for the renovation of Slater Family Ice Arena so that future generations of hockey players and figure skaters could skate in the historic and iconic facility;
- WHEREAS, he has established the Slater Family Varsity Hockey Scholarship and supported the Football Enhancement Fund, Ice Hockey Enhancement Fund, Women's Basketball Enhancement Fund, the Falcon Club Scholarship and Success Fund, and the Baseball Enhancement Fund;
- WHEREAS, he is recognized as a member of The Presidents Club, the Falcon Club, Leadership Circle, Carillon, and 1910 donor recognition societies;
- WHEREAS, Scott Slater has made a generous gift to name a Founders Suite in the Slater Family Ice Arena;
- WHEREAS, in recognition of this gift, it is fitting to name it the Slater Family Founders Suite;
- WHEREAS, Dr. Linda C. Ueltschy earned a bachelor's degree in Spanish and sociology in 1969, a master's degree in Spanish in 1971 and an MBA in 1982 from BGSU;
- WHEREAS, she earned a doctorate in international business and marketing from Kent State University and joined the BGSU business faculty in 1998 as an associate professor of management, specializing in international business and marketing;
- WHEREAS, after a career at BGSU, Dr. Ueltschy was awarded the status of professor emeritus of international business:
- WHEREAS, through her philanthropic giving, Dr. Ueltschy has supported the Ice Hockey Enhancement Fund, the Allen W. and Carol M. Schmidthorst College of Business Travel Fund, the Hockey Endowment Scholarship Fund, the Supply Chain Management Institute, the Parents Fund at BGSU, the Management Department, Sebo Athletic Center, the International Advisory Board, and the Falcon Club and Success Fund;
- WHEREAS, she is recognized as a member of The Presidents Club, Leadership Circle and Carillon donor recognition societies;
- WHEREAS, Dr. Ueltschy has made a generous gift to name the Bar on the second floor in the Slater Family Ice Arena; and
- WHEREAS, in recognition of this gift, it is fitting to name it the Dr. Linda C. Ueltschy Bar.
- NOW, THEREFORE, BE IT RESOLVED, in recognition of the generous gifts made by Matthew Eldred, Robert Lewis, James Craig Koehler, Scott Slater, and Dr. Linda C. Ueltschy, the Bowling Green State University Board of Trustees approves these namings in the Slater Family Ice Arena.

The Board Secretary conducted a roll call vote with the following results: Voting "yes" – Ms. Budi, Ms. Ebersole, Mr. Greenberg, Mr. Forhan, Mr. Martin, Dr. Ross, Ms. Shore, and Mr. Traul. The motion was approved with eight affirmative votes.

Approval of Associate of Science (AS) for Online Delivery

No. 53-2024 Ms. Ebersole moved and Mr. Traul seconded that:

WHEREAS, at BGSU Firelands, students can complete two years of study towards a bachelor's degree in the following areas: applied health science, dietetics, environmental health, medical technology, nursing,

physical therapy, science (biology, chemistry, computer science, environmental science, geology, mathematics, physics), and technology;

WHEREAS, the associate of science degree also offers the foundation to many pre-professional opportunities, including chiropractic, dental hygiene, dentistry, engineering, medicine, mortuary science, occupational therapy, optometry, pharmacy, and veterinary medicine;

WHEREAS, students may complete the Associate of Science (AS) degree in person or completely online;

WHEREAS, it is important to officially brand the AS degree as one which may be completed 100% online;

WHEREAS, officially noting the AS degree as one which may be completed 100% online allows us to market the degree especially to those students who would prefer, or otherwise require, the convenience of an online path;

WHEREAS, the face-to-face AS program will continue to be offered;

WHEREAS, per Initiative 1 of the University's Strategic Plan, *Forward*, the proposed change epitomizes the goal of providing opportunities for our students that meet their needs;

WHEREAS, per Initiative 3 of *Forward*, the proposed change empowers our students to intentionally design an educational experience that allows them to take full advantage of all that BGSU has to offer;

WHEREAS, per Initiative 4 of *Forward*, the proposed change leverages technology to expand our ability to meet the needs of students, and makes students aware of the opportunity; and

WHEREAS, at its April 23, 2024 meeting, the Bowling Green State University Faculty Senate voted to support the Associate of Science Degree 100% online.

NOW, THEREFORE BE IT RESOLVED, that the Bowling Green State University Board of Trustees approves the Associate of Science (AS) for Online Delivery.

The Board Secretary conducted a roll call vote with the following results: Voting "yes" – Ms. Budi, Ms. Ebersole, Mr. Greenberg, Mr. Forhan, Mr. Martin, Dr. Ross, Ms. Shore, and Mr. Traul. The motion was approved with eight affirmative votes.

Appointment of Dr. Robert Alexander as Professor with Tenure in the Department of Political Science

No. 54-2024 Ms. Shore moved and Dr. Ross seconded that:

the Board of Trustees ratify the appointment of Dr. Robert Alexander as professor with tenure in the Department of Political Science in the College of Arts and Sciences.

The Board Secretary conducted a roll call vote with the following results: Voting "yes" – Ms. Budi, Ms. Ebersole, Mr. Greenberg, Mr. Forhan, Mr. Martin, Dr. Ross, Ms. Shore, and Mr. Traul. The motion was approved with eight affirmative votes.

Approval of Amendments to the Bylaws of the Board of Trustees

No. 55-2024 Ms. Shore moved and Ms. Budi seconded that:

WHEREAS, in furtherance of good governance and effective board operation, the Bowling Green State University Board of Trustees periodically evaluates the functioning, strengths, and weaknesses of the Board, and identifies specific areas for update and improvement;

WHEREAS, the Board's Governance Committee has engaged in benchmarking for best practices with respect to Board committees;

WHEREAS, as a result of this benchmarking, the Governance Committee reviewed the Bylaws of the Board of Trustees for needed substantive and editorial amendments;

- WHEREAS, the Governance Committee has determined that streamlining of committees and committee structures will reduce the number of purely informational committee meetings and reduce the number of concurrent committee meetings;
- WHEREAS, committee streamlining will also increase trustee education and engagement;
- WHEREAS, committee streamlining will necessitate the renaming of the Financial Affairs/Facilities Committee to the Finance and Administration Committee, and the renaming of the Academic and Student Affairs Committee to the Academic Affairs and Student Success Committee;
- WHEREAS, the Governance Committee has determined that the work of the Joint Investment Committee can be incorporated into the Finance and Administration Committee;
- WHEREAS, the Governance Committee has determined that the work of the Diversity and Belonging Committee can be incorporated into the Academic Affairs and Student Success Committee; and
- WHEREAS, amendments to the Bylaws of the Board of Trustees are necessary to effectuate these proposed changes;
- NOW, THEREFORE, BE IT RESOLVED, that the Bowling Green State University Board of Trustees hereby approves the amendments to Article IV of the Bylaws of the Board of Trustees, as presented in the attached document.

All signed in the affirmative.

Approval of 2025-2026 Board of Trustees Schedule of Meetings

No. 56-2024 Ms. Budi moved and Ms. Ebersole seconded that:

Approval be given for the Proposed Board of Trustees Schedule of Meetings for 2025-2026, as listed below,

September 25-26, 2025 December 4-5, 2025 February 19-20, 2026 April 30 - May 1, 2026 June 25-26, 2026

All signed in the affirmative.

Approval of Proposed Collective Bargaining Agreement with the International Union of Police Associations (IUPA), Local 103; Contract Period July 1, 2024 – June 30, 2027

No. 57-2024 Ms. Shore moved and Mr. Martin seconded that:

- WHEREAS, the University and the IUPA Local No. 103 have been engaged in negotiations for the purpose of concluding a Collective Bargaining Agreement for the period from July 1, 2024 June 30, 2027; and
- WHEREAS, the University and the IUPA negotiating teams reached a tentative agreement that was approved by the IUPA membership on June 18, 2024; and
- WHEREAS, the proposed annual increases for each year of the contract have been presented to the Board in Executive Session; and
- WHEREAS, the Board has reviewed the proposed terms and has determined that it is both reasonable and equitable to the parties; and
- WHEREAS, the Board expresses its appreciation to all concerned parties for their efforts to bring this matter to a successful conclusion;
- NOW, THEREFORE BE IT RESOLVED, that pursuant to its authorities under Chapter 3341 and Chapter 4117

- of the Ohio Revised Code, the proposed draft Collective Bargaining Agreement for contract period July 1, 2024 June 30, 2027 is hereby approved and ratified by the Board; and
- BE IT FURTHER RESOLVED, that the appropriate officers and managers of the University are hereby authorized and directed to execute and to deliver the Collective Bargaining Agreement to the lawful representatives of the IUPA Local No. 103 and, upon full execution of the same, to timely deliver a copy of the Agreement to the State Employment Relations Board; and
- BE IT FURTHER RESOLVED, that the Board hereby ratifies and confirms any and all actions taken by the officers and managers of the University and their representatives prior to the date of this Resolution to negotiate the Collective Bargaining Agreement and to present it to the Board for its consideration.

The Board Secretary conducted a roll call vote with the following results: Voting "yes" – Ms. Budi, Ms. Ebersole, Mr. Greenberg, Mr. Forhan, Mr. Martin, Dr. Ross, Ms. Shore, and Mr. Traul. The motion was approved with eight affirmative votes.

ANNOUNCEMENTS

Mr. Forhan provided a few brief announcements and noted that the next meeting will be held on September 27, 2024.

ADJOURNMENT

At 11:41 a.m., Mr. Traul moved and Ms. Shore seconded that the meeting be adjourned. Motion carried.