



**APPLICATION FOR GRADUATE FUNDING**  
Clinical Mental Health and School Counseling (CMHSC) Programs

The School of Higher Education, Leadership, and Foundations (SCHELF) offers a limited number of scholarships and graduate assistantships to full-time students (enrolled in 9 graduate hours or more per semester for fall and spring) on a competitive basis. You must be planning on being enrolled full time over both fall and spring semesters in the academic year of the graduate assistant (GA) position.

This is an employment application and should be treated as such. **Application does not guarantee a position.** A graduate assistantship provides full-time students with tuition remission and a stipend in exchange for 10-20 hours (based on individual contract) of work per week of the semester. The appointments are made for the academic year, beginning with fall semester.

GA positions are offered in 1-academic-year increments, with a maximum of 2-academic-years. Second year position is not guaranteed. The tuition remission does not cover various academic fees assessed by the university. Positions do **not** fully cover the 60 credit hours needed for the CMHSC Programs.

Name: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Permanent Address: \_\_\_\_\_

Are you a U.S. Citizen?  Yes  No (Country: \_\_\_\_\_ Visa Type: \_\_\_\_\_)

For which program have you applied:  Clinical Mental Health Counseling  School Counseling

Undergraduate Degree: \_\_\_\_\_ Year: \_\_\_\_\_ Institution: \_\_\_\_\_

Existing Graduate Degree (if applicable): \_\_\_\_\_ Year: \_\_\_\_\_ Institution: \_\_\_\_\_

\_\_\_\_\_

What certification/licensure area(s) do you presently hold: \_\_\_\_\_

**APPLICATION REQUIREMENTS**

- Eligibility:** Funding is restricted to candidates with a cumulative undergraduate GPA of 3.0 or higher (or a graduate GPA of 3.0 or higher when graduate semesters hours are 9 or greater).
- Qualifications:** Required skills and dispositions for all positions include:
  - Excellent spoken and written communication skills
  - Willingness to learn and ask questions for clarity
  - Strong work ethic and willingness to be flexible
  - Ability to work independently when assigned specific tasks
  - Good time management and organizational skills
  - Computer skills or willingness to learn (e.g., Word, Excel, Canvas, Prezi, Google Sites)

**Please provide a brief explanation (not more than 250 words) about your qualifications.**

**3. References:** References should be professional and/or academic in nature.

Name	Title	Email	Phone #

**4. You must also attach a resume (or CV) with your application.**

**5. Certification:**  By checking the box, I certify that I have completed the [online application for admission](#) to the Graduate College and have submitted, or am in the process of submitting, all [application materials](#) required by the Graduate College and the program. I also certify that I have been informed that eligibility for graduate funding is contingent upon admission with regular status to the Graduate College.

**6. Submission:** Submit **completed application and resume** (or CV) via email to the Clinical Mental Health and School Counseling (CMHSC) Programs' Coordinator, Dr. Jared Rose, [cmhscprogram@bgsu.edu](mailto:cmhscprogram@bgsu.edu). In the email subject line, please put "CMHSC Graduate Assistantship Application". For the fall 2025 semester, fullest consideration will be given to applications received by **December 1, 2024**; final deadline for applications is February 15, 2025.

**Incomplete or late applications will not be considered.**