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| BGSU_only  **BOWLING GREEN STATE UNIVERSITY** |  |
| **Office of the Dean**  **College of Education & Human Development** |

**Renewal of Community School Sponsorship**

**Application & Rubric**

Contract Expiring June 30, 2025

|  |  |
| --- | --- |
| **General Information** | |
| *Legal School Name* | *Click here to enter text.* |
| *IRN* | *Click here to enter text.* |
| *Street Address* | *Click here to enter text.* |
| *City, State, Zip Code* | *Click here to enter text.* |
| *Type of School* | *Click here to enter text.* |
| *First Year of Operation* | *Click here to enter text.* |
| *Grade Levels Served* | *Click here to enter text.* |
| *Current Enrollment* | *Click here to enter text.* |
| **Primary Contact** | |
| *Name and Title* | *Click here to enter text.* |
| *Email and Phone* | *Click here to enter text.* |
| **Additional Contact and School Information** | |
| *Governing Authority Members and Roles* | *Click here to enter text.* |
| *Management Company* | *Click here to enter text.* |
| *School Director* | *Click here to enter text.* |
| *School Treasurer* | *Click here to enter text.* |
| *Superintendent* | *Click here to enter text.* |
| *EMIS Coordinator* | *Click here to enter text.* |
| *Special Education Coordinator* | *Click here to enter text.* |
| **Names and emails of other school personnel or stakeholders to be copied on communication regarding this application.** | |
| *Click here to enter text.* | |

| *By signing below, the Governing Authority President and the School Leader (Operator) acknowledge they have answered all questions truthfully and to the best of their knowledge.* | | | |
| --- | --- | --- | --- |
| *Governing Authority President* |  | *Date* |  |
| *School Leader (Operator)* |  | *Date* |  |

| **Section A: School Profile & Facilities** | | | **Points Earned**  **(Completed by BGSU**  **Review Team)** | |
| --- | --- | --- | --- | --- |
| A.1 – Provide the school’s mission and vision. | | |  | |
| Click here to enter text. | | |
| A.1 – The school’s mission and vision are clear and compelling. | | | **Points Earned** | |
| A.2 – Describe in detail the action steps taken to fulfill the school’s mission over the term of the contract. | | |  | |
| *Click here to enter text.* | | |
| A.2 – The school completed effective action steps to fulfill its mission over the term of the contract. | | | **Points Earned** | |
| A.3 – Describe in detail any anticipation of adding or changing the grade levels served within the next three (3) years. | | |  | |
| *Click here to enter text.* | | |
| A.3 – Any anticipation of adding or changing the grade levels served within the next three (3) years is described in detail. | | | **Points Earned** | |
| A.4 – Describe in detail any anticipation of significantly changing enrollment within the next three (3) years. | | |  | |
| *Click here to enter text.* | | |
| A.4 – Any anticipation of significantly changing enrollment within the next three (3) years is described in detail. | | | **Points Earned** | |
| A.5 – Provide a detailed explanation of how the school’s facilities are effective and adequately meet the needs of the student population. | | |  | |
| *Click here to enter text.* | | |
| A.5 – The school’s facilities are effective and adequately meet the needs of the student population. | | | **Points Earned** | |
| **The section below is to be completed by the BGSU Review Team.** | | | | |
| **Strengths Noted** | **Challenges Noted** | **Questions & Comments** | **Composite Score** | |
| Detailed Information Provided | Insufficient Information Provided | Click here to enter text. | **Total Points Earned** | **Potential Points** |
| Fulfills Standards and Expectations | Requires Additional Development |
| Exceeds Standards and Expectations | Fails to Meet Standards and Expectations |

| **Section B: Academic Performance** | | | **Points Earned**  **(Completed by BGSU**  **Review Team)** | |
| --- | --- | --- | --- | --- |
| B.1 – Describe in detail the school’s academic successes, challenges, and areas needing improvement. Provide corresponding data from the contract term to support the response | | |  | |
| *Click here to enter text.* | | |
| B.1 – The school’s academic successes, challenges, and areas needing improvement are described in detail and corresponding data from the contract term is provided. | | | **Points Earned** | |
| B.2 – Describe in detail the school’s plan to improve low scores or lack of progress for all applicable components of the Ohio School Report Card. | | |  | |
| *Click here to enter text.* | | |
| B.2 – The school has a detailed plan to improve low scores or lack of progress for all applicable components of the Ohio School Report Card. | | | **Points Earned** | |
| B.3 – Describe in detail any anticipation of the school being in jeopardy of closure within the next three (3) years due to the Ohio automatic closure law. | | |  | |
| *Click here to enter text.* | | |
| B.3 – Any anticipation of the school being in jeopardy of closure within the next three (3) years due to the Ohio Automatic closure law is described in detail. | | | **Points Earned** | |
| B.4 – If the school was on an Academic Corrective Action Plan (CAP), has the school followed through with all required steps and have the cited issues been resolved? If the issues have not been resolved, provide an explanation along with a description of further actions or technical assistance needed. (Response must include CAP goals and corresponding data.) | | |  | |
| *Click here to enter text.* | | |
| B.4 – If the school was on an Academic Corrective Action Plan (CAP), the school followed through with all required steps and the cited issues have been resolved. If the issues have not been resolved, an explanation is provided along with a description of further actions or technical assistance needed. (Response must include CAP goals and corresponding data.) | | | **Points Earned** | |
| **The section below is to be completed by the BGSU Review Team.** | | | | |
| **Strengths Noted** | **Challenges Noted** | **Questions & Comments** | **Composite Score** | |
| Detailed Information Provided | Insufficient Information Provided | Click here to enter text. | **Total Points Earned** | **Potential Points** |
| Fulfills Standards and Expectations | Requires Additional Development |
| Exceeds Standards and Expectations | Fails to Meet Standards and Expectations |

| **Section C: Education Program** | | | **Points Earned**  **(Completed by BGSU**  **Review Team)** | |
| --- | --- | --- | --- | --- |
| C.1 – Describe in detail the manner in which the school’s education program demonstrates a clear understanding of its special education obligations under state and federal law. | | |  | |
| *Click here to enter text.* | | |
| C.1 – The school’s education program demonstrates a clear understanding of its special education obligations under state and federal law. | | | **Points Earned** | |
| C.2 – Describe in detail how the school demonstrates a strong capacity for and commitment to the education of the special education student population. | | |  | |
| *Click here to enter text.* | | |
| C.2 – The school demonstrates a strong capacity for and commitment to the education of the special education student population. | | | **Points Earned** | |
| C.3 – Describe in detail how the school’s education program meets the diverse needs of individual learners and how it is reviewed to adjust for updates to the student population. | | |  | |
| *Click here to enter text.* | | |
| C.3 – The school’s education program meets the diverse needs of individual learners and it is appropriately reviewed to adjust for updates to the student population. | | | **Points Earned** | |
| C.4 – Describe in detail the methods used to monitor, share, and utilize student data in order to meet the needs of the student population. | | |  | |
| *Click here to enter text.* | | |
| C.4 – The school effectively monitors, shares, and utilizes student data in order to meet the needs of the student population. | | | **Points Earned** | |
| C.5 – Explain how the education program includes appropriate supplementary services. | | |  | |
| *Click here to enter text.* | | |
| C.5 – The school’s education program includes appropriate supplementary services. | | | **Points Earned** | |
| C.6 – Provide clear evidence all assessments are aligned with curriculum and instruction. Include Ohio’s required assessments and state-approved, local benchmarking assessments. | | |  | |
| *Click here to enter text.* | | |
| C.6 – All assessments are aligned with curriculum and instruction. All of Ohio’s required assessments and state-approved, local benchmarking assessments are included. | | | **Points Earned** | |
| C.7 – Describe in detail how the school’s education program demonstrates its understanding of the Response to Intervention (RTI) construct. Explain the school’s ability to implement such efforts and how it identifies methods to monitor in order to effectively execute the process. | | |  | |
| *Click here to enter text.* | | |
| C.7 – The school’s education program demonstrates its understanding of the Response to Intervention (RTI) construct. The school has the ability to implement such efforts and it identifies specific methods to monitor in order to most effectively execute the process. | | | **Points Earned** | |
| **The section below is to be completed by the BGSU Review Team.** | | | | |
| **Strengths Noted** | **Challenges Noted** | **Questions & Comments** | **Composite Score** | |
| Detailed Information Provided | Insufficient Information Provided | Click here to enter text. | **Total Points Earned** | **Potential Points** |
| Fulfills Standards and Expectations | Requires Additional Development |
| Exceeds Standards and Expectations | Fails to Meet Standards and Expectations |

| **Section D: School Operations** | | | **Points Earned**  **(Completed by BGSU**  **Review Team)** | |
| --- | --- | --- | --- | --- |
| D.1 – Describe in detail all changes in the school’s building leadership team for each year of the contract term and the steps taken to attract and/or retain skilled and accomplished building leadership team members. | | |  | |
| *Click here to enter text.* | | |
| D.1 – All changes in the school’s building leadership team over the past three (3) years are described in detail and the school has taken effective steps to attract and/or retain skilled and accomplished building leadership team members. | | | **Points Earned** | |
| D.2 – Describe in detail all changes in the school’s teaching staff for each year of the contract term and the steps taken to attract and/or retain skilled and accomplished teachers. | | |  | |
| *Click here to enter text.* | | |
| D.2 – All changes in the school’s teaching staff for each year of the contract term is described in detail and the school has taken effective steps to attract and/or retain skilled and accomplished teachers. | | | **Points Earned** | |
| D.3 – Describe in detail how the school’s current staff demonstrate diverse backgrounds, knowledge, and experience. | | |  | |
| *Click here to enter text.* | | |
| D.3 – The school’s current staff demonstrate diverse backgrounds, knowledge, and experience. | | | **Points Earned** | |
| D.4 – If the school was on an Operations Corrective Action Plan (CAP), has the school followed through with all required steps and have the cited issues been resolved? If the issues have not been resolved, provide an explanation along with a description of further actions or technical assistance needed. (Response must include CAP goals and corresponding data.) | | |  | |
| *Click here to enter text.* | | |
| D.4 – If the school was on an Operations Corrective Action Plan (CAP), the school followed through with all required steps and resolved the cited issues. If the issues have not been resolved, an explanation is provided along with a description of further actions or technical assistance needed. (Response must include CAP goals and corresponding data.) | | | **Points Earned** | |
| **The section below is to be completed by the BGSU Review Team.** | | | | |
| **Strengths Noted** | **Challenges Noted** | **Questions & Comments** | **Composite Score** | |
| Detailed Information Provided | Insufficient Information Provided | Click here to enter text. | **Total Points Earned** | **Potential Points** |
| Fulfills Standards and Expectations | Requires Additional Development |
| Exceeds Standards and Expectations | Fails to Meet Standards and Expectations |

| **Section E: Financial Management**  The school is evaluated on its fiscal performance and viability using the criteria listed below as  well as the on-time and accuracy rates of financial documents submitted; adequate debt-to  asset ratio; acceptable enrollment variance; timely payments on all loans/debts; adequate  amount of unrestricted cash; positive/negative cash flow; debt service coverage ratio; and  performance on yearly Auditor of State audits. | | | **Points Earned**  **(Completed by BGSU**  **Review Team)** | |
| --- | --- | --- | --- | --- |
| E.1 – Any findings for recovery or statements of non-compliance issued by the Auditor of State within the past five (5) years and all actions the school has taken to resolve such issues are disclosed. | | |  | |
| *Click here to enter text.* | | |
| E.1 – The school disclosed any findings for recovery or statements of non-compliance issued by the Auditor of State within the past five (5) years and all actions the school has taken to resolve such issues. | | | **Points Earned** | |
| E.2 – Explain in detail if the school’s net income has been negative over the past five (5) years and also explain enrollment trends as related to the school’s net income. | | |  | |
| *Click here to enter text.* | | |
| E.2 – The school explained in detail if its net income has been negative over the past five (5) years and explained enrollment trends as related to the school’s net income. | | | **Points Earned** | |
| E.3 – Explain in detail if the school had a negative cash flow during the past five (5) years. | | |  | |
| *Click here to enter text.* | | |
| E.3 – The school explained in detail if it had a negative cash flow during the past five (5) years. | | | **Points Earned** | |
| E.4 – Explain in detail all current and long-term liabilities and discuss if the school plans to borrow any additional funds in the future. | | |  | |
| *Click here to enter text.* | | |
| E.4 – The school explained in detail all current and long-term liabilities as well as any plans to borrow additional funds in the future. | | | **Points Earned** | |
| E.5 – Explain in detail the school’s specific and achievable plan to ensure financial sustainability in the future. | | |  | |
| *Click here to enter text.* | | |
| E.5 – The school has a specific and achievable plan to ensure financial sustainability in the future | | | **Points Earned** | |
| E.6 – If the school was on a Financial Corrective Action Plan (CAP), has the school followed through with all required steps and have the cited issues been resolved? If the issues have not been resolved, provide an explanation along with a description of further actions or technical assistance needed. (Response must include CAP goals and corresponding data.) | | |  | |
| *Click here to enter text.* | | |
| E.6 – If the school was on a Financial Corrective Action Plan (CAP), the school followed through with all required steps and resolved the cited issues. If the issues have not been resolved, an explanation is provided along with a description of further actions or technical assistance needed. (Response must include CAP goals and corresponding data.) | | | **Points Earned** | |
| **The section below is to be completed by the BGSU Review Team.** | | | | |
| **Strengths Noted** | **Challenges Noted** | **Questions & Comments** | **Composite Score** | |
| Detailed Information Provided | Insufficient Information Provided | Click here to enter text. | **Total Points Earned** | **Potential Points** |
| Fulfills Standards and Expectations | Requires Additional Development |
| Exceeds Standards and Expectations | Fails to Meet Standards and Expectations |

| **Section F: Governance**  The governing authority plays a vital role in the school’s successes and future existence. It sets  policies, establishes the budget, and is the fiduciary agent for the school. It is also responsible  for the compliance with the community school contract and applicable local, state, and federal  laws. Ohio Revised Code requires community schools have no fewer than five (5) governing  authority members. | | | **Points Earned**  **(Completed by BGSU**  **Review Team)** | |
| --- | --- | --- | --- | --- |
| F.1 – Explain in detail the governing authority’s engagement in monitoring the school’s academic performance. | | |  | |
| *Click here to enter text.* | | |
| F.1 – The governing authority is actively engaged in monitoring the school’s academic performance. | | | **Points Earned** | |
| F.2 – Explain in detail the governing authority’s engagement in monitoring the school’s finances. | | |  | |
| *Click here to enter text.* | | |
| F.2 – The governing authority is actively engaged in monitoring the school’s finances. | | | **Points Earned** | |
| F.3 – Explain in detail the governing authority’s attendance at sponsor-provided workshops, professional development sessions, conferences, and seminars. | | |  | |
| *Click here to enter text.* | | |
| F.3 – The governing authority regularly attends sponsor-provided workshops, professional development sessions, conferences, and seminars. | | | **Points Earned** | |
| F.4 – If the school was on a Governance Corrective Action Plan (CAP), has the school followed through with all required steps and have the cited issues been resolved? If the cited issues have not been resolved, provide an explanation along with a description of further actions or technical assistance needed. (Response must include CAP goals and corresponding data.) | | |  | |
| *Click here to enter text.* | | |
| F.4 – If the school was on a Governance Corrective Action Plan (CAP), the school followed through with all required steps and resolved the cited issues. If the issues have not been resolved, an explanation is provided along with a description of further actions or technical assistance needed. (Response must include CAP goals and corresponding data.) | | | **Points Earned** | |
| **The section below is to be completed by the BGSU Review Team.** | | | | |
| **Strengths Noted** | **Challenges Noted** | **Questions & Comments** | **Composite Score** | |
| Detailed Information Provided | Insufficient Information Provided | Click here to enter text. | **Total Points Earned** | **Potential Points** |
| Fulfills Standards and Expectations | Requires Additional Development |
| Exceeds Standards and Expectations | Fails to Meet Standards and Expectations |

| **Section G: Additional Information** |
| --- |
| Present any additional information that is relevant or compelling in support of this application. |
| *Click here to enter text.* |

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| --- |
| **Application Reviewer (Completed by BGSU Review Team)** |
| *Click here to enter text.* |