

OHIO PROFESSIONAL ADMINISTRATOR LICENSURE
 ADMINISTRATIVE SPECIALIST
 SPECIALIZATION: EDUCATIONAL STAFF PERSONNEL ADMINISTRATION

APPLICANT _____ DATE _____

The Administrative Specialist License shall be added to a valid professional teacher license or professional pupil services license and shall be valid for working a central office or supervisory capacity.

The license shall be issued to an individual who:

- _____ has two years of successful teaching experience under a professional teacher license;
- _____ holds a master's degree;
- _____ has been recommended by the dean or head of teacher education at an institution approved to prepare teachers;
- _____ has successfully completed an examination prescribed by the State Board of Education; and
- _____ has evidenced the requirements specified below.

| Educational Administrative Core (24 Semester Hours) | | | <u>Sem. Hrs.</u> |
|---|-----------|---|------------------|
| _____ | EDAS 6210 | Introduction to Organizational Leadership and Change | 3 |
| _____ | EDAS 6230 | Law, Ethics and Negotiations in School Administration | 3 |
| _____ | EDAS 6240 | Fiscal Management and Resource Allocation | 3 |
| _____ | EDAS 6250 | School Culture, Instructional Program, and Professional Staff Development | 3 |
| _____ | EDAS 6300 | Leadership Practicum/ Internship I | 3 |
| _____ | EDAS 6820 | Seminar: Special Education Law, Inclusion, & Intervention Teams | 3 |
| _____ | EDAS 7210 | Information Management, Evaluation and Student Personnel Service | 3 |
| _____ | EDAS 7220 | Diversity of School Communities and Political Dynamics | 3 |

| Research Core (6 Semester Hours) | | | <u>Sem. Hrs.</u> |
|----------------------------------|-----------|--|------------------|
| _____ | EDFI 6420 | Research in Education, and | 3 |
| _____ | EDFI 6410 | Statistics in Education, <u>or</u> | 3 |
| _____ | EDFI 6450 | Using K-12 Assessment Data to Improve Practice, <u>or</u> | 3 |
| _____ | EDAS 6900 | Directed Research in Educational Administration and Supervision, <u>or</u> | 3 |
| _____ | EDFI 7500 | Quantitative Research and Statistical Methods in Leadership Studies, <u>or</u> | 3 |
| _____ | EDAS 6990 | Thesis Research | 3 |

| Foundations Elective Core (3 Semester Hours) | | | <u>Sem. Hrs.</u> |
|--|-----------|--|------------------|
| _____ | EDFI 6710 | Human Growth and Development, <u>or</u> | 3 |
| _____ | EDFI 6730 | Adolescence Development within Social Context, <u>or</u> | 3 |

| Specialization in Educational Staff Personnel Administration (12 Semester Hours) | | | <u>Sem. Hrs.</u> |
|--|-----------|---------------------------------------|------------------|
| _____ | EDAS 7230 | Personnel Administration in Education | 3 |
| _____ | EDAS 7240 | School Business Affairs | 3 |
| _____ | EDAS 7300 | Leadership Practicum/ Internship II | 3 |
| _____ | EDAS 7330 | Seminar: Collective Bargaining | 3 |

NOTE: If not pursuing a graduate degree, applicant must establish a licensure file with the Programs in Educational Administration & Leadership Studies, 550 Education Building, Bowling Green State University, Bowling Green, OH 43403-0250 (Ph. 419-372-7366) A TTN: Licensure Officer

ELIGIBLE FOR INSTITUTIONAL ENDORSEMENT _____