

College of Arts & Sciences Staff Awards Application & Criteria

The College of Arts & Sciences Staff Awards provide the opportunity for individual employees to be recognized for their demonstration of outstanding commitment to BGSU. The College will present up to six \$250 awards annually.

Full-time and part-time staff members (administrative and classified) in the College of Arts & Sciences are eligible to be nominated for these awards. **Application deadline is Friday, May 13, 2022.**

Nomination Process

Nominations will be considered for each award annually. No specific limit is placed on the number of nominees from one department or program. Nominations are accepted from any full-time or part-time administrative staff, classified staff or faculty member. (Self-nominations are not acceptable.) Nominators and nominees need not be from the same department.

Award Criteria

The Best of Arts and Sciences Award

The Best of Arts and Sciences Award recognizes administrative and/or classified staff nominee(s) who meet most of the following criteria:

1. Provides excellent customer service to the BGSU community.
2. Improves the quality of programs and/or services on the BGSU campus.
3. Implements a new idea or program to benefit the BGSU community.
4. Demonstrates exemplary commitment to the core values of BGSU.

Mentorship Award

The Mentorship Award recognizes administrative and/or classified staff nominee(s) who meet most of the following criteria:

1. Exhibits exemplary effort in training other employees and students.
2. Engages in exemplary communication that is polite, helpful, and productive.
3. Demonstrates exemplary commitment to the core values of BGSU.

Problem Solver / Innovative Thinker Award

The Problem Solver / Innovative Thinker Award recognizes administrative and/or classified staff nominee(s) who meet most of the following criteria:

1. Fosters new and creative ways of doing things in the department and/or College.
2. Aligns teams to work on solutions to meet the needs of the department and/or College.
3. Provides inspiration, ideation and implementation within the department and/or College.

Rising Star Award

This award is for individuals who are within their first 3 years of employment with the College of Arts & Sciences. The Rising Star Award recognizes administrative and/or classified staff nominee(s) who meet most of the following criteria:

1. Exhibits exemplary effort in training other employees and students.
2. Exhibits an exemplary level of competence in carrying out day-to-day job performance, including refining job skills.
3. Demonstrates exemplary commitment to the core values of BGSU.

College of Arts & Sciences Staff Awards Application Form

Staff Nominee

Nominee Name	Date	
Department	Position	
Email	Administrative	Classified
Award Nomination (select one)	Best of Arts and Sciences	Problem Solver/Innovative Thinker Award
	Mentorship Award	Rising Star Award

Please provide a brief description of how the criteria was met

Nominator

Nominator Name	Position
Department	Phone Number
Email	