

# CAMPUS SECURITY AND FIRE SAFETY REPORT

2019



**BGSU**

B O W L I N G   G R E E N   S T A T E   U N I V E R S I T Y

# CAMPUS SECURITY AND FIRE SAFETY REPORT

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## **Campus Security and Fire Safety Report**

Bowling Green State University's annual Campus Security and Fire Safety Report includes crime statistics and prevention information to assist students in making decisions that affect their personal safety and that are required by the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act. This report also includes fire safety and policy information for BGSU's residence halls as required by the Higher Education Opportunity Act of 2008. A hard copy of the report can also be obtained by contacting the BGSU Police Department.

Bowling Green State University is committed to providing environments that facilitate student learning in all of its forms as well as promoting responsible decision-making. The vitality of this commitment rests in the education and development of the whole person, including the manner in which students interact with others and the way in which they live out their rights and responsibilities as members of Bowling Green State University. As a University, we are dedicated to providing students with the resources they need to be successful members of the community. This includes the implementation of timely and appropriate intervention strategies and programs when students do not follow University policies. To this end, the Office of the Dean of Students and the BGSU Police Department collaboratively work together to hold students accountable for their behavior and provide education regarding decision-making and personal responsibility. Bowling Green State University is dedicated to modeling responsibility, character development and values education. Through the integration of new learning and reflection on one's behavior, students at Bowling Green State University learn what it means to be a responsible and respectful citizen in a community.

Christopher H. Bullins, Dean of Students

Michael Campbell, Director of Public Safety and Chief of Police

### **BGSU Main Campus Police Contact Information**

**Emergencies**, any campus or off-campus location: 911

**Non-emergencies:**

Bowling Green State University Police: 419-372-2346

City of Bowling Green Police: 419-352-2571

Wood County Sheriff's Office: 419-354-9001

### **Bowling Green Fire Division**

**Emergencies**, any campus or off-campus location: 911

### **BGSU Firelands Public Safety Contact Information**

**Emergencies**, any campus or off-campus location: 911

**Non-emergencies:**

Firelands Switchboard Operator: 419-433-5560

Erie County Sheriff's Office: 419-625-7951

# **CAMPUS SECURITY REPORT**

## **Reporting Crimes and Other Emergencies**

All crimes should be reported immediately to the police. For crimes occurring:

- On the BGSU main campus, call the BGSU Police Department at 419-372-2346.
- In the city of Bowling Green, call the Bowling Green Police Division at 419-352-2571.
- Outside of the city of Bowling Green, call the Police or Sheriff's Office in the jurisdiction where the crime occurred.
- At BGSU Firelands during regular business hours, call 419-433-5560, or the Erie County Sheriff's Office at 419-625-7951.
- In the area surrounding BGSU Firelands and outside of regular business hours, call the Erie County Sheriff's Office at 419-625-7951.

### **For BGSU Main Campus:**

#### **On Campus**

The BGSU Police Department, 100 College Park Office Building, is accessible 24 hours a day to receive information or provide police services. The BGSU Police Department has primary jurisdiction for all crimes occurring on University property. Criminal activity or emergencies (fire or medical) may be reported by dialing 911 or 2-2346 from any University phone. Dialing 911 from a cell phone will put you in contact with a Wood County 911 dispatcher who will then route the call to the appropriate police agency. There are many blue light emergency phones located throughout campus. Emergency phones ring directly into the BGSU Police Department.

#### **Off Campus**

Any criminal activity taking place off campus, in the city of Bowling Green, is in the jurisdiction of the City of Bowling Green Police Division, located at 175 W. Wooster St., and can be reported 24 hours a day by dialing 911 or 419-352-2571. Dialing 911 from a cell phone will put you in contact with a Wood County 911 dispatcher who will then route the call to the appropriate police agency. Incidents that occur outside of Bowling Green city limits, in Wood County, can be reported to the Wood County Sheriff's Office, 1960 E. Gypsy Lane Road, or by phoning 419-354-9001.

Staff in the Office of the Dean of Students review the City of Bowling Green Police Division blotter to identify incidents that are also considered potential violations of the Code of Student Conduct. Staff then meet with and hold students accountable as appropriate.

## **For BGSU Firelands: On and Off Campus**

BGSU has an agreement with the Erie County Sheriff's Office that provides for law enforcement coverage of the Firelands campus. Firelands is patrolled by deputies of the Erie County Sheriff's Office. On-campus criminal activity and emergencies may be reported by calling 911, which will connect you with the Erie County Sheriff's Office. During regular business hours, you may also call the BGSU Firelands switchboard at 419-433-5560. Criminal activity and emergencies may also be reported to the Erie County Sheriff's Office by calling them directly at 419-625-7951.

When regularly scheduled classes are not in session or the buildings are officially closed, you can report any criminal activity via emergency telephones, which are clearly marked and located at the primary entrances to all buildings, or by one of the blue light emergency phones located throughout campus. The emergency telephones automatically dial the local 911 emergency number. When the emergency operator answers, inform him or her of the nature of the emergency, or hazardous situation, and the location.

Given the nature of the Firelands campus population of commuter students, the staff investigates violations of policies that they are made aware of by community members or reporting officials.

## **Guidelines for Reporting Information to Police**

The following guidelines may assist you when reporting information to police:

- When describing suspects, notice age, race, sex, height, weight, and clothing.
- Compare your own weight and height to that of the suspect(s).
- Notice unique characteristics— hair color and style, scars, eyes, jewelry, walk, speech or anything else that would help to identify the suspect.
- When describing a suspicious vehicle, look for the license plate numbers, make, model, color, noticeable damage, decals, and the direction of travel.
- When in doubt, call police.

## **Crime Prevention is a Matter of Personal Responsibility**

Criminal activity has no respect for persons. It flourishes in communities that are inattentive or apathetic in their approach to crime. Every member of the University community has a responsibility to contribute to the well-being of the community. No single group or organization can possibly prevent crime on behalf of all. Therefore, it is incumbent upon each of us to participate in crime prevention efforts. This can be accomplished by being aware of our surroundings, by reporting criminal or suspicious activity, and by getting involved in University-sponsored crime prevention programs. Crime prevention, to be fully effective, requires active participation, cooperation, and the development of partnerships within the University community. Crime prevention begins with you. By working together, we can help to ensure a safe and secure environment.

## **Confidentiality Statement**

Under Ohio's public records law (ORC 149.43) BGSU may not promise confidentiality to those who report crimes to anyone other than counselors at the Counseling Center, Psychological Services Center, or to a physician or nurse at the Falcon Health Center. Some off-campus reports may also be legally confidential (for example, to clergy and to staff at Behavioral Connections). Reports confidential by law are not reported to the University for inclusion in our annual crime statistics.

Because of the public records law, Bowling Green State University does not have a policy that permits the confidential reporting of crimes for inclusion in the annual crime statistics report. However, information about crime reports will be kept as private as possible and will only be shared on an as-needed basis or as otherwise required by public records law. Crimes reported to the individuals holding the positions on the following list will be included in the statistics in our annual report, but no personally identifying information regarding persons involved in the incidents will be included in the annual report or on the crime log.

### **BGSU Campus Security Authorities**

- BGSU Police Officers
- Vice President for Student Affairs and Vice Provost
- Associate Vice President for Student Affairs
- Assistant Vice President for Student Affairs and Director of Recreation and Wellness
- Assistant Vice President for Student Affairs/Title IX Coordinator
- Title IX Deputy Coordinators
- Title IX Investigator
- Director of Residence Life
- Senior Associate Director of Residence Life
- Associate Director of Residence Life for Housing
- Assistant Director of Residence Life
- Residence Life Coordinator for Leadership and Administration
- Residence Life Coordinator for Diversity and Retention Initiatives
- Residence Hall Directors
- Graduate Hall Directors
- Graduate SMART Coordinator, Residence Life
- Graduate Leadership Coordinator, Residence Life
- Graduate Academic Support Coordinator, Residence Life
- Chief Human Resources Officer
- Employee Relations Specialist
- Director of Intercollegiate Athletics
- Senior Associate Athletic Director and Senior Woman Administrator
- Senior Associate Athletic Director
- Executive Director, International Programs & Partnerships
- Coordinator of International Student Services

- Coordinator of Education Abroad
- Dean of Students
- Associate Dean of Students
- Assistant Dean of Students
- Coordinator for Student Case Management
- Coordinator for Student Involvement
- Head Coach, Spirit Programs
- Coordinator for Fraternity and Sorority Life
- Coordinator for Student Organization Development
- Graduate Assistants for Student Conduct and Case Management
- Associate Director of Recreation and Wellness
- Assistant Director - Perry Field House, Intramural Sports, Sport Clubs, Kids Camp
- Director, Center for Women and Gender Equity
- Student Engagement Coordinator
- Director of the Center for Community & Civic Engagement
- Associate Director of the Center for Community & Civic Engagement
- Coordinator of Community Engagement Programs
- Director, Bowen-Thompson Student Union

### **Firelands**

- Erie County Sheriff's Deputies
- Director of Budgets and Operations
- Coordinator of Student Engagement, Diversity and Inclusion
- Dean
- Associate Dean for Academic Programs and Services/ Title IX Deputy Coordinator

### **About the BGSU Police Department**

The [BGSU Police Department](#), located in 100 College Park Office Building, provides the campus with 24-hour police protection by a fully certified staff of police officers, detectives, and dispatchers. The department supports the University's core values and continually seeks ways to improve the quality of police service the campus receives by working in partnership with students, faculty, and staff to enforce the law, provide quality services, reduce the fear of crime, and promote joint problem-solving. The BGSU Police Department actively investigates problems and incidents and searches for positive solutions to support a sense of security throughout the campus. BGSU maintains an open campus environment and encourages the community to participate in activities that are open to the public. However, the University reserves the right to restrict unauthorized persons from its grounds when appropriate.

The BGSU Police Department is staffed by 24 full-time police officers who have full police authority, meet all state law enforcement standards, and are state certified peace officers. The Ohio Revised Code (Section 3345.04) grants the University authority to

designate employees as police officers who take an oath to uphold the rules of the institution and laws of the state.

The department provides law enforcement and security, a campus escort service, motorist assistance, educational programs, and crime prevention information for the campus community.

Uniformed officers patrol the campus using marked police cars, bicycles, and foot patrols and are empowered to arrest any offender and bring that person before the local court system for judgment. Likewise, the Division of Student Affairs is responsible for student conduct proceedings. The BGSU Police Department and the Office of the Dean of Students work collaboratively to resolve incidents of student misconduct that involve violations of University policy and procedures. The BGSU Title IX Coordinator assists in the resolution when misconduct involves sexual harassment and sexual violence.

The BGSU Police Department encourages accurate and prompt reporting of all crime. The BGSU Police investigate incidents of a criminal nature and initiate, before a court of law, any required legal action. If needed, immediate assistance is available from the City of Bowling Green Police Division, the Wood County Sheriff's Office, the Ohio State Highway Patrol, the Ohio Bureau of Criminal Investigation, and the Federal Bureau of Investigation. The BGSU Police Department has a mutual aid agreement with the City of Bowling Green Police Division. It has joint mutual aid agreements with all other state university police departments in Ohio, and with law enforcement agencies in northwest Ohio.

In addition to the sworn police officers, the BGSU Police Department employs a Student Safety Services staff comprised of Campus Service Officers and Camera Monitors that provide services for the University community. These are student employees who do not have statutory arrest powers, but work to assist police with security matters and service tasks.

## **Services of the Department of Public Safety**

### **AlertBG Emergency Text Message Service**

The AlertBG system is a way of reaching students and staff in the event of an emergency. Text messages, emails, social media posts and messages displayed on the University's homepage and digital signage across campus will be sent to warn of situations such as serious crimes in progress, emergencies affecting the campus community, building closures, severe weather and class cancellation. This tool is used in conjunction with the University's overall Comprehensive Emergency Management Plan, and will only be used in emergencies or for campus closures. The BGSU Police Department will send the initial messages. Students and employees who have cell phone numbers listed with the University will automatically be enrolled to receive AlertBG text messages. Everyone will receive the same message via their University email account. The service is provided through the Omnilert company.



## **Bike Registration**

Bicycles should be registered and can be engraved to aid in theft prevention and to assist in identification. Contact the City of Bowling Green Police Division, 175 W. Wooster, 419-352-1131 or [http://www.bowlinggreenpolice.org/?page\\_id=234](http://www.bowlinggreenpolice.org/?page_id=234) for more details.

## **Building Security**

The BGSU Police Department maintains the security of all buildings on the main campus and other facilities located off campus. University maintenance personnel inspect campus facilities and grounds regularly, make repairs and respond to reports of potential safety and security hazards such as broken windows and locks. Academic and administrative buildings have specific hours that buildings are open. University housing facilities are restricted to residents and invited guests. Only residents and authorized University personnel have keys to housing units. The primary responsibility for ensuring that the exterior doors of a living unit are secure rests with the residents. All exterior doors of living units, except the main entrance or other designated doors, are locked at all times. Door propping is a violation of the Community Living Standards. After midnight, only residents or guests accompanied by a resident, showing identification, may enter a living unit.

## **Campus Escort Service**

The campus escort service is a safe alternative to walking alone on campus after dark and is free. All escorts are student employees called Campus Service Officers who wear a photo ID and uniform shirts and are in direct communication with the BGSU Police Department. Walking escorts are provided to and from any on campus location from 8:00 p.m. to 4:00 a.m. every day of the week during the fall and spring semesters. To arrange for an escort, phone 419-372-8360. At BGSU Firelands, contact the on-duty Erie County Sheriff's Deputy by dialing '0' from any campus phone.

## **Campus Service Officers**

The BGSU Police Department annually employs Campus Service Officers (CSO) to assist BGSU Police with security of campus buildings and property on the main campus. The CSOs are responsible for checking interior and exterior doors and locks of campus buildings and campus parking areas. Using a department-issued radio, they are trained to report criminal or suspicious activity. They provide on campus walking escorts, vehicle unlocks and jumpstarts.

## **Crime Prevention Education**

BGSU police officers are active all year giving crime prevention speeches, presentations, and programs. Our most popular programs are A.L.I.C.E. (Alert, Lockdown, Inform, Counter, Evacuate) training, Recognizing and Caring for Individuals in Distress, Sexual Assault Awareness, Personal Safety, Vehicle Safety, Theft Prevention, Alcohol & Drug

Prevention, Underage Consumption Laws and Penalties, and OVI laws. The Wellness Connection offers presentations to the campus community related to alcohol, drugs, relationship violence, sexual assault and bystander intervention.

### **Lighting Surveys**

Police officers tour the campus regularly to determine where additional exterior lighting may be needed, replaced, or repaired. Additionally, staff from the BGSU Police Department and Campus Operations tour campus together annually to assess lighting issues.

### **Officer Liaison Program**

BGSU police officers are assigned to academic and administrative buildings and each of the residence halls, including on-campus Greek houses and other small group living units, to foster one-on-one contact with students and University staff.

### **Parking**

Parking Services regulates the parking of motor vehicles on campus, handles parking lot maintenance and performs vehicle unlocks and jumpstarts. Contact the BGSU Parking Services Office in the College Park Office Building at 419-372-2776 for more details, or visit their website at <http://www.bgsu.edu/parking>. At the Firelands campus, contact the Office of Budget and Operations, 140 Foundation Hall, at 419-372-0685 for more details regarding parking services.

### **Shuttle Service**

The BGSU Shuttle Service is available seven days a week during the fall and spring semesters. [Click here](#) for designated routes and times. A free cell phone app is available to track the shuttles along their routes.

### **Hospital Transport**

Call 911 for a medical emergency.

### **On-Campus Resources**

#### **[BGSU Police Department](#)**

100 College Park  
419-372-2346

#### **[Counseling Center](#)**

104 College Park  
419-372-2081

\*Confidential\*

[BGSU Care Coalition](#)

419-372-9355

[Office of the Dean of Students](#)

301 Bowen-Thompson Student Union

419-372-2843

[Psychological Services Center](#)

Psychology Building, Suite 300

419-372-2540

\*Confidential\*

[Falcon Health Center](#)

838 E. Wooster St.

419-372-2271

\*Confidential\*

[The Wellness Connection](#)

214 Student Recreation Center

419-372-9355

[Center for Women and Gender Equity](#)

280 Hayes Hall

419-372-7227

[International Programs and Partnerships](#)

301 University Hall

419-372-2247

[Student Financial Aid](#)

231 Administration Building

419-372-2651

[Student Legal Services](#)

100 Wooster Street Center

419-372-2951

[Title IX Office](#)

110 McFall Center

419-372-8476

[Violence Prevention Center](#)

280 Hayes Hall

419-372-7227

## **Off-Campus Resources**

### Bowling Green City Prosecutor

711 Dunbridge Road, Bowling Green  
419-354-6285

### The Cocoon

419-373-1730 | \*Confidential\*

### City of Bowling Green Police Division

175 W. Wooster St., Bowling Green  
419-352-2571 or 911

### Wood County Crisis Line

419-502-HOPE (4673) | \*Confidential\*

### Wood County Hospital

950 W. Wooster St., Bowling Green  
419-354-8900

### Wood County Prosecutor's Office

One Courthouse Square, Bowling Green  
419-354-9250

## **BGSU Firelands Resources**

### Erie County Prosecutor's Office

247 Columbus Ave., Suite 319  
Sandusky, OH 44870  
419-627-7697

### Erie County Sheriff's Office

2800 Columbus Ave.  
Sandusky, OH 44870  
419-625-7951

### Firelands Regional Medical Center

1111 Hayes Ave.  
Sandusky, OH 44870  
419-557-7400, 800-342-1177 | \*Confidential\*

### Counseling and Recovery Services of Erie County

1925 Hayes Ave.  
Sandusky, OH 44870  
419-557-5178, 800-342-1177 (ext. 517) | \*Confidential\*

## **Policy for Preparing Report**

Bowling Green State University's annual Campus Security and Fire Safety Report is the result of the efforts of many people. Each year individuals and organizations, both on and off campus, in accordance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, and the 2008 Higher Education Opportunity Act, submit their data for inclusion in the annual crime statistics. Crime reports and statistics are collected and tabulated by the BGSU Police Department. Fire safety information is gathered by staff in Environmental Health and Safety in collaboration with the BGSU Police Department. Statistics for the Firelands campus are collected in collaboration with Firelands campus staff and the Erie County Sheriff's Office. Every effort is taken to ensure that all persons required to report incidents to the BGSU Police for inclusion in this report in fact do so, and that our statistics are as accurate as possible. Therefore, some incidents that are reported to other campus security authorities (and not directly to the police) are included in the statistics.

## **Crime Statistics**

Pursuant to federal law, the BGSU Police Department annually reports information to students and employees regarding institutional crime statistics. This report includes statistics for the previous three calendar years concerning reported crimes that occurred on campus, in certain off-campus buildings or property owned or controlled by BGSU, and on public property within, or immediately adjacent to and accessible from, the campus.

Crime statistics are compiled in accordance with the guidelines set forth by the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act and the 2008 Higher Education Opportunity Act. These figures include reports of crimes and arrests occurring on campus, in non-campus, University owned or affiliated buildings or property, and public property within the City of Bowling Green that is immediately adjacent to campus. These geographic areas are defined as follows:

### **On-Campus**

1. Any building or property owned or controlled by BGSU within the same reasonably contiguous geographical area and used by BGSU in direct support of, or in a manner related to, its educational purposes, including residence halls; and
2. Any building or property that is within or reasonably contiguous to the areas identified in paragraph (1), that is owned by BGSU but controlled by another person, is frequently used by students, and supports institutional purposes (such as food or other retail vendor).

Most of the reported offenses and arrest statistics for the on-campus category are provided by the BGSU Police Department. Some are provided by the City of Bowling Green Police Division. For BGSU Firelands, the Erie County Sheriff's Office provides the reported offenses and arrest statistics.

### **Public Property**

Public property is defined as all public property, including thoroughfares, streets, sidewalks, and parking facilities, that is within the campus, or immediately adjacent to and accessible from the campus.

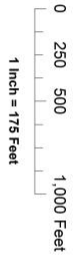
The reported offenses and arrest statistics for public property are provided by both the City of Bowling Green Police Division and the BGSU Police Department and consist of incidents occurring on streets, sidewalks and other public property immediately adjacent to campus. For BGSU Firelands, the Erie County Sheriff's Office provided the information.

### **Non-Campus Building or Property**

1. Any building or property owned or controlled by a student organization that is officially recognized by the institution; or
2. Any building or property owned or controlled by an institution that is used in direct support of, or in relation to, the institution's educational purposes, is frequently used by students, and is not within the same contiguous geographic area.

The Wood County Sheriff's Office, the Putnam County Sheriff's Office, the Perrysburg Police Department and the Owens Community College Department of Public Safety provided the reported offenses and arrest statistics for the Non-Campus Buildings or Properties category. For BGSU Firelands, the Erie County Sheriff's Office provided the information. The BGSU Police Department makes a good faith effort to petition law enforcement agencies for crime statistics for properties BGSU owns or controls within their respective jurisdictions.

Date: 8/27/2019



# BGSU Clery Map

## Main Campus and Lewis Commons



OFFICE OF  
**BGSU** | **FACILITIES**  
**INFORMATION**  
BOWLING GREEN STATE UNIVERSITY

- Legend**
- Buildings
  - Non BGSU Buildings
  - Campus Property



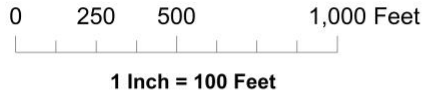
Date: 8/27/2019



# BGSU Clery Map

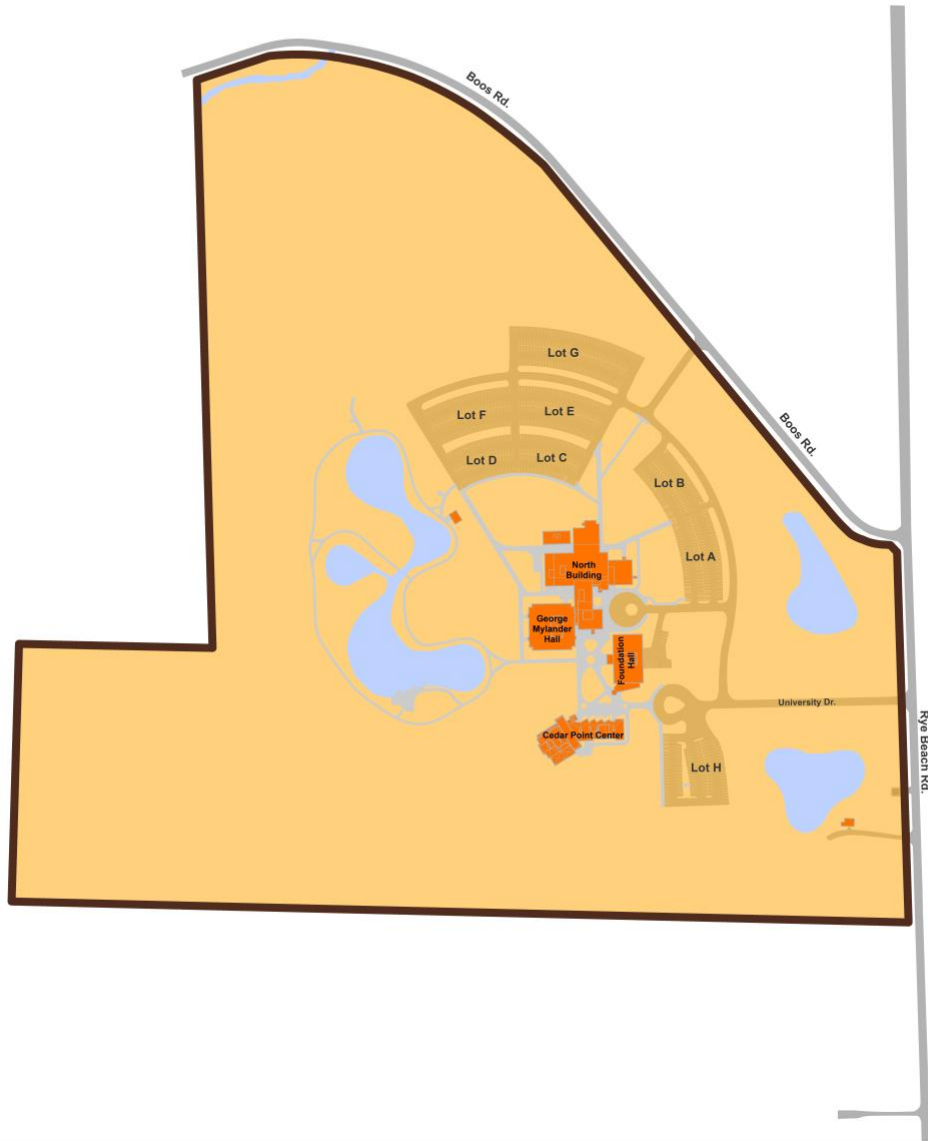
## Firelands Campus (Huron)

**BGSU** OFFICE OF FACILITIES INFORMATION  
BOWLING GREEN STATE UNIVERSITY



### Legend

-  Buildings
-  Campus Property





**Bowling Green State University  
Main Campus Crime Statistics**

<b>Criminal Offenses</b>	<b>Year</b>	<b>On Campus Housing</b>	<b>Other On Campus</b>	<b>Total On Campus</b>	<b>Non-Campus Building/Property</b>	<b>Public Property</b>	<b>Total</b>
<b>Criminal Homicide</b>							
Murder	2016	0	0	0	0	0	0
	2017	0	0	0	0	0	0
	2018	0	0	0	0	0	0
Non-Negligent Manslaughter	2016	0	0	0	0	0	0
	2017	0	0	0	0	0	0
	2018	0	0	0	0	0	0
Robbery	2016	1	0	1	0	0	1
	2017	0	0	0	0	0	0
	2018	0	0	0	0	0	0
Aggravated Assault	2016	0	2	2	0	0	2
	2017	0	0	0	0	0	0
	2018	0	0	0	0	0	0
Burglary	2016	3	4	7	0	0	7
	2017	3	0	3	0	0	3
	2018	0	1	1	0	0	1
Motor Vehicle Theft	2016	0	0	0	0	0	0
	2017	0	2	2	0	0	2
	2018	0	0	0	0	0	0
Arson	2016	3	0	3	0	0	3
	2017	1	0	1	0	0	1
	2018	1	0	1	0	0	1
<b>Sexual Offenses</b>							
Rape	2016	7	1	8	0	0	8
	2017	20	0	20	0	0	20
	2018	5	2	7	0	0	7
Fondling	2016	2	2	4	0	0	4
	2017	5	2	7	0	0	7
	2018	4	1	5	1	0	6
Incest	2016	0	0	0	0	0	0
	2017	0	0	0	0	0	0
	2018	0	0	0	0	0	0
Statutory Rape	2016	0	0	0	0	0	0
	2017	0	0	0	0	0	0
	2018	0	0	0	0	0	0

<b>Violence Against Women Act (VAWA) Crimes</b>	<b>Year</b>	<b>On Campus Housing</b>	<b>Other On Campus</b>	<b>Total On Campus</b>	<b>Off-Campus Building/Property</b>	<b>Public Property</b>	<b>Total</b>
Dating Violence	2016	4	0	4	0	0	4
	2017	1	2	3	0	0	3
	2018	9	2	11	0	0	11

Domestic Violence	2016	0	0	2	0	0	0
	2017	0	0	0	0	0	0
	2018	0	0	0	0	0	0
Stalking	2016	1	0	1	0	0	1
	2017	0	1	1	0	0	1
	2018	1	0	1	0	0	1

<b>Arrests</b>							
Liquor Law Violations	2016	72	25	97	0	20	117
	2017	26	12	38	0	22	60
	2018	27	4	31	0	13	44
Drug Law Violations	2016	58	30	88	0	34	122
	2017	50	25	75	0	38	113
	2018	32	8	41	0	10	51
Weapons Violations	2016	0	0	0	0	0	0
	2017	0	0	0	0	0	0
	2018	0	0	0	0	0	0

<b>Conduct Referrals</b>							
Liquor Law Violations	2016	68	23	91	0	0	91
	2017	96	12	108	0	0	108
	2018	112	17	129	0	0	129
Drug Law Violations	2016	66	28	94	0	0	94
	2017	39	20	59	0	0	59
	2018	31	17	48	0	0	48
Weapons Violations	2016	0	0	0	0	0	0
	2017	2	0	2	0	0	2
	2018	0	0	0	0	0	0

**Hate Crimes**

2016: Three on-campus housing, two property damage and one larceny, plus one on-campus intimidation. All four were characterized by racial bias.

2017: Two total on-campus property damage incidents characterized by racial bias, one of which was in on-campus housing.

2018: Two total on-campus property intimidation incidents characterized by racial bias, one of which was in on-campus housing.

**Unfounded Crimes**

2016: One unfounded crime.

2017: No unfounded crimes during this year.

2018: No unfounded crimes during this year.

Report edited 10/9/19 - numbers for 2018 Burglary and 2018 Arson did not total correctly. Years for Stalking had not been updated; number of offenses was correct. 2017 and 2018 Hate Crime terminology was updated; number of offenses was correct and unchanged.

**Bowling Green State University  
Firelands Crime Statistics**

<b>Criminal Offenses</b>	<b>Year</b>	<b>On Campus</b>	<b>Non-Campus Building/ Property</b>	<b>Public Property</b>	<b>Total</b>
<b>Criminal Homicide</b>					
Murder	2016	0	0	0	0
	2017	0	0	0	0
	2018	0	0	0	0
Non-Negligent Manslaughter	2016	0	0	0	0
	2017	0	0	0	0
	2018	0	0	0	0
Robbery	2016	0	0	0	0
	2017	0	0	0	0
	2018	0	0	0	0
Aggravated Assault	2016	0	0	0	0
	2017	0	0	0	0
	2018	0	0	0	0
Burglary	2016	0	0	0	0
	2017	0	0	0	0
	2018	0	0	0	0
Motor Vehicle Theft	2016	0	0	0	0
	2017	0	0	0	0
	2018	0	0	0	0
Arson	2016	0	0	0	0
	2017	0	0	0	0
	2018	0	0	0	0

<b>Criminal Offenses (continued)</b>	<b>Year</b>	<b>On Campus</b>	<b>Non-Campus Building/Property</b>	<b>Public Property</b>	<b>Total</b>
<b>Sexual Offenses</b>					
Rape	2016	0	0	0	0
	2017	0	0	0	0
	2018	0	0	0	0
Fondling	2016	0	0	0	0
	2017	0	0	0	0
	2018	0	0	0	0
Incest	2016	0	0	0	0
	2017	0	0	0	0
	2018	0	0	0	0
Statutory Rape	2016	0	0	0	0
	2017	0	0	0	0
	2018	0	0	0	0

<b>Violence Against Women Act (VAWA) Crimes</b>	<b>Year</b>	<b>On Campus</b>	<b>Off-Campus Building/Property</b>	<b>Public Property</b>	<b>Total</b>
Dating Violence	2016	0	0	0	0
	2017	0	0	0	0
	2018	0	0	0	0
Domestic Violence	2016	0	0	0	0
	2017	0	0	0	0
	2018	0	0	0	0
Stalking	2016	0	0	0	0
	2017	0	0	0	0
	2018	0	0	0	0

Arrests	Year	On Campus	Non-Campus Building/Property	Public Property	Total
Liquor Law Violations	2016	0	0	0	0
	2017	0	0	0	0
	2018	0	0	0	0
Drug Law Violations	2016	0	0	0	0
	2017	0	0	0	0
	2018	0	0	0	0
Weapons Violations	2016	0	0	0	0
	2017	0	0	0	0
	2018	0	0	0	0

Conduct Referrals					
Conduct Referrals	Year	On Campus	Non-Campus Building/Property	Public Property	Total
Liquor Law Violations	2016	0	0	0	0
	2017	0	0	0	0
	2018	0	0	0	0
Drug Law Violations	2016	0	0	0	0
	2017	0	0	0	0
	2018	0	0	0	0
Weapons Violations	2016	0	0	0	0
	2017	0	0	0	0
	2018	0	0	0	0

\* There is no on-campus housing at BGSU Firelands.

### Hate Crimes

There were no reported hate crimes for the years 2016, 2017, and 2018.

### Unfounded Crimes

There were no unfounded crimes for the years 2016, 2017, and 2018.

## **Disseminating Information on Serious Crimes**

We encourage everyone to take responsibility for the safety and security of themselves and others. We promote this crime prevention message through campus programs and literature distribution and by publicizing crime.

### **Crime Log**

The BGSU Police Department maintains a daily crime log that records all criminal incidents and alleged criminal incidents that were reported to the BGSU Police Department. The crime log includes the nature of the crime, the date the crime was reported, the date/time the crime occurred, the general location of the crime, and the disposition of the incident. Names and any other identifying information regarding the people involved in the incidents are NOT included on the crime log.

An entry, an addition to an entry or a change in disposition of a complaint is recorded within two business days of the reporting of the information to the BGSU Police Department, unless the disposition changes after 60 days have passed. A sworn, commissioned law enforcement officer makes the determination of disposition. The crime log for the most recent 60-day period is open to public inspection upon request during normal business hours. Any portion of the crime log that is older than 60 days will be made available within two business days of the request. Requests for the crime log can be made to the BGSU Police Department at (419) 372-2346.

### **Crime Alerts**

We believe that publicizing crime and campus safety information helps make this campus safer. One method of doing so is through Crime Alerts that are issued by the BGSU Police Department. Crime Alerts may be issued to assist the police in gathering information, to inform the campus community of criminal or suspicious activity or crime trends and to facilitate crime prevention. They are posted on the BGSU Department of Public Safety website and are distributed to the campus community via mass email.

### **Timely Warnings**

When the BGSU Police determine that a Clery Act crime occurring in our Clery jurisdiction represents a serious or continuing threat to students and employees, they will use the Crime Alert as a vehicle to make timely warnings to the campus community. The purpose of a timely warning is to provide information that will aid in the prevention of similar crimes by enabling people to protect themselves. Timely warnings will be issued as soon as the pertinent information is available. If the BGSU Police determine there is a serious or continuing threat, federal law requires BGSU to issue timely warnings for serious crimes such as murder, robbery, aggravated assault, burglary, motor vehicle theft, rape and certain hate crimes if the crime occurred on campus, on property owned or controlled by the University, or on public property that is immediately adjacent to campus such as streets and sidewalks that border campus. The BGSU Director of Public

Safety or his/her designee will determine on a case-by-case basis whether a timely warning will be issued via a Crime Alert.

At BGSU Firelands, warnings are issued by the Dean or the Director, Budget and Operations, in consultation with the Erie County Sheriff's Office and the BGSU Director of Public Safety.

Timely warnings will generally contain the following information:

- Type of criminal activity reported
- Date and time of the incident
- Location of the incident
- A brief description of the offense
- Suspect(s)
- Specific safety response and safety tips
- Police and emergency telephone numbers
- Date of issuance

### **Emergency Notification**

An emergency notification is different than a timely warning or crime alert. Emergency notifications will be issued immediately upon confirmation that any significant emergency or dangerous situation exists that involves the immediate threat to the health or safety of students, employees, guests or visitors on campus.

An emergency notification will be issued via an AlertBG text message, digital signage, mass email, and posts to Facebook, Twitter and the BGSU home page. Emergency notifications are typically more immediate, shorter, and contain less information than timely warnings due to the fast evolving nature of emergency situations. Updates or follow-ups to emergency notifications will be given as necessary when information becomes available. In some situations, an emergency notification may also serve as a timely warning depending on the circumstances and the information available. See the emergency response procedures that follow regarding details about emergency notifications.

### **Emergency Response and Evacuation Procedures: Main Campus**

The following initial procedures are utilized when the Bowling Green State University Police Department is notified about a potential life safety situation that affects the BGSU campus and/or its constituents off campus. The University also has a Comprehensive Emergency Management Plan that addresses other aspects of responding to and recovering from emergencies and disasters.

- The BGSU police dispatcher receives notification of a potential life safety emergency.

- The dispatcher shares the information with the Officer in Charge and dispatches officers to verify the situation immediately.
- The Officer in Charge determines whether the situation requires consultation with other officials such as public health experts or Environmental Health and Safety personnel.
- The Officer in Charge determines whether the situation necessitates the notification of the campus community.
- If the Officer in Charge deems immediate notification should be disseminated to the campus community, a message is sent by the following means:
  - AlertBG text message
  - Email to student, faculty, and staff from bgsupolice@bgsu.edu
  - University homepage, Facebook and Twitter
  - Digital signs across campus
- Once the initial information has been shared with the campus community, Marketing and Communications will take on the role of continued communication with the campus community and others.
- The BGSU Police dispatcher will send an “All Clear” message when the situation is over.

The above procedures will be acted upon without delay when a life safety issue is reported. Police officers will be immediately dispatched to the scene of the life safety situation in order to verify the situation and gather further information. The content of the message sent to the campus community will be determined by the BGSU Police Department in conjunction with the Office of Marketing and Communications and other University officials as appropriate. Further, the BGSU Police Department is responsible for determining which component(s) of the campus community will be notified of the potential life safety situation (ex. Bowling Green campus, BGSU Firelands or both).

Information will not be shared with the campus community when the BGSU Police Department determines that doing so would compromise the efforts of assisting those in peril.

Information will also be shared with the City of Bowling Green Police Division, the Ohio State Highway Patrol, and the Wood County Sheriff’s Office when necessary so they may assist in handling the situation and share information with the wider community. These agencies receive notification via phone, police radio contact and the AlertBG text messaging system.

The following departments are responsible for initiating the notification of the campus community in a potential life safety situation:

- BGSU Police Department
- The Office of Marketing and Communications
- Information Technology Service staff.



Additional means of providing on-going information concerning a potential life safety situation and its resolution include:

- Blast emails to campus
- Text messages sent via AlertBG
- University home page, Facebook, Twitter and digital signs
- Communication with BGSU police officers in patrol cars
- Residence Hall Directors and Fraternity and Sorority Life House Directors for dissemination to students in their halls and houses
- Campus media – BG 24 News, WBGU-FM 88.1, WFAL-AM 1610
- Marketing and Communications will provide information on 419-37A-LERT, a telephone number concerned constituents may call.

To better prepare campus in the event of an emergency situation, Bowling Green State University conducts unannounced tests of the emergency notification process on the main campus at least once during each academic year with the entire campus community. A sample group is also utilized to test modifications and updates to the notification system as they occur. The University conducts announced tests of its Comprehensive Emergency Management Plan for the main campus at least once each calendar year with tabletop exercises, mock emergencies and drills. The Emergency Management Coordinator documents these tests and revises emergency plans as necessary based on the assessment and evaluation that occurs with each test. The institution's emergency response procedures for specific types of emergencies can be found online and in the Comprehensive Emergency Action Plans for each building.

### **Emergency Response and Evacuation Procedures: BGSU Firelands**

The following procedures are utilized when the Bowling Green State University Firelands Office of Budget and Operations is notified about a potential life safety situation that affects the BGSU Firelands campus and/or its constituents off campus.

- The BGSU Firelands Office of Budget and Operations secretary or the Switchboard Operator receives notification of a potential life safety emergency.
- The secretary or operator shares the information with the Director, Budget and Operations, and as necessary, the Plant Operations and Maintenance staff and the on-campus Erie County Sheriff's Deputies and dispatches those staff and deputies to verify the situation immediately.
- The Director, Budget and Operations and the BGSU Firelands Dean determine whether the situation necessitates the notification of the campus community.
- If the Director, Budget and Operations and Dean deem immediate notification should be disseminated to the campus community, a message is sent by the following means:
  - AlertBG text message, sent by the Director, Office of Technology Support Services (OTSS) or designee
  - Email to student, faculty, and staff from Dean's Office or OTSS
  - BGSU Firelands homepage.

- Once the initial information has been shared with the campus community, Marketing and Community Relations, in conjunction with the Dean and BGSU Firelands Director, Budget and Operations, will take on the role of continued communication with the campus community.
- The BGSU Firelands Director, OTSS, or designee will send an “All Clear” message when the situation is over, and instructed to do so by the Dean or Director, Budget and Operations.

The above procedures will be acted upon without delay when a life safety issue is reported. Deputies will be immediately dispatched to the scene of the life safety situation in order to verify the situation and gather further information. The content of the message sent to the campus community will be determined by the BGSU Firelands Dean or designee in conjunction with the Erie County Sheriff’s Office. They are also responsible for determining which component(s) of the campus community will be notified of the potential life safety situation.

Information will not be shared with the campus community when the Erie County Sheriff’s Office, in conjunction with the BGSU Firelands Dean or designee determines that doing so would compromise the efforts of assisting those in peril. If practical, the BGSU Director of Public Safety may be consulted as well.

Information will also be shared with the Huron City Police, the Ohio State Highway Patrol, and the Erie County Sheriff’s Office when necessary so they may assist in handling the situation and share information with the wider community. These agencies receive notification via phone, police radio contact and the AlertBG text messaging system. The following departments are responsible for initiating the notification of the campus community in a potential life safety situation:

- Office of Budget and Operations, including the Erie County Sheriff’s Deputy(ies) on duty
- Dean’s Office
- The Office of Marketing and Community Relations
- OTSS staff

Additional means of providing on-going information concerning a potential life safety situation and its resolution include:

- Blast emails to campus
- Text messages sent via AlertBG
- University and BGSU Firelands homepages
- Communication with the Erie County Sheriff’s Office and deputies
- Local media – WLEC (1450 AM)/WCPZ (102.7 FM)/WLKR (95.3 FM)/WKFM (96.1 FM)
- BGSU Marketing and Communications will provide information on 419-37A-LERT, a telephone number concerned constituents may call
- Emergency Desktop Alert System
- Emergency Mass Notification System (on-campus)

To better prepare campus in the event of an emergency situation, BGSU Firelands conducts unannounced tests of the emergency notification process at least once during each academic year with the entire campus community. A sample group is also utilized to test modifications and updates to the notification system as they occur.

## **Alcohol and Drugs**

The information in this section of the report regarding drug and alcohol use is provided in response to the Drug-Free Schools and Communities Act Amendments of 1989 (Public Law 101- 226), which require that the University show that it has adopted and implemented a program to prevent illicit use of drugs and the abuse of alcohol by students and employees.

### **Drug-free workplace**

In order to ensure the University's commitment to a quality educational and work environment, every faculty member, employee, and student has a right to work and learn in an environment free from the effects of the abuse of alcohol and other drugs.

Therefore, it is the policy of Bowling Green State University to prohibit the unlawful use, sale, dispensing, transfer, and possession of controlled substances, alcoholic beverages, drugs not medically authorized, or any other substance that may impair an individual's academic or work performance or pose a hazard to the individual, public, students, or employees of the University on its property or at any of its activities.

It is the responsibility of each faculty member, staff employee and student to adhere to this policy. If a violation of this policy occurs, support programs will be made available where appropriate. Disciplinary action may be taken up to and including dismissal or expulsion from the University and possible criminal charges.

### **Prevention**

The University enforces underage drinking laws.

Choices relating to alcohol and other drug use can affect safety, academics, health, relationships, and the lives of others in the BGSU community. Frequently, alcohol and drug misuse results in sexual assaults, increases in vandalism, conduct problems, decreases in academic performance, injuries, medical problems, deaths including overdoses, suicides, traffic fatalities, impaired driving abilities and physical and psychological dependency. Absence from work, erratic job performance, safety hazards and a decrease in job productivity are just a few problems experienced by persons who are impaired by using alcohol and other drugs.

## **Alcohol Guidelines**

Abstinence from alcohol is a safe and acceptable lifelong decision. Alcohol-free lifestyles can decrease or eliminate risk of alcohol-related negative consequences.

Heavy drinking contributes to accidents, violence, trauma and medical problems that can result in death. Many psychological and cardiovascular benefits have been associated with moderate drinking. The U.S. Department of Health and Human Services has defined moderate drinking as "no more than one standard drink per day for women and no more than two standard drinks per day for men. A standard drink is equal to 12 ounces of regular beer (with 0.5 ounces of absolute alcohol), 5 ounces of table wine, or 1.5 ounces of 80-proof distilled spirits."

Research shows that adverse consequences may occur even at relatively low levels of alcohol consumption. Driving-related skills can be impaired at relatively low levels of blood alcohol concentration. Reaction time, judgment, attention spans, eye movements, and coordination can be altered adversely at BACs (blood alcohol content), which are less than intoxication levels.

Ongoing studies are exploring the risks to a fetus, which are associated with low levels of alcohol consumption. By choosing healthy alternatives to alcohol consumption, you can learn new coping skills, alternatives to decreasing stress, and stronger social skills. These guidelines for moderate drinking exclude the following who are prohibited from or who should not drink alcoholic beverages:

- Persons under the age of 21
- Women who are pregnant or trying to conceive
- People who intend to drive or engage in other activities or skills
- Recovering alcoholics
- People with certain medical conditions
- People taking certain medications

## Drug Health Risks

	Narcotics	Depressants	Stimulants	Hallucinogens	Cannabis
	(Opium, Morphine, Codeine, Heroin, Hydromorphone, Meperidine, Methadone)	(Chloral Hydrate, Barbiturates, Benzodiazepines, Methaqualone, Glutethimide)	(Cocaine, Amphetamines, Phenmetrazine, Methylphenidate)	(LSD, Mescaline & Peyote, Amphetamine Variants, Phencyclidine)	(Marijuana, Tetrahydrocannabinol, hashish, hashish oil)
Possible Effects	Euphoria, drowsiness, respiratory depression, constricted pupils, nausea	Slurred speech, disorientation, drunken behavior without odor of alcohol	Increased alertness, excitation, euphoria, increased pulse rate and blood pressure, insomnia, loss of appetite	Analogues, illusions, & hallucinations, poor perception of time and distance	Euphoria, relaxed inhibitions, increased appetite, disoriented behavior
Effects of Overdose	Slow & shallow breathing, clammy skin, convulsions, coma, possible death	Shallow respiration, clammy skin, dilated pupils, weak and rapid pulse, coma, possible death	Agitation, increase in body temperature, hallucinations, convulsions, possible death	Longer, more intense "trip" episodes, psychosis, possible death	Fatigue, paranoia, possible psychosis
Withdrawal Syndrome	Watery eyes, runny nose, yawning, loss of appetite, irritability, tremors, panic, cramps, nausea, chills and sweating	Anxiety, insomnia, tremors, delirium, convulsions, possible death	Apathy, long periods of sleep, irritability, depression, disorientation	Withdrawal syndrome not reported	Insomnia, hyperactivity, decreased appetite occasionally reported
Risk of Physical Dependence	High	Moderate to High	Possible	Unknown	Unknown
Risk of Psychological Dependence	High	Moderate to High	High	Unknown, High for Phencyclidine and analogs (i.e. PCP)	Moderate

## **Alcohol and the Law**

### **Bowling Green State University's Alcohol Policy**

Bowling Green State University recognizes that the decision to use alcoholic beverages is a personal choice; however, this choice must be made in accordance with the laws of the state of Ohio. In addition, the mature and responsible consumption of alcohol must be consistent with the mission and Core Values of the University and in accordance with the Bowling Green State University Code of Student Conduct. (Section 6.D. 2 prohibits the use, possession or distribution of alcoholic beverages except as expressly permitted by the law and University policy.)

Before you choose to break the law, please review the risks you encounter, such as

- possible fine
- imprisonment
- criminal record
- embarrassment
- career jeopardy
- reputation jeopardy
- loss of self-esteem
- loss of job
- suspension from the University
- death

You have a responsibility to follow the laws of your city, state and nation. If you fail to live up to that responsibility, you may face certain penalties. Imposing penalties upon you is an option even if a victim of your conduct is not a student and is not choosing to prosecute. The student conduct process can be initiated through the Office of the Dean of Students at 419-372-2843.

### **Underage consumption, purchasing or possession of alcohol**

The legal drinking age in Ohio for consumption of an alcoholic beverage is 21. Purchasing, possessing or consuming alcohol under the age of 21 is a first-degree misdemeanor. The maximum penalties associated with this offense are six months imprisonment or a \$1,000 fine or both. Any student under the age of 21, therefore, risks being imprisoned and fined when he/she decides to drink alcohol on or off campus.

### **Providing alcohol to an underage person**

A person who furnishes alcohol to an underage person is guilty of a first-degree misdemeanor. The maximum penalties associated with this offense are six months imprisonment or \$1,000 fine or both. A social host, therefore, risks being fined and imprisoned when he/she furnishes alcohol to a person he/she knows or should know is not 21 years of age.

## **Fake ID**

Possession or display of a fictitious operator's license is a first-degree misdemeanor. The offense includes mere possession of a fictitious license or display of someone else's valid operator's license. The maximum penalties for this offense are six months imprisonment or a \$1,000 fine or both. Moreover, if the fictitious operator's license is utilized to purchase alcohol or enter an establishment that serves alcohol, the minimum fine must be at least \$250 and the person displaying the fictitious operator's license may have his/her valid operator's license suspended for three years.

## **Operating a Vehicle Under the Influence of Alcohol or Drugs (OVI)**

In Ohio, a person may not operate a motor vehicle if he/she is impaired by alcohol and/or drugs. The maximum penalty for operating a vehicle while under the influence is six months imprisonment (mandatory at least three days in jail) or a \$1,000 fine (a mandatory minimum fine of \$250) or both. In addition, the operator must forfeit his/her driving privileges for six months.

## **Open container**

It is illegal to possess, in public, an open container of an alcoholic beverage. Conviction of this offense carries a maximum penalty of a \$100 fine. Consumption of alcohol in a motor vehicle is a fourth-degree misdemeanor with maximum penalties of 30 days imprisonment or a \$250 fine or both.

## **Disorderly conduct**

Disorderly conduct while intoxicated is a minor misdemeanor and carries a maximum penalty of a \$100 fine. Disorderly conduct occurs when one recklessly causes inconvenience, annoyance or alarm to another due to offensive conduct.

## **Think before you drink**

Before you choose to break the law, please review the risks you encounter, namely possible fine, imprisonment, criminal record, embarrassment, career jeopardy, reputation jeopardy, loss of self-esteem, loss of job, suspension from the University, serious medical conditions or possible death.

More information about laws governing the sale and possession of alcohol and other drugs, as well as penalties for violations of these laws, may be obtained from the BGSU Police Department, Student Legal Services, the Jerome Library or the City of Bowling Green Police Division.

## **Federal and State Penalties for Sale and Possession of Illegal Drugs**

The federal government decides if and how a drug should be controlled. Psychoactive (mind- altering) chemicals are categorized according to Schedule I-V. This schedule designates whether the drug can be prescribed by a physician and under what conditions. Factors considered in this categorization include a drug's known and potential medical value, its potential for physical or psychological dependence, and risk, if any, to public health. Penalties for the illegal sale or distribution of a drug are established using the designation of Schedule I-V. If you have knowledge of a drug-related felony you must report it to a law enforcement official.

The following are Federal Trafficking Penalties as of January 1, 1997:

**Schedule I drugs** have a high potential for abuse with no medical use. Production of these drugs is controlled. Examples include heroin, methaqualone, all hallucinogens (phencyclidine analogs can be I or II), marijuana and hashish. Tetrahydrocannabinol (THC), depending on its form, can also be a Schedule II drug.

**Schedule II drugs** have a high potential for abuse and have some medical uses with severe restrictions. Production of these drugs is controlled. Examples include opium, morphine, codeine, some other narcotics, barbiturates, cocaine, amphetamine/methamphetamine and phencyclidine (PCP).

Federal and State of Ohio penalties for selling Schedule I and II drugs vary with the quantity of the drug. Additionally, if death or serious injury is associated with the sale and/or if it is a second offense, penalties are more severe. When establishing penalties for sale of marijuana, hashish and hashish oil, the quantity and/or if it is a second offense are considered. The federal penalties for marijuana less than 50 kg mixture, hashish 10 kg or more, and hashish oil 1 kg or more are similar to those set for Schedule III drugs. Marijuana quantities above 50 kg mixture or 50 plants are penalized according to quantity, number of offenses, and/or if serious injury or death has occurred. These penalties are similar to those listed for Schedule I and II. The federal penalty for first-offense sale of small amounts of Schedule I and II drugs is not less than five years/not more than 40 years; if death or serious injury, not less than 20 years or more than life; fine of not more than \$2 million individual/\$5 million other than individual.

**Schedule III, IV, and V drugs** include those that most citizens would categorize as "prescription drugs." Schedule III drugs have some potential for abuse, but less than Schedule I and II. The potential for abuse of Schedule IV drugs is less than Schedule III, and Schedule V is less than IV. All Schedule III-V drugs have accepted medical uses and production is not controlled. Examples of these drugs include anabolic steroids (Schedule III), some narcotics, some barbiturates and other depressants, which are not classified as Schedule I or II.

The federal penalty for first-offense sale of a Schedule III drug is "Not more than five years; fine of not more than \$25,000 individual/\$1 million not individual." The federal



penalty for first offense sale of Schedule IV drugs is "not more than three years." The fine is the same as for Schedule III drugs. The federal penalty for first-offense sale of Schedule V drugs is "not more than one year, fine of not more than \$100,000 individual/\$250,000 not individual."

Sale of some Schedule III drugs is a felony and has a state of Ohio penalty of "up to seven years; or a fine up to \$5,000; or both." The state of Ohio penalty for sale of Schedule IV drugs is a felony and has a penalty of "up to four years; or a fine up to \$2,000, or both. Sale of Schedule V drugs in the state of Ohio is also a felony and has a state penalty of "up to two years, or a fine up to \$2,000, or both."

### **Student Conduct sanction plan minimum guidelines for alcohol-related incidents**

When a student and/or student organization is found responsible for violating the alcohol policy and/or procedures, any and all of the following sanctions may be imposed. Students who already have Code of Student Conduct violations may receive more severe sanctions. Sanctions may also be enhanced based on the severity of the behavior and the impact on the community.

#### **Alcohol-related incidents**

##### *First Violation*

- Residential Conduct Probation or University Warning for one year
- Participation in an alcohol education program at the student's expense

##### *Second Violation*

- Referral to the University level
- University Conduct Probation for one year
- Participation in an alcohol education program at the student's expense and meetings with the Alcohol and Other Drug Prevention Specialist or designee
- Parental Notification

##### *Third Violation*

- Referral to the Office of the Dean of Students and either:

#### **DEFERRED SUSPENSION**

- Alcohol screening and meetings with the Alcohol and Other Drug Prevention Specialist or designee
- Monthly meetings with Associate or Assistant Dean of Students or designee
- Parental Notification

#### **SUSPENSION**

- Documentation of the completion of an alcohol assessment/treatment program is required for consideration of re-admission
- University Conduct Probation upon return to the University

- Monthly meetings with Associate or Assistant Dean of Students or designee upon return

*Fourth Violation (if not suspended on third violation)*

### **SUSPENSION**

- Documentation of the completion of an alcohol assessment/treatment program is required for consideration of re-admission
- University Conduct Probation upon return to the University
- Monthly meetings with Associate or Assistant Dean of Students or designee upon return

### **Alcohol and Drug Support**

Bowling Green State University supports and sponsors programs aimed at preventing student and employee alcohol and other drug impairment problems. The counseling center offers confidential alcohol and other drug counseling to BGSU students with screening, evaluation, referral and follow-up. Supportive recovery assistance is available.

In addition, the BGSU Wellness Connection offers peer education programs and professional staff education workshops on issues relating to substance abuse prevention as well as intervention.

BGSU Human Resources contracts with IMPACT to offer employee assistance services to BGSU employees, including supervisory and employee educational training regarding substance abuse issues and confidential counseling services with diagnostic assessments. For more information please visit: <http://www.bgsu.edu/human-resources/benefits/work-life-balance.html>.

### **Medical Amnesty Policy**

#### **A. Policy Statement and Purpose**

Student health and safety is a substantial University interest. Abuse and overconsumption of alcohol or other legal and illegal substances is a serious and worsening national problem. The University's interest in promoting student health and safety is furthered by encouraging students to seek and obtain prompt medical assistance for themselves or another who is in distress from the abuse of alcohol or other substances. The University's interest is also furthered by removing obstacles to obtaining prompt medical assistance for a person in distress from alcohol or substance abuse.

#### **B. Policy**

1. A currently enrolled BGSU student who in good faith seeks or obtains medical assistance (e.g. by calling 9-1-1) for themselves or for another person for the overconsumption of alcohol or for a drug overdose shall not be charged with a violation of the BGSU Student Code of Conduct in

connection with the possession or consumption of alcohol or drugs if all of the following apply:

- a. The information that would be the basis of the Code of Student Conduct alcohol, drug or other offense was obtained as a result of a BGSU student seeking medical assistance for themselves or another person for the overconsumption of alcohol or a drug overdose.
  - b. Under the supervision of the Office of the Dean of Students, the BGSU student: accepts responsibility for the misconduct; obtains an alcohol and drug assessment at the BGSU Counseling Center; complies with a referral for treatment from a university or community alcohol or drug abuse services provider or a properly credentialed substance abuse or addiction treatment professional; and completes any educational interventions required by the Office of the Dean of Students.
  - c. The BGSU student who obtains an assessment and receives a referral for treatment under the preceding sub-section of this Policy, upon the request of the Office of the Dean of Students, submits documentation to the Office of the Dean of Students that verifies that the BGSU student satisfied the requirements of that sub-section.
  - d. The student has not previously asserted this Policy in defense of another alcohol or drug incident.
  - e. The student is in good disciplinary standing with the university.
2. This Policy does not prevent BGSU from notifying students' parents/guardians about the incident because family members can provide additional support for students.
  3. This Policy applies only to disciplinary actions under the BGSU Code of Student Conduct and does not apply to limit any law enforcement agency, including the BGSU Police department, from investigating or prosecuting criminal activity in accordance with state and federal law.
  4. This Policy does not preclude any disciplinary actions regarding other university violations such as endangering, threatening, or attempting to cause physical harm to another individual; sexual misconduct; relationship violence; damage to property; theft; and hazing.

#### C. Student Organizations

If a representative of a BGSU-recognized student organization seeks medical assistance under this Policy, that act will be considered as a mitigating factor in determining a sanction if the organization is found in violation of the BGSU Code of Student Conduct in connection with the occurrence.

#### D. Determination of Policy Application

Whether all the conditions of this Policy have been satisfied shall be in the sole sound discretion of the Office of the Dean of Students. When circumstances warrant, the Office of the Dean of Students may waive compliance with subparagraphs (B)(1)(d) and (B)(1)(e). A student who fails to successfully satisfy all the conditions of this Policy, including any required educational interventions,

will be referred for adjudication through the Code of Student Conduct for the original incident.

E. Appeal

A student who has been denied the defense afforded by this Policy may appeal that decision to the Dean of Students with five (5) business days of the decision. The Dean's decision shall be final.

## **Policies and Procedures for Addressing Sex Offenses, Dating Violence and Stalking**

Bowling Green State University recognizes the seriousness of sex offenses, dating violence, domestic violence and stalking and commits itself to preventing such offenses. BGSU prohibits these crimes and all offenses of violence. The University Policy on Violence below outlines, in full, the University's commitment to a safe environment in which acts of violence are not tolerated.

Students who are victimized are treated with dignity. The University acknowledges the support services of the Title IX Office, Falcon Health Center, the BGSU Police Department, the Counseling Center, the Center for Women and Gender Equity, the BGSU Care Coalition, the Office of Residence Life, Student Legal Services, the Wellness Connection, the Office of the Dean of Students, the Office of Student Affairs, Behavioral Connections of Wood County, Firelands Dean's Office, Erie County Sheriff's Office, and Firelands Counseling and Recovery Services of Erie County. Many additional University offices also provide programming aimed at the prevention of crime.

### **Violence**

It is the policy of BGSU that acts of violence, threats of violence or intimidation will not be tolerated. In its mission to become a premier learning institution, BGSU recognizes the importance of providing a safe environment for all students, faculty, and staff. In this community, victims and survivors will be treated with dignity and respect. Any person found in violation of this policy may be subject to conduct action. Violators may also be subject to criminal prosecution. For the purpose of this policy the following definitions apply:

- A. Acts of violence include any exercise of force against persons or property that could result in physical or emotional harm.
- B. Threats of violence include any verbal or non-verbal communication that inflicts harm.
- C. Intimidation includes any verbal or nonverbal act toward another person, the purpose of which may be to coerce, and the result of which could cause the other person to fear for his or her safety or the safety of others.

In many situations, these actions are also considered criminal acts under the Ohio Revised Code. Acts defined in this subsection include, but are not limited to: physical

assault or abuse, sexual assault or abuse, stalking, domestic violence, dating violence, verbal or other threats of physical or sexual assault, threats that may include a weapon and damage or destruction of another's property. BGSU is committed to providing education, prevention, advocacy, intervention and support services which address acts of violence, threats of violence and intimidation. In addition, the University collaborates with community agencies and professionals in providing these services and referrals. All members of the BGSU community are asked to report violations of the policy on violence to appropriate authorities, such as the BGSU Police Department, the Office of the Dean of Students, BGSU Title IX Office, Firelands Dean's Office, and the Erie County Sheriff's Office.

### **Sex Offender Registration**

Federal law requires convicted sex offenders to register for the purpose of community notification. In addition, these laws provide for the tracking of convicted sex offenders enrolled at or employed by institutions of higher education. The law requires sex offenders, already required to register in a specific state, to provide notice of each institution of higher education at which that person is employed or enrolled as a student. This registration is to be made available to law enforcement agencies with jurisdiction where the institution of higher education is located. Institutions of higher education are required to issue a statement advising the campus community where law enforcement agency information, provided by the state concerning registered sex offenders, may be obtained.

Persons seeking to obtain sex offender registration information relevant to the Bowling Green State University campus community may contact the Wood County Sheriff's Office at 419-354-9001 or go to their website at <http://www.woodcountysheriff.com>. For BGSU Firelands, persons can obtain information from the Erie County Sheriff's Office at 419-625-7951 or the website at <https://www.eriecounty.oh.gov/SheriffsOffice.aspx>

## **Information on Sex Offenses, Dating Violence, Domestic Violence and Stalking**

Rape, dating violence, domestic violence and stalking are crimes of power and control. These offenses reflect a total disregard for the rights and feelings of others.

Sexual assault, other forms of sexual harassment, dating violence, domestic violence and stalking can happen anywhere, at any time, to anyone. With regard to rape, based on a study conducted by the National Institute of Justice, it is estimated that a college enrolling 10,000 female students could experience more than 350 rapes per year (U.S. Department of Justice, December 2000). It is also estimated that one in 12 men are victims of rape or sexual assault. These are alarming statistics. BGSU does not tolerate violence or intimidation. The University is prepared to respond to these incidents whether they occur on campus or off campus. BGSU offers a variety of programs and services that focus on education, prevention, and response to sex offenses, relationship violence and stalking.

Students who are victimized can experience high levels of physical and psychological distress. Negative consequences of these incidents are wide-ranging and may include:

- Sexually transmitted infections
- Unwanted pregnancy
- Adoption of negative health practices (such as the misuse of alcohol or drugs, disordered eating, and smoking)
- Difficulty sleeping
- Symptoms of depression and anxiety
- Post-traumatic stress disorder, or other psychological disorders
- Difficulty concentrating on academic work
- Low self-esteem
- Problems with future intimacy or sexual functioning

In addition, there may be disruption of employment and expenditure of massive financial resources and time as a result of pursuing medical, social, psychological or legal services.

Survivors may blame themselves. Many offenses go unreported, which can result in survivors failing to obtain necessary medical, social, psychological, and legal assistance.

Crime definitions and categories (Paraphrased from the Ohio Revised Code.)

### **Sexual Contact**

Ohio law defines this as any touching of an erogenous zone of another, including the thigh, genitals, buttocks, pubic region, areas particularly sensitive to sexual stimulation, or, if such person is female, breast(s), for the purpose of sexually arousing or gratifying either person.

## **Sexual Conduct**

Ohio law defines this as vaginal intercourse between a male and female, and anal intercourse or oral sexual activity between persons regardless of gender. Penetration with any body part or object, however slight, is sufficient to complete vaginal or anal intercourse.

## **Sexual Imposition**

Ohio law defines this as having sexual contact with another when the offender knows that the contact is offensive to the other person or is reckless in that regard; or the offender knows that the other person's ability to appraise the nature of the contact or ability to control the contact is substantially impaired; or the offender knows the other person submits because they are unaware of the sexual contact.

## **Gross Sexual Imposition**

Ohio law defines this as having sexual contact with another, by force or threat of force; or the offender substantially impairs the other person's judgment or control using drugs or intoxicants secretly or by force, threat of force, or deception.

## **Sexual Battery**

Ohio law defines this as having sexual conduct with another by knowingly coercing the other person to submit; or the offender knows the other person's ability to appraise the nature of or control their own conduct is substantially impaired; or the offender knows the other person submits because they are unaware that the act is being committed.

## **Rape**

Ohio law defines this as engaging in sexual conduct by force or threat of force; or for the purpose of preventing resistance, offender substantially impairs victim's judgment or control by giving any drug/intoxicant secretly or by force, threat of force, or deception. Victim need not prove physical resistance.

## **Sexual Assault**

Sexual assault is an umbrella term and not a legal definition. It includes the crimes of sexual imposition, gross sexual imposition, sexual battery and rape. It covers a wide range of actions that may violate criminal law and/or University policy when taken against a person without the person's knowing consent, against the person's will, or under force, threat of force, or coercion. Sexual activity occurring when someone is medicated, asleep, passed out, or substantially impaired by drugs or alcohol can also be illegal. In these situations a person cannot truly consent since she or he is not in a coherent state of mind.

## **Domestic Violence**

Ohio law defines domestic violence as violence or threats of violence that occur between family or household members.

## **Dating Violence**

There is no legal definition in Ohio for dating violence. Statistics for dating violence in this report include incidents, other than domestic violence, where violence or the threat of violence is committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim.

## **Menacing by Stalking**

While there is no legal definition for stalking in Ohio, there is another closely related law. Ohio law defines menacing by stalking as occurring when someone knowingly engages in a pattern of conduct that causes another person to believe that the offender will cause physical harm to the other person or cause mental distress to the other person.

## **Rights, Policies and Procedures to be Followed in Response to Cases of Reported Sex Offenses, Dating Violence, Domestic Violence and Stalking**

### **A. Seeking Assistance**

The student who has been the victim of a sex offense, dating violence, domestic violence or stalking has many options in seeking assistance. Although victims are not always sure about what has happened to them or what steps they can take, there are staff members specialized in victim advocacy who can assist the student in making informed choices. Students can receive assistance from the BGSU Police Department, Counseling Center, Office of the Dean of Students, BGSU Title IX Office, BGSU Violence Prevention Center, Office of Residence Life, Falcon Health Center, Bowling Green City Police, Wood County Sheriff's Office, Wood County Hospital, Wood County Prosecutor's Office, and The Cocoon. Additional sources of assistance for BGSU Firelands include the Erie County Sheriff's Office, the Firelands Regional Medical Center and the Firelands Dean's Office. It is the option of the student whether or not to seek legal, medical and/or psychological services. Victims are encouraged to seek medical attention and support even if they do not wish to report the incident to police.

### **B. Seeking Medical Attention and Maintaining Evidence**

It is important for a student who has been sexually assaulted to receive medical care to ensure physical well-being and to maintain the collection and preservation of evidence should the student choose to take legal action at any time in the future. Medical care may include emergency contraception, antibiotic treatment to address any sexually transmitted infections and specialized, physical examinations. Physical examinations and rape kits conducted at the Wood County Hospital or the Firelands Regional Medical Center are



provided by a trained Sexual Assault Nurse Examiner. The purpose of the rape kit is for the collection of evidence. All rape kit evidence should be collected in the first 96 hours after the assault has occurred. Regardless if a student showers or changes clothing, a rape kit can still be collected. Having a rape kit completed does not mean that the case will go to court or that the student must press criminal charges. It does leave the option available and can greatly enhance the chances of a successful prosecution should the student make the decision to press charges at a later date. The medical facility that collects the evidence will contact police and transfer the rape kit to the police for them to store as evidence for an investigation in case the victim later chooses to report the incident to police.

In addition to the rape kit and clothing of the victim or suspect, other potential sources of evidence include bedding, condoms, any source of DNA evidence, cell phone records, text messages, voice mail messages, social media posts, photos and video footage. We encourage victims to report sex offenses and incidents of domestic violence, dating violence and stalking as soon as possible to assist in the evaluation of available evidence and the preservation of such evidence just in case the victim later decides to request a criminal or student conduct investigation.

### **C. Legal Issues**

1. The victim of a reported sex offense, dating violence, domestic violence or stalking incident has the right to full and prompt cooperation from University personnel. Victims will be given written notification about existing counseling, health, mental health, victim advocacy, legal assistance, visa and immigration assistance, student financial aid and other services available. Victims will also be provided with written notification about options for accommodations and protective measures, regardless of whether the victim wants to report the crime to police. Victims also have the right to pursue prosecution in a court of law. Even if the student does not want to press charges, they can speak with a police officer regarding the incident in order to keep all options open for the future. An advocate can help explain the difference between pressing charges and filing a report. The University will assist a victim with filing a report with the police if they choose to do so. BGSU police officers receive training in the investigation of sex offenses, domestic violence, dating violence and stalking. Officers are trained to first seek medical assistance for the survivor, then obtain vital information and evidence, which may be used in a later conduct or court action. All BGSU police officers have full police powers, which enable them to make arrests anywhere on the campus of Bowling Green State University. In addition, Bowling Green State University Police and the City of Bowling Green Police Division have a Mutual Aid Agreement which gives BGSU police officers full powers of arrest within the city of Bowling Green; likewise, the Bowling Green City Police have arrest powers on the campus of Bowling Green State University. In addition to the services provided by the Bowling Green campus, the Firelands campus also utilizes the services of the Erie County Sheriff's Office.

2. **Duty to Report:** All University personnel with the exception of those providing mental health services are required to report that a felony has been or is being committed.
3. **Reporting Procedures On and Off Campus:** On-campus incidents should be reported to the BGSU Police Department. All off-campus offenses should be reported to the City of Bowling Green Police Division or the local jurisdiction in which the incidents occurred. For BGSU Firelands, incidents should be reported to the Erie County Sheriff's Office.

## **Options to Consider in the Recovery from a Sex Offense, Domestic Violence, Dating Violence and Stalking**

### **Academic Issues**

Crime can also affect a victim's academic performance. Students may seek assistance with academic issues through the Title IX Office at 419-372-8476. The Title IX Coordinator will work collaboratively with the student's college office. At BGSU Firelands, students should seek assistance from the Office of the Dean at 419-372-0623.

### **Advocacy**

Advocates from The Cocoon are trained in providing emotional support, information, referrals, plus medical and legal information for survivors of domestic and sexual violence. Advocates can be contacted at any point in the aftermath of an incident to provide assistance. However, the sooner an advocate is called and able to provide information and services, the more options a victim may have. To contact an advocate, call at 419-373-1730.

### **Alcohol and Other Substances**

Often times, victims, knowingly or unknowingly, ingest alcohol and other substances prior to being victimized. In either case, a victim will not be penalized for underage consumption if an incident is reported to the police or the Office of the Dean of Students. Below are support resources.

### **BGSU Student Conduct Program**

If the perpetrator is a student, a victim may utilize the student conduct process, which is the University's system of conduct action for students. This course of action is an option even if the victim is not a student and is not choosing to pursue prosecution. If the alleged violator accepts or is found responsible for a violation of the Code of Student Conduct, the victim will be given the opportunity to provide information for consideration on the outcome of the case. The standard of proof to be applied in all student conduct violations is "more likely than not" that a policy violation occurred. Proceedings will include a prompt, fair, and impartial process from the initial investigation to the final

result. Potential sanctions range from a University warning to University conduct probation, discretionary sanctions and expulsion. A full list of student conduct sanctions can be found in section 10 of the Code of Student Conduct located in the Student Handbook at <http://www.bgsu.edu/studenthandbook>. All investigations will be conducted by staff member who has received at a minimum annual training on issues related to dating violence, domestic violence, sexual assault and stalking as well as investigation and hearing procedures that protect the safety of victims and promote accountability.

The student conduct process can be initiated through the Office of the Dean of Students at 419-372-2843. At the Firelands campus, students should seek assistance from the Office of the Dean at 419-372-0623.

The BGSU Student Conduct Program uses the following definition of consent as outlined in the Code of Student Conduct:

While there is no legal definition of consent in Ohio law, the institutional definition of consent closely mirrors key points found in Ohio law. Consent is defined as: a clear and unambiguous agreement to engage in a particular activity. The person who initiates a sexual activity is responsible for obtaining consent for that activity.

Consent must be expressed outwardly through mutually understandable words or actions. The person who initiates a sexual activity may not infer consent from silence, passivity, or a lack of resistance.

A person who is incapacitated may not give consent.

Consent must be voluntarily given. It cannot be obtained through coercion or force.

Consent must not be inferred from an existing or previous dating or sexual relationship. Even within an existing relationship, the parties must consent to engage in any sexual activity each time it occurs.

Consent to one sexual activity is not consent to another sexual activity, nor is it consent to the same sexual activity at another time.

A person may withdraw consent at any time. If consent is withdrawn, the sexual activity must stop immediately.

To determine under this Policy whether consent was sought and given, BGSU will evaluate what the Responding Party knew, or reasonably should have known, when all the relevant circumstances are considered.

## **Procedures for On-Campus Student Conduct Proceedings Involving Reported Sex Offenses, Dating Violence, Domestic Violence and Stalking**

### **A. Student Rights**

The following procedures and rights are applicable to the complainant and the respondent in cases involving reports of sex offenses, dating violence, domestic violence and stalking by a student whether on or off campus. Student conduct proceedings will include a prompt, fair and impartial process from the initial investigation to the final result. They will be conducted by staff who receive annual training on the issues related to these offenses and on methods involved in conducting an investigation and hearing process that protects the safety of the victims and promotes accountability.

1. The complainant may submit a written complaint of the alleged offense to the Office of the Dean of Students, 301 Bowen-Thompson Student Union, or on the Firelands campus to the Office of the Dean, Foundation Hall.
2. The complainant will be provided with an interview conducted by the Office of the Dean of Students or the Office of the Dean at the Firelands campus. Staff shall describe the due process and hearing procedures for the alleged violator and the rights of the complainant. The complainant will also be provided with a written explanation of the complainant's right and options. Rights of the complainant include the following:
  - a. To receive written notification of the time and place of the hearing;
  - b. To have an advisor of their choosing present during a campus student conduct proceeding;
  - c. To receive explanation of the degree of the burden of proof, which is "more likely than not" in campus student conduct proceedings, in contrast to "beyond a reasonable doubt" in criminal proceedings;
  - d. To remain present during the entire proceeding;
  - e. To present information and witnesses in his/her own behalf;
  - f. To hear and respond to information and testimony presented at the hearing;
  - g. To make a "victim impact statement";
  - h. Not to have irrelevant sexual questions or history considered during a hearing;
  - i. And not to have the underage consumption of alcohol considered.
3. The respondent will be provided with an interview conducted by the Office of the Dean of Students or the Office of the Dean at Firelands campus. Staff shall describe the due process and hearing procedures. Rights of the respondent include the following:
  - a. To receive written notification of the time and place of the hearing;
  - b. To have an advisor of their choosing present during a campus student conduct proceeding;

- c. To receive explanation of the degree of the burden of proof, which is "more likely than not" in campus student conduct proceedings, in contrast to "beyond a reasonable doubt" in criminal proceedings;
  - d. To remain present during the entire proceeding;
  - e. To present information and witnesses in his/her own behalf;
  - f. To make a final statement;
  - g. To hear and respond to information and testimony presented at the hearing.
  - h. Not to have irrelevant sexual questions or history considered during a hearing;
  - i. And not to have the underage consumption of alcohol considered.
4. In cases where the Respondent is contesting the Incident Report or expulsion needs to be considered, the case can be adjudicated through either an Administrative Hearing or by the Sexual Misconduct & Relationship Violence Board. The same rights mentioned in number two and number three above apply. The Dean of Students will serve as the appellate officer.
  5. Both the complainant and the respondent shall be simultaneously informed of the outcome of any campus student conduct proceeding brought forward alleging a sex offense, domestic violence, dating violence or stalking.
  6. Both the complainant and respondent have the right to appeal the outcome of the student conduct process. Information on appealing is found in Section 11 of the Code of Student Conduct. Both the complainant and respondent will be informed of any changes to the decision and will be informed once the final decision has been made.
  7. Both the complainant and respondent will have equal rights throughout the Student Conduct process.

**B. Sanctions following an On-Campus Student Conduct Hearing**

Following an on-campus student conduct hearing, a finding of responsibility against the respondent may result in a maximum sanction of expulsion and a minimum sanction of university warning or probation status as well mandated programming from the Wellness Connection focusing on consent and healthy relationships.

**C. Notification**

Notifications to victims and the accused in sex offenses, dating violence, domestic violence and stalking of the outcome of any University student conduct proceeding, procedures for an appeal, changes to results and final results will be done in writing.

## **Counseling**

Counseling can be an integral part of recovery. The referral sources listed below include on-and off-campus counseling and advocacy services, as well as various support groups.

### **Counseling and Mental Health Agencies**

- BGSU Counseling Center, 104 College Park, 419-372-2081
- BGSU Psychological Services, Psychology Building, Suite 300, 419-372-2540
- Therapeutic Intervention Project, 419-352-5387
- Firelands Regional Medical Center/ Firelands Counseling and Recovery Services, 419-557-7400
- Wood County Crisis Line, 419-502-HOPE (4673)

### **Accommodations and Protective Measures**

BGSU will maintain the confidentiality of accommodations and protective measures provided to a victim to the extent that maintaining such confidentiality would not impair the ability of the University to provide the accommodation or protective measure.

### **Living and Academic Options**

When a sex offense, dating violence, domestic violence or incident of stalking takes place in a residence hall, a victim may choose to relocate. This option can be made available through the Office of the Dean of Students and/or Title IX Coordinator, in conjunction with the Office of Residence Life, at 419-372-2843.

Efforts will also be made through the Office of the Dean of Students and/or Title IX Coordinator to assist the victim with request for changes related to the student's academic schedule. Requests for academic and housing changes will be given prompt attention.

### **No Contact Orders and Protection Orders**

Additional accommodations and protective measures through BGSU are also available including No Contact Orders and housing/facility restrictions. These accommodations and/or interim measures can be requested through the Office of the Dean of Students and/or Title IX Coordinator. Staff members in either the Title IX Office or Office of the Dean of students can also assist victims in connecting with a victim's advocate through The Cocoon.

Cocoon Advocates can also provide additional assistance regarding seeking a Civil Protection Order (CPO) or a Temporary Protection Order (TPO) through the courts.

A "TPO" is a court order issued in connection with a criminal case involving domestic abuse or stalking. The order generally requires the offender to stay away from the protected person and have no contact in any way, even through a third person, with the protected person. Generally, the offender is ordered to stay away from the residence, the

business and other necessary locations of the protected person. The order lasts only as long as the criminal case. It is a criminal offense to violate a TPO. A TPO is ordered by the court as part of a criminal case. In order to obtain a TPO, certain charges, such as Domestic Violence or Stalking, must already be filed. If the court has not already issued a TPO as part of the case, a victim may request one by appearing before the court in which the case is pending.

A “CPO” is issued through the Domestic Relations Court. No criminal case need be pending, but it must involve a domestic relationship and there must be violence or legitimate fear of violence that can be articulated to a judge or magistrate. The order is generally similar to the guidelines set out above for a TPO. It is a criminal offense to violate a CPO. To initiate a CPO you would begin by contacting the Wood County Clerk of Court’s office at 1 Court House Square in Bowling Green. At the Firelands campus, contact the Erie County Clerk of Court’s office at 323 Columbus Ave. in Sandusky.

A “No Contact Order” from the court is separate from a no contact order by BGSU. This is an order by a court in a criminal action that the criminal defendant not have contact with the protected person. The protected person may be a victim, a witness, a co-defendant or anyone else the court determines may be negatively affected by contact from the defendant. The order may be issued as a condition of probation if the defendant has been convicted of the offense or of bond if the case is still pending. Violation of this order may subject the Defendant to answering to the court for violating his probation or his bond conditions. Violation of a No Contact Order itself is not a criminal offense. However, in dangerous situations, the police should always be called.

In all of these instances, the responsibility to comply with the Order is entirely on the person who was ordered, not on the protected person.

### **Reporting Sex Offenses, Dating Violence, Domestic Violence and Stalking**

If a student would like to report a crime, incidents can be reported to law enforcement, the Office of the Dean of Students, the BGSU Title IX Office, the Firelands Office of the Dean, or to any person designated as a Campus Security Authority. The University will assist victims with reporting to police if the victim requests assistance. The victim will be provided with a written explanation of the victim’s rights and options. When reporting to law enforcement, follow the jurisdictional guidelines below:

- Incidents that occur on campus can be reported to the BGSU Police at 419-372-2346.
- Incidents that occur off campus can be reported to Bowling Green City Police at 419- 352-2571 or the jurisdiction in which the incident took place.
- Incidents that occur on or near the campus at BGSU Firelands should be reported to the Erie County Sheriff’s Office at 419-625-7951 or the jurisdiction in which the incident took place.

Even if the victim does not want to report the incident to police, many campus officials have a responsibility to report the crime. These reports will be forwarded to BGSU Police Department for possible inclusion in the statistics in the University's annual Campus Security and Fire Safety Report.

**Victim's Compensation**

Victims may be eligible for victim's compensation for costs incurred as a result of the crime. More information is available about such compensation at 419-352-1545.

**Awareness and Prevention of Sex Offenses, Dating Violence, Domestic Violence and Stalking**

Bowling Green State University (BGSU) prohibits the crimes of dating violence, domestic violence, sexual assault and stalking. BGSU works closely with The Cocoon (a local rape crisis and domestic violence organization) to develop and implement programs to prevent dating violence, domestic violence, sex offenses and stalking. Several departments on the BGSU campus are involved in coordination of programming and information dissemination including: the BGSU Title IX Office, BGSU Care Coalition, BGSU Police Department, Counseling Center, the Wellness Connection, the Office of Human Resources, Violence Prevention Center, and the Center for Women and Gender Equity. Programs that are provided are tailored to the BGSU community and the needs of our students and employees. BGSU works to make sure these programs are culturally relevant and inclusive to all parts of the community. The programs provided are informed by research.

BGSU offered the following **primary prevention and awareness programs for all incoming students** in 2018:

<b>Name of Program</b>	<b>Location</b>	<b>Brief Description</b>
Everfi	Online	Sexual Violence and Healthy Relationship Training
Sex and Drug Show	Student Union	Presentation from Sex & Drug Team about sexual assault and consent
Public Safety Overview	Student Union	An introduction from the police about topics that focus on general safety, alcohol use, recognizing behaviors of concern, crisis intervention, bystander intervention, sexual assaults, risk reduction, and understanding consent.
Talk Sex Program	Oiscamp	Student Wellness Network Panel on sex –related topics



Graduate Student Orientation	Online	Title IX and Bystander Intervention via EduRisk
Task Force on Sexual Assault Implementation	Various	The Task Force on Sexual Assault was formed under the 11th President of BGSU, Dr. Mazey. This Task Force took a comprehensive look at systems BGSU had in place to respond to and prevent sexual assaults. After the President Emeritus accepted the report of the Task Force in full, an implementation team was formed. Chaired by the Title IX Coordinator, this implementation team is charged with developing various resources, hiring key personnel, creating more robust prevention programming, and raising awareness.
Title IX Advisory Committee	Student Union	Once the work of the Task Force on Sexual Assault Implementation committee made progress on each recommendation, the Title IX Advisory Committee was formed by the Title IX Coordinator to ensure that efforts continue.
Front Line Advisory Group	Various	Graduate and Undergraduate students selected to advise the Office of Title IX on campus climate as it relates to sexual violence and relationship violence.
Graduate Student Orientation	Student Union	Presentation on Title IX and how it is applied to their unique roles (e.g., graduate assistants and teaching assistants)

BGSU offered the following **ongoing awareness and prevention programs for students** in 2018:

<b>Name of Program</b>	<b>Location</b>	<b>Brief Description</b>
Sexual Violence Discussion with RAs	Various Residence Halls	Discussion on sexual assault, consent, and bystander intervention
It's On Us Campaign	Various locations across campus	Prevention campaign focused on sexual assault prevention.

It's On Us National Week of Action Fall	Various locations across BGSU campus and within the community	Collaborated with Athletics to promote It's On Us through various Athletic games
Mustache for Consent	Various locations across BGSU campus.	The Office of Residence Life rolled out a comprehensive campaign to help members of the campus community understand the meaning of consent and the importance of obtaining consent.
Peer Education Presentations on: <ul style="list-style-type: none"> <li>• Sexual Assault</li> <li>• Consent</li> <li>• Healthy Relationships</li> <li>• Bystander Intervention</li> </ul>	Various locations across campus	This peer education program strives to promote all aspects of wellness by raising awareness and knowledge about healthier living through outreach and role modeling. The primary goal is to develop fun, interactive and educational programs that reach the entire BGSU community.
Informed U	Various Residence Hall locations	Informed-U brings students to the table for real conversations about how they can address sexual violence and misconduct on campus. During participant-led, in-person learning sessions, students share experiences and beliefs, internalize key concepts, collaborate around strategies and develop action plans for change.
Silent Witness Program	BG community	BGSU students, faculty and staff took part in the Silent Witness Initiative that promotes and educates to support an end to domestic violence through community-based exhibits.
RA Training	Various Residence Halls	Title IX gender-based violence education provided to all new RAs
Tie-Dye and Title IX	Student Union	The Wellness Peer Educators and Title IX Coordinator and Deputies came together multiple times each semester to offer tie-dye activities while teaching about Title IX.
Title IX on the 9 <sup>th</sup>	Student Union	The Title IX Coordinator, Deputies, and The Cocoon educate on Title IX.
Bystander Intervention/Title IX Presentation	Sebo Center – Gymnastics	The Title IX Coordinator led the team and coaches through understanding how to intervene in potentially harmful situations.

Sexual Assault Awareness, Prevention, and Response Conference	Student Union	Hosted by the Violence Prevention Center, this conference explored how individuals can play a role in sexual assault prevention and explored best practices to response.
Sexual Assault Awareness Month 5k and Dog Walk	Student Recreation Center	Annual awareness event to promote sexual violence prevention and awareness.
Sexual Assault Awareness Month Activities	Various locations across campus	The month includes activities such panel discussions around gender-based violence, clothesline project and T-shirt making, and social media and campus marketing efforts around awareness.
Sexual Assault Awareness Website/BGSU Cares Website	Online	This BGSU site offers prevention, risk reduction, and resources around sexual violence issues.
Take Back the Night	Various locations across campus	This event is to promote awareness of the impact of sexual violence and to raise awareness within the community with a mark through campus symbolizing BGSU standing in solidarity with all those impacted.
Title IX Training	Classrooms	Classroom presentations on Title IX
Bystander Intervention/Title IX Presentation	Sebo Center – Men’s Soccer	The Title IX Coordinator led the team and coaches through understanding how to intervene in potentially harmful situations.
Bystander Intervention/Title IX Presentation	Sebo Center – Volleyball	The Title IX Coordinator led the team and coaches through understanding how to intervene in potentially harmful situations.
Title IX Informational	McFall Center	Title IX information for Graduate Student Senate
Vagina Monologues	Various locations across campus	BGSU's yearly production of The Vagina Monologues celebrates all women in an inclusive & safe space.

Clothes Line Project	Union Oval	A vehicle for women affected by violence to express their emotions by decorating a shirt. They then hang the shirt on a clothesline to be viewed by others as testimony to the problem of violence against women.
BGSU Police Department Sexual Assault Awareness	Various	This program will cover statistics related to sexual assaults on college campuses. There will be information provided regarding the legal definitions of sexual assault-related offenses. While all sexual assaults may not be able to be prevented, the instructor will focus on several risk-reduction techniques. The instructor will also provide an overview of what a police investigation may look like, protection orders, campus resources/support, and hospital care. It is important to report acts of sexual assault and information will be provided on reporting options and holding the perpetrator accountable for their actions.
Be The Creed	Various	Multiple programs offered on sexual assault awareness, consent, and bystander intervention.
Men and Masculinities in Higher Education Conference	Student Union	Engaging students at mid-size universities on violence prevention issues.

BGSU offered the following **primary prevention and awareness programs for all new employees** in 2018:

<b>Name of Program</b>	<b>Location</b>	<b>Brief Description</b>
Workplace Harassment Fundamentals (required)	Online	This course is designed to provide an overview of the law on harassment, preventing retaliation for managers and preventing unlawful discrimination for employees and supervisors.
Supervisor Anti-Harassment (option made available for supervisors)	Online	This course trains supervisors to identify, avoid, and eliminate workplace harassment.
Introduction to the Campus Sexual Violence Elimination Act	Online	Introduce employees to explore the Campus SaVE Act, which is a federal law affecting students and professionals working for a college or university.
Email	Online	Email sent to faculty and staff from Office of the Provost and Office of Human Resources about required training courses offered through our vendor EduRisk.
Title VII on the 7 <sup>th</sup>	Student Union	The Title IX Coordinators and the Deputies from the Office of Human Resources speak set up a table to talk about resources for faculty and staff as it relates to Title VII.
Title IX Mandatory Reporter Training	Online	Training for faculty and staff to understand reporting expectations under Title IX and Clery for people who could not attend in person.
Athletics Title IX Training	Sebo Center	The Title IX Coordinator trained coaching staff on Title IX and reporting requirements.
Anti-harassment Training	Various locations	The Office of Human Resources provided department-specific, in-person training on anti-harassment for employees. Departments included: Campus Operations, Finance and Administration extended staff, Police

		Department dispatchers and the Library.
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BGSU offered the following **ongoing awareness and prevention programs for employees** in 2018:

<b>Name of Program</b>	<b>Location</b>	<b>Brief Description</b>
Eliminate Sexual Violence (Required)	Online	This course is designed to explain federal and state laws that prohibit sexual violence, reporting sexual violence.
Supervisor Anti-Harassment (option made available for supervisors)	Online	This course trains supervisors to identify, avoid, and eliminate workplace harassment.
Stop Harassment and Discrimination (Required)	Online	Introduce employees to the equal employment opportunity laws. Helps employees identify harassment and discrimination to promote appropriate behavior.
Title IX Mandatory Reporter Training	Various locations	Required in-person training for faculty and staff to understand reporting expectations under Title IX and Clery
Advisor Development Day	Student Union	Presentation on Title IX and Student/Organizational Conduct presentation
Title IX Training	Student Union	Presentation on Title IX & Student Conduct Training for Title IX Board
Title IX and VAWA Training	Sebo Center	Training to BGSU for all athletic Coaches and administrators on Title IX in athletics
Title IX Summit	Student Union	An event hosted for the state of Ohio for college and university professionals and graduate students to learn more about Title IX, VAWA, Clery and other related laws.

## **BGSU Care Coalition**

A community of care is one in which its members are noticeably connected by a sense of duty to each other's wellbeing and the creation of an inclusive culture. This duty is manifested by the members of the community having the knowledge and skills to respectfully intervene with each other in times of need as well as the awareness to recognize when another is in need. Members also promote a culture of respect and social justice exemplified by a willingness to stand up against injustice, discrimination, and violence. The BGSU Care Coalition comprises community representatives, students, faculty members, counselors, health-care professionals, health educators, law enforcement officers and Residence Life staff.

## **Prevention of Sex Offenses**

The responsibility of preventing sexual assault lies with the person initiating sexual behavior, as that is the person who has the power to stop what he or she is doing. With this in mind, these are things to consider when initiating sexual behavior:

1. Sexual assault is a crime and violation of both the Code of Student Conduct, the BGSU sexual harassment policy and the BGSU policy on violence. As such, being found responsible for a Code of Student Conduct violation involving "sexual contact without permission" can result in a maximum sanction of expulsion from BGSU. Additionally, criminal charges could be brought forward as well as civil litigation within the court system.
2. Because sexual assault is a crime of power and control, the most important thing to consider when engaging in sexual behavior is the CONSENT of the other person involved. Only a person's consent gives one the right to engage in sexual contact. Therefore, consent must be many things, including:
  - a. Clear: Consent cannot be implied through seemingly "mixed" messages.

One's sexual partner must be given every opportunity to communicate his/her wishes and limits on the degree of behavior that is initiated. No means no, and when in doubt, ask first. It is always better to hear a yes when seeking consent.

- Sober and unimpaired: Consent can only be given by a person who is in control of his or her mental capacities. A person who is substantially impaired by drugs or alcohol is not legally in a position to give consent.
- Consistent and prompt: Even if a person has agreed to be sexually involved with someone, that person has the right to withdraw consent at any time, even during behavior that might already be interpreted as sexual. Consent is not implied by the fact that dinner was bought for someone, or that the parties were sexually involved in the past or even if someone was seemingly "led on" by another's behavior.
- Unforced and non-threatened: Use of force, threats, intimidation, or coercion is a willful denial of a person's right to freely give his/her consent.

The well-being of the other person is of the utmost importance during any sexual encounter. Be aware of what your partner is saying or not saying during an encounter. When in doubt about proceeding to the next level of intimacy, ask. Checking in with your partner about what you are doing is a way of sharing the power and control of the situation that was initiated by you with them. This keeps the interaction an equal and safe situation for both parties.

### **Bystander Intervention**

Bystander Intervention is defined as safe and positive options that may be carried out by an individual or individuals to prevent harm or intervene when there is a risk of dating violence, domestic violence, sexual offenses, or stalking.

Stop an event before it happens. Use the following steps to intervene:

1. The situation: Is everyone safe? Are you safe? When in doubt, call for help.
2. Decide whether to use direct or indirect action to solve the problem. Know your options and resources for solving the problem.
3. Intervene - with reinforcements. If it's safe to intervene, you're likely to have a greater influence on the parties involved when you work together with someone or several people. Your safety is increased when you stay with a group of friends that you know well.

### **Risk Reduction for Sex Offenses, Dating Violence, Domestic Violence or Stalking**

Information about risk reduction (which has been largely excerpted from the 1989 Counseling Center publication, "Sexual Violations: Know the Signs," written by Dr. Craig Vickio, Dr. Elizabeth Yarris, Ms. Nancy Breen, and Ms. Kimberly Chin) is provided below.

Although the responsibility of prevention truly lies with the offender, there are things that individuals can do and be aware of that may help reduce the risk of crime. These are not guarantees of safety, but rather personal rights and best practices for a safer environment at BGSU.

1. You have the right to your own values, attitudes and beliefs about sexual behavior and relationships in general. Therefore you have the right to determine the type of interactions and activities you feel comfortable with and to end those activities at any time.
2. While there is no perfect profile of someone who will be controlling or violent, there are some warning signs. These include:
  - a. Domineering, overly controlling actions
  - b. A tendency to disregard your feelings and desires
  - c. The expression of hostility or dominance toward potential partners
  - d. The belief that certain actions entitle one to sex
  - e. Intrusion into your personal space
  - f. Touching you in a way that makes you feel uncomfortable



3. No one is ever entitled to sex. You are not obligated to perform sexual acts as payment, as a favor, or in order to be a "real man" or a "good woman."
4. You have the right to deny alcohol at any time. Alcohol not only impairs your judgment, many recognize alcohol as a frequently used and highly effective rape-facilitating drug.
5. You have the right to say no at any time for any reason. When you feel that your personal rights are being threatened, you have every right to take a stand and let the offending party know that what he/she is doing is unwelcome.
6. Going to larger parties with people you trust may help to avoid dangerous situations. Inviting other friends to go with you is another great way of ensuring that there will be others around in case of an emergency.
7. Having your own transportation gives you a degree of power to leave a situation, if you see the need to.
8. Instead of walking alone, walk with friends or use the Campus Escort Service on campus.
9. While using social media such as Facebook or Twitter, be mindful of the type of information you provide, including your address or phone number, and whether you are at home or away.

Bowling Green State University recognizes the need for healthy and successful relationships. Prevention of crime starts with those who are committing the offenses and then is supplemented by the use of methods to reduce the risk of being victimized. All students can play a role in combating sex offenses, dating violence, domestic violence or stalking by holding perpetrators accountable, supporting the rights and choices of those who have been victimized and making full use of campus resources to educate themselves on these serious, yet preventable problems.

### **Missing Person Information**

All students residing in University housing shall be given the opportunity to provide a confidential contact person to notify should they be missing for 24 hours or more. In instances where a student is under 18 years of age, parent(s) or legal guardians will be contacted in addition to the confidential contact person. This information will be indicated on the student's emergency card maintained at their residence hall front desk.

Students not residing in University housing may indicate a confidential contact person by completing the appropriate form at the Office of the Dean of Students, 301 Bowen-Thompson Student Union.

When a residential student is reported missing to the Bowling Green State University Police Department, the following steps are initiated:

- Upon receipt of a call that a person is missing, the BGSU police dispatcher will dispatch an officer to respond to the person making the notification. The responding officer obtains all pertinent information regarding the missing person. The officer in charge is notified and an attempt is made to locate or contact the person that is missing.

- The on-duty residence life supervisor is notified.
- If the person is not located or contacted in a reasonable period of time (defined by the facts of the case) the BGSU police investigators are notified and:
  - The individual's information is entered into NCIC and LEADS
  - The information is distributed to the AMBER ALERT system for missing children who may have been abducted
  - Local radio broadcasts are also made with available and pertinent information
  - The investigation continues until the missing individual is located or contacted

If the incident occurs off campus or if the person is a student living off campus, the on-call staff member in the Office of the Dean of Students and City of Bowling Green Police or other police agency with jurisdiction will be notified. BGSU Police will assist the other police agency as needed in locating the missing student.

## **FIRE SAFETY REPORT**

Bowling Green State University (BGSU) is committed to providing fire safe structures and current safety information. Fire Safety information can be found in BGSU policies promoting fire safety. Policies and procedures on fire safety are found in the “Community Living Standards” in the [Student Handbook](#) and in the Fire Safety section of the [Environmental Health and Safety website](#). Fire protection and services for the Firelands campus are provided by the Huron Fire Department. More information can be found at <http://www.cityofhuron.org/huron/fire-department.html>.

The following information will be reported annually as required by the Higher Education Opportunity Act (HEOA) of 2008. This report includes residential fire safety statistics on the number and cause of fires, the number of injuries resulting in treatment, the number of deaths, and the estimated value of damage to BGSU and personal property. NOTE: A fire is defined by the HEOA as: “any instance of open flame or other burning in a place not intended to contain the burning or in an uncontrolled manner that occurred in an on-campus student housing facility”.

### **City of Bowling Green Fire Division (BG Fire)**

BGSU and municipal emergency officials work closely in delivering quality fire prevention and emergency response services to our campus. The Bowling Green Fire Division conducts several training exercises on the main BGSU campus to give firefighters and their emergency medical services staff (Paramedics & EMTs) valuable experience, and a thorough knowledge of the campus which helps to assure a fast and effective response to campus buildings in emergency situations. To learn more about the services offered by the City of Bowling Green Fire Division go to:

<http://www.bgohio.org/departments/safety-department/fire-division/>

### **BGSU Fire Safety Information**

#### **Hall Staff Fire Safety Training**

Residence Hall Staff including Resident Advisors, Graduate Hall Directors, and Hall Directors go through annual fire safety training. Training is provided in conjunction with the BGSU Office of Risk Management and the City of Bowling Green Fire Department. Student staff are trained on conducting recurring fire safety inspections, identification of fire hazards, identification of campus fire safety violations, use of fire extinguishers, and evacuation procedures.

#### **Student Fire Safety Training**

Fire Safety is discussed in opening floor meetings on the first day of occupancy. Hall Staff discuss a variety of fire safety topics included but not limited to evacuation procedures, rally point locations, university policy, and fire safety inspections.

#### **Residential Fire Drills/Alarms and Emergency Evacuation Procedures**

Treat all audible and visual alarms as being a real emergency! Evacuate promptly via the

closest exit and safely to a safe distance from where the alarm is activating and assure a safe path is cleared for emergency responders. **Students should move to the designated rally point for their hall and check-in with a staff member. Rally points will be discussed during your opening floor meetings.** If you activated the alarm, meet with the first arriving emergency responder (usually a BGSU police officer) and report all information about the alarm. Timed fire drills are conducted at least twice each semester in residential facilities by Residence Life staff in cooperation with the Environmental Health and Safety (BGSU-EHS), the BGSU Police Department (BGSU Police), and the City of Bowling Green Fire Division (BG Fire) in accordance with the Ohio Fire Code.

- During drills, buildings are checked by Residence Life staff & BGSU Police to assure that occupants are following proper evacuation procedures.
- Firefighters assume control of buildings when the fire alarm is activated. The alarm is never to be silenced or re-set without BG Fire Division authorization.
- Students are not to re-enter the building without BG Fire Division, BGSU Police and/or
- BGSU staff announcing an “all clear”.
- If a fire or smoke is detected, locate the nearest pull box and activate it.
- Before opening any door, check for heat using the back of your hand; if it’s hot do not open that door; seek another escape route.
- As residents exit the building, they are to proceed to the designated evacuation area. All persons are to move away from the entrances and not block the street or parking lots. Residents should check-in at the halls designated rally point which is identified in the first floor meeting.
- Do not use elevators – use stairwells only.
- When fire or smoke is located, call 911 and provide exact location and description.
- Never re-enter a building where the fire alarm system is activated for any reason.
- Confirm that the building is being calmly and safely evacuated according to the building evacuation plan. Directional arrows or maps on floors indicate evacuation routes.
- All are asked to assist students with disabilities if you are able to do so without endangering yourself. If you have reason to believe that students or guests with disabilities remain in the building, inform the BGSU police officers and/or firefighters.
- BGSU police officers will assist the firefighters if occupants refuse to evacuate.

**BGSU Residence Life Staff-Members will:**

- Take student emergency cards, building house book and floor plans out of the building with them.
- Close any open doors as they exit past them while exiting.
- Call 9-1-1 to assure that the emergency has been reported.
- Staff members of the building or the staff member on duty will report to the front desk and/or fire-panel of the building to determine where the alarm is activated.
- Be assigned to exits.
- Set up and staff the designated rally point for the hall.

- Wear the appropriate fire emergency identification badge so responding firefighters know who you are and what your role is.
- All must follow the directions of the firefighters as they are in charge at the scene – staff members should identify themselves to responding firefighters when needed.
- Residence hall staff complete incident reports on all residents who fail to evacuate and on all fire safety violations found.
- Debrief the drill with BGSU EHS, BG Fire Division, BGSU Police, and BGSU staff members on-site.
- Call BGSU Police within five minutes of completion of the drill confirming drill has concluded.
- Residence Life staff member will complete the electronic fire report located on the Office of Residence Life internal website within 24 hours of the incident. Fire reports (actual fires, fire alarms with no fire, and fire drills) are completed on a single form. The electronic report is automatically emailed to the BGSU Police Department, Residence Life and Environmental Health and Safety staff.

Firefighters have control of the facility of the fire until it is released to BGSU Campus Operations for cleanup and mitigation. BGSU Campus Operations will take control of the site of the fire until it is released to the Director of Residence Life, or designee. Until staff members are told by the Director of Residence Life that the residents can return to the building, alternative housing arrangements must be arranged for displaced residents according to the provisions of the BGSU's Comprehensive Emergency Management Plan.

## **Fire Safety Policies and Procedures**

### **Fire Log**

The BGSU Police Department maintains a fire log that records any fire that has occurred in an on-campus student housing facility. This log contains the date the fire was reported, the nature of the fire, the date and time of the fire and the general location of the fire. Entries are made to the log within two business days of receiving information regarding a fire in an on-campus student housing facility. The fire log for the most recent 60 days is open to public inspection upon request during normal business hours. Portions of the log that are older than 60 days are open to public inspection upon request within two business days of the request.

Requests for the fire log can be made to the BGSU Police Department at (419) 372-2346.

### **Fire Drills/Alarms and Emergency Evacuation**

Fire drills are scheduled periodically during normal working hours in University residences in compliance with state regulations. Every time the fire alarm sounds it must be treated as a real fire and you must evacuate immediately. All persons must vacate the residence any time the fire alarm is sounded or an emergency situation arises that requires the evacuation of the building. All individuals in the building must follow the directions of the staff and other emergency personnel and may not re-enter the building until the

supervisor of the residence gives permission. University, state or city officials may enter rooms to verify evacuation of residents.

### **Fire Safety Equipment**

Fire extinguishers, smoke detectors and fire alarm systems are there for the protection of residents and should be treated with the well-being of all residents in mind. All fire safety equipment (e.g., pull stations, fire extinguishers, smoke detectors) should be used for emergency purposes only. Smoke detectors in student rooms are not to be disconnected or covered under any circumstances. Tampering with fire safety equipment is a crime and will result in University conduct action, and possible criminal action.

### **Removal of Fire Hazards**

The University reserves the right to eliminate all potential fire hazards in any residence if deemed necessary or appropriate by a University official or by other authorities that have jurisdiction.

### **Fireplaces**

For University residences with fireplaces, policies and regulations regarding their maintenance and use are posted near each fireplace. In the spirit of community, all students who reside in buildings with fireplaces are responsible for knowing and implementing all policies and procedures regarding their use.

### **Roofs, Ledges and Sundecks**

Safety concerns restrict access by students to roofs, ledges and sundecks of University residences. Access to roofs, ledges and sundecks is prohibited outside of their use as fire evacuation routes. In addition, radio and television antennae, satellite dishes or similar devices are not permitted on the roofs, ledges or any building exterior without University approval.

### **Wall and Door Decorations**

You may make your room feel more like home by putting posters and pictures on the wall. White adhesive putty is the recommended way to do this. Avoid the use of two-sided tape, colored putty, or nails as these items create residue that must be removed or holes that must be filled. No more than 20 percent of the surface area may be covered.

### **Decorations**

In an effort to maintain an environment that is safe and free of potential fire and other life safety hazards, residents are asked by the Office of Environmental Health and Safety to adhere to the following decoration guidelines within the residence, whether within their own rooms/suites/apartments or within the common areas of the building:

### **General requirements**

- a) All decorations shall be fire resistant, or noncombustible (Ohio Fire Code, FM-306.15). Decorations must have the label of Underwriters Laboratory (UL) or similar standard.
- b) No decorations may be hung from the ceiling, placed in offices, rooms or lounges in a manner that will interfere with safe passage or evacuation. No decorations shall be placed in hallways, aisles, stairwells or exit routes. Room doors may have a minimal amount of decorations and must comply with paragraph a) above.
- c) Exit signs, fire extinguishers, smoke detectors, fire alarm pulls, emergency lights, PED boxes and audible fire signals/ strobe lights cannot be decorated, covered or obstructed in any way.
- d) Straw, hay, leaves, corn shocks and dry vegetation are not permitted in any building.
- e) Excessive dirt or sand is not permitted in any building.
- f) Further information on University policies regarding the use of decorations in University residences is available from the hall or unit director.

### **Candles**

Candles of any kind (whether lit or unlit) or any other open flame devices are not permitted in any residential building (residence hall or small group living units), including but not limited to student rooms and all common area space, at any time, for any purpose whatsoever.

### **Lighting**

- a) Crepe paper or other materials are not to be wrapped around lights.
- b) Building light bulbs are not to be painted or moved. Commercially manufactured colored bulbs may be used if positioned by custodial or maintenance employees.
- c) Only use lighting sets that show Underwriters Laboratories, Inc. (UL) or Canadian Standards Association (CSA) label.
- d) Decorative lights used inside buildings must be “miniature” types.
- e) Lighting sets can wear out or become damaged and should be checked closely before installation for bare wires, worn insulation, broken plugs, loose sockets, etc.
- f) Extension cords are not permitted in student residences. Power strips with surge protectors must be used in place of extension cords.
- g) Be sure circuits are not overloaded with too many lights. If circuit breakers shut off or fuses are blown, there may be a short or an overloaded circuit.
- h) Lighted decorations must not be left on and unattended.
- i) There should be no pinch in electrical cords. For instance, electrical cords should not be run through door openings.
- j) Decorative lights must not be tightly coiled, wrapped around or pinched, such as under or around a bedpost.

### **Decorative trees**

- a) Live or cut trees or greens (branches, boughs, etc.) are not permitted in University-owned buildings.

- b) Artificial trees must be of a certified slow-burning or fire-resistant material. Trees not meeting this standard will not be permitted.
- c) Artificial trees may be located in student rooms as long as the tree does not exceed two feet in height.
- d) Metallic trees shall be lit only by indirect lighting. Lighting sets are not to be hung on metallic trees (possible shock hazard).

### **Special amusement buildings**

Bowling Green City Fire Department regulations prohibit haunted houses and similar amusement or educational events in which building occupants or the general public are conducted through a fixed or restricted course. This also applies to creating or building these types of structures on residence hall floors or in common areas.

### **Electrical Appliances and Electronic Equipment**

Limitations in the availability of power to each room/suite/apartment as well as concern for fire hazards place restrictions on the types of equipment allowed in student rooms/suites/apartments. For this reason, cooking is only permitted in student rooms/suites/apartments in approved combination microwave/refrigerators, or in microwave ovens using 900 watts or less. Residents will be held responsible for ensuring that their electrical appliances and electronic equipment conform to the following guidelines:

#### **Approved electrical and electronic equipment and appliances are:**

- a) Combination microwave/refrigerator units.
- b) Compact portable refrigerators (size may not exceed 5.0 cubic feet, 36 inches in height and 1.5 amps).
- c) Microwave ovens that do not exceed 900 watts.
- d) Power strips with surge protectors. Please do not plug one power strip into another.
- e) Televisions, stereos, CD players, computers and peripherals and other sensitive electronic equipment.
- f) All electrical appliances must be UL or CSA approved and used with a surge protector.

#### **Electrical and electronic equipment and appliances that are not permitted in the residences:**

- a) Appliances with exposed heating elements. Among other things this includes the “George Foreman Grill” and all similar devices
- b) Hot plates, toasters and toaster ovens
- c) Air conditioners
- d) Quartz halogen lights
- e) Portable heaters
- f) Extension cords
- g) Multi-plug adapters
- h) Electric blankets



### **Bunk beds/Lofts**

Homemade or rented lofts of any kind are not permitted in any residence hall or small-group living unit, as the furniture provided is already “loftable.”

- a) Placing beds in the bunked/lofted position is entirely optional on the part of the resident. Should a resident wish to bunk/loft a bed, assistance may be requested from the staff at the front desk of the residence hall or the house staff of a small-group living unit.
- b) Should beds be lofted, bed frames must be securely supported on both sides by University bed ends.
- c) A guardrail is provided with every University bed which should be utilized when the bed is in the bunked/lofted position. Should residents utilize their bunked/lofted bed without using the guardrail, they do so at their own risk.
- d) All University furniture must remain in the room in which it is originally located. The Office of Residence Life does not provide storage facilities for furniture.
- e) All furnishings must be returned to the original position in the room before the student checks out of the room. You may be asked to deloft your bed at the end of the academic year regardless of the position of the furnishings at move-in.

### **Non-University Furniture**

- a) Upholstered furniture used in the University residences must meet strict fire retardant codes (fabrics must meet the class I requirements of U.S. Department of Commerce Commercial Standard 191-53, California Flammability Bulletin 117, class A-ASTM-E84) or Upholstered Furniture Section Council [UFAC] [Gold tag]). Only furniture that meets this fire retardant code will be permitted in University residences.
- b) Other prohibited furniture includes:
  - a. Vinyl furniture.
  - b. Inflatable furniture.
  - c. Bean bag chairs or bean bag-like chairs.
  - d. Any upholstered furniture that is not classified as fire retardant or does not meet the above fire retardant standards.
- c) It is the student’s responsibility to ensure that any furniture brought into the building meets these standards. Possession of or bringing of furniture into University residences, which is in violation of these requirements subjects the student to disciplinary action as well as the cost of the removal and disposal of the furniture.

### **Candles and Incense**

Candles of any kind, incense-burning candles or sticks, candle or wax warmers, lanterns or similar “open flame” receptacles are not permitted in student rooms/suites/apartments at any time, for any reason, with no exceptions.

### **Cooking in Rooms/Suites**

Approved combination microwave/refrigerator units for food preparation are permitted in all University residences. Individual microwave units of no more than 900 watts are permitted in student rooms. Refrigerators no larger than 5.0 cubic feet, 36 inches in

height and 1.5 amps are also allowed. For fire safety considerations, however, hot plates, toasters, toaster ovens, “George Foreman Grills”, waffle irons/makers, and similar devices are not permitted in student rooms/suites.

### **Smoking**

Bowling Green State University recognizes the need to create and maintain an environment that sustains and enhances the general health of its faculty, staff, students and visitors. Therefore, by resolution of the Bowling Green State University Board of Trustees, effective January 1, 2014, and by Ohio state law, smoking is prohibited in all facilities owned or leased by Bowling Green State University and on the grounds of any property owned or leased by the University except in designated areas. Smoking is defined as inhaling, exhaling, burning, or carrying any lighted cigar, cigarette, pipe, or other lighted smoking device for burning tobacco or any other plant, per section 3794.01 of the ORC. This includes all buildings owned or controlled by Bowling Green State University, shelters, indoor and outdoor athletic facilities, indoor and outdoor theatres, walkways, sidewalks, residence halls, and parking lots (unless otherwise designated). Smoking is prohibited on sidewalks that adjoin University property. Smoking is also prohibited in any vehicle or equipment owned, leased or operated by Bowling Green State University. Application of this policy to university owned detached single-family residences shall be determined by University Facilities at the time any such lease is executed. Cigarette butts and ashes must be disposed of in the appropriate receptacles located in designated smoking areas. The use of e-cigarettes, or personal vaporizers, in Residence Halls is strictly prohibited.

**Bowling Green State University**  
**Fire Safety Systems in On-Campus Student Housing Facilities**

<b>Facility</b>	<b>Monitored Smoke and Fire Detection and Warning Systems</b>	<b>Auto Fire Sprinkler Systems</b>	<b>Annual Number of Fire Drills</b>	<b>Fire Extinguisher Devices</b>	<b>Evacuation Plans and Placards</b>
<b>Centennial Hall</b> 1101 E Wooster	X	X	4	X	X
<b>Conklin North</b> 1301 E Wooster	X	X	4	X	X
<b>Falcon Heights</b> 707 E Merry	X	X	4	X	X
<b>Founders Hall</b> 707 E Wooster	X	X	4	X	X
<b>Kohl Hall</b> 921 E Wooster	X	X	4	X	X
<b>Kreischer Ashley</b> 1416 Ridge	X	X	4	X	X
<b>Kreischer Batchelder</b> 1416 Ridge	X	X	4	X	X
<b>Kreischer Compton</b> 1416 Ridge	X	X	4	X	X
<b>Kreischer Darrow</b> 1416 Ridge	X	X	4	X	X
<b>McDonald</b> 711 Ridge	X	X	4	X	X
<b>Offenhauer East</b> 704 E Merry	X	X	4	X	X
<b>Offenhauer West</b> 704 E Merry	X	X	4	X	X
<b>Greek House G1</b> 1125 E Wooster	X	X	4	X	X
<b>Greek House G2</b> 1127 E Wooster	X	X	4	X	X
<b>Greek House G3</b> 1159 E Wooster	X	X	4	X	X
<b>Greek House G4</b> 1223 E Wooster	X	X	4	X	X
<b>Greek House G5</b> 1225 E Wooster	X	X	4	X	X
<b>Greek House G6</b> 1237 E Wooster	X	X	4	X	X
<b>Greek House G7</b> 1239 E Wooster	X	X	4	X	X
<b>Greek House G8</b> 1241 E Wooster	X	X	4	X	X
<b>Greek House G9</b> 1255 E Wooster	X	X	4	X	X
<b>Greek House G10</b> 1367 E Wooster	X	X	4	X	X

**Bowling Green State University**  
**Fires in On-Campus Student Housing Facilities**

Facility	Year	Total Fires in Building	Fire Number	Cause of Fire	Number of Fire Related Injuries**	Number of Fire Related Deaths	Value of Fire-Related Property Damage
** Number of Persons who Received Fire-Related Injuries that Resulted in Treatment at a Medical Facility							
<b>Centennial Hall</b> 1101 E Wooster	2016	0	0	NA	0	0	\$0
	2017	0	0	NA	0	0	\$0
	2018	0	0	NA	0	0	\$0
<b>Conklin North</b> 1301 E Wooster	2016	0	0	NA	0	0	\$0
	2017	0	0	NA	0	0	\$0
	2018	0	0	NA	0	0	\$0
<b>Falcon Heights</b> 707 E Merry	2016	0	0	NA	0	0	\$0
	2017	0	0	NA	0	0	\$0
	2018	0	0	NA	0	0	\$0
<b>Founders Hall</b> 707 E Wooster	2016	0	0	NA	0	0	\$0
	2017	0	0	NA	0	0	\$0
	2018	0	0	NA	0	0	\$0
<b>Kohl Hall</b> 921 E Wooster	2016	0	0	NA	0	0	\$0
	2017	0	0	NA	0	0	\$0
	2018	0	0	NA	0	0	\$0
<b>Kreischer Ashley</b> 1416 Ridge	2016	0	0	NA	0	0	\$0
	2017	0	0	NA	0	0	\$0
	2018	0	0	NA	0	0	\$0
<b>Kreischer Batchelder</b> 1416 Ridge	2016	0	0	NA	0	0	\$0
	2017	0	0	NA	0	0	\$0
	2018	1	1	Intentional / Burn marks on bathroom dispensers	0	0	\$0-\$99
<b>Kreischer Compton</b> 1416 Ridge	2016	1	1	Intentional / Burnt paper on doors	0	0	\$0-\$99
	2017	0	0	NA	0	0	\$0
	2018	0	0	NA	0	0	\$0
<b>Kreischer Darrow</b> 1416 Ridge	2016	1	1	Unintentional / cell phone battery explosion	0	0	\$0-\$99
	2017	0	0	NA	0	0	\$0
	2018	0	0	NA	0	0	\$0
<b>McDonald</b> 711 Ridge	2016	2	1	Intentional / Burn marks on lights	0	0	\$0-\$99
			2	Intentional / Burn marks on lights	0	0	\$0-\$99
	2017	1	1	Intentional / Burn marks on lights	0	0	\$0-\$99
	2018	1	1	Unintentional / Microwave fire	0	0	\$0-\$99
<b>Offenhauer East</b> 704 E Merry	2016	0	0	NA	0	0	\$0
	2017	0	0	NA	0	0	\$0
	2018	0	0	NA	0	0	\$0

<b>Offenhauer West</b> 704 E Merry	2016	0	0	NA	0	0	\$0
	2017	0	0	NA	0	0	\$0
	2018	0	0	NA	0	0	\$0
<b>Greek House G1</b> 1125 E Wooster	2016	NA	NA	NA	0	0	\$0
	2017	0	0	NA	0	0	\$0
	2018	0	0	NA	0	0	\$0
<b>Greek House G2</b> 1127 E Wooster	2016	NA	NA	NA	0	0	\$0
	2017	0	0	NA	0	0	\$0
	2018	0	0	NA	0	0	\$0
<b>Greek House G3</b> 1159 E Wooster	2016	NA	NA	NA	0	0	\$0
	2017	0	0	NA	0	0	\$0
	2018	0	0	NA	0	0	\$0
<b>Greek House G4</b> 1223 E Wooster	2016	NA	NA	NA	0	0	\$0
	2017	0	0	NA	0	0	\$0
	2018	0	0	NA	0	0	\$0
<b>Greek House G5</b> 1225 E Wooster	2016	NA	NA	NA	0	0	\$0
	2017	0	0	NA	0	0	\$0
	2018	0	0	NA	0	0	\$0
<b>Greek House G6</b> 1237 E Wooster	2016	NA	NA	NA	0	0	\$0
	2017	0	0	NA	0	0	\$0
	2018	0	0	NA	0	0	\$0
<b>Greek House G7</b> 1239 E Wooster	2016	NA	NA	NA	0	0	\$0
	2017	0	0	NA	0	0	\$0
	2018	0	0	NA	0	0	\$0
<b>Greek House G8</b> 1241 E Wooster	2016	NA	NA	NA	0	0	\$0
	2017	0	0	NA	0	0	\$0
	2018	0	0	NA	0	0	\$0
<b>Greek House G9</b> 1255 E Wooster	2016	NA	NA	NA	0	0	\$0
	2017	0	0	NA	0	0	\$0
	2018	0	0	NA	0	0	\$0
<b>Greek House G10</b> 1367 E Wooster	2016	NA	NA	NA	0	0	\$0
	2017	0	0	NA	0	0	\$0
	2018	0	0	NA	0	0	\$0

**Unit Removed From Residential Service 2016**

Other Housing: 703 E Reed

2016: 0 Fires; 0 Fire-Related Injuries or Deaths; \$0 Fire-Related Property Damage; 2017: NA; 2018: NA

**Units Removed from Residential Service 2018**

Harshman Anderson, Bromfield, Chapman, Dunbar

2016 & 2017: 0 Fires; 0 Fire-Related Injuries or Deaths; \$0 Fire-Related Property Damage; 2018: NA