



Classified Staff Council
Meeting Minutes
November 14, 2018 – 222 Adm Bldg

Present: Antoinette Jacobs (Co-chair), Danielle Burkin (Co-chair), Faith Olson-Elsea, Kathy Dean, Dana Watson, Anna Kelling, Marsha Bostelman, Deb Lucio, Deborah Lowery, Jane Perez, Jen Moore, Jamie Schimmoeller, Sandi Smetzer, Deb Carden, Gretchen Avery and Rebecca Lyons.

Excused: Sharyl Wahl, Amy Smith and Mark Henning.

Announcements:

- Communication with those you serve – via email.
• Guest Speaker – Karyn Smith "Move for your Mood". She led us in 20 minutes of exercises, easy to do during the work day. There are 1,440 minutes in a day, dedicate 2% to enhance your health and well-being. There are many free movement sessions on campus available. Just 30 minutes a day will boost your physical and mental health.

Reports:

- Secretary Report – Motion to approve minutes of Oct.17, 2018 by Kathy, Marsha seconded, passed.
• Treasurer Report – Faith presented report. Jen moved to accept, Jamie seconded, passed.
• Administrative Staff Report – Rebecca presented report.
• Retirees report – No report. A rep is needed. Tony is reaching out to retired people.
• Firelands report – Deb reported, Beth Fuller thanked CSC for her retirement gift.

Chair's Report:

Presented a written report. Discussed meeting with HR on Oct 4.

Old Business – updates:

- Last month's CSC meeting was held at Firelands. Associate Dean, Dr Katharine Dailey was the speaker. CSC members handed out life saver candy to classified staff as a thank you for their dedication and hard work.
• December 19th CSC – Paul Valdez, Associate Director of Service Learning, Community and Civic Engagement office will be the speaker and will talk about a food drive for MLK Jr Day.
• 12 Red Circled people – Danielle discussed the history with President Rogers.

New Business:

- Chair elect needed.
• Update on donation period of the Leave Bank – Viva McCarver said she is keeping February as the open enrollment period as discussed in the policy. Pat Kelly from HR is getting the committee together and will have the first meeting in January.
• OSCHE – Faith attended the annual conference at Sinclair Community College on Oct 18-19. Seven Ohio Universities and Colleges attended. She presented a written report. Summer of 2020 BGSU will host the OSCHE conference.
• CSC luncheon will be Feb 20.

Committees:

CSC

- Bylaws
Election
Personnel Welfare
Campus and Community
Website
OSCHE
Salary Compensation
Professional Development
Outstanding Service Award
Outstanding Team Award
Spirit of BG Award
Scholarship Committee

University

- CIO Advisory Board
Public Safety
PACHWI
University Council
Service Award
Equal Opportunity
Information Technology
Professional Affairs

Good of the Order – remember to bring a dozen cookies to share at next CSC meeting, December 19.

Adjournment