



Classified Staff Council Meeting Minutes February 21, 2018 – ED 113

Present: Faith Olson-Elsea (Chair), Kathy Dean, Mark Henning, Antoinette Jacobs, Danielle Burkin, Roger Heminger, Anna Lynch, Teresa Mayo, Amber Snyder, Jennifer Johnson, Deborah Lowery, Yolanda Flores, Margo Kammeyer (ASC Rep) and Terry Carver.

Excused: Karla Leady, Marsha Bostelman, Tena Spratt, Linda Hamman and Firelands Rep.

Announcements:

- CSC meetings, March 21 and April 18, 2018, will be in 108 EPPLER NORTH, 10 am – noon
- Meeting with Interim President Rogers Tuesday, Feb. 27, 2018 at 2:00 pm Chart Room – The CSC Representatives who will be invited – Anna, Amber, Teresa, Deb, Jen, Kathy, Mark, Roger, Tena, and Faith – possible discussion points (Leave Bank, HB meeting, hearing process, red circled, Core Values, CSC voice for all classified staff)
- CSC members - communication with those you serve – via email. Contact Beth Ann Rife (HR) at barife@bgsu.edu or Antia Pump (HR) at antrap@bgsu.edu to get a list of emails for employees in your area.
- Undergraduate Student Senate Resolution – to formally support the BGSU Student Green Initiatives Fund's Solar Pledge of \$500,000.

Reports:

- Secretary Report – Flores motioned to approve minutes from Jan. 17, 2018, seconded by Henning, passed.
- Treasurer Report – presented by Leady. Heminger motion to accept, Lowery seconded, passed.
- Administrative Staff Report – Kammeyer reported trustee Megan Newlove is coming to ASC next month. They will discuss vision of board's mentor program.
- Retirees report – no report
- Firelands report – Dean is the new CSC rep for Firelands. She emailed the staff letting them know the dates for CSC and asked for comments, feedback, anything to share with CSC to let her know.

Chair's Report:

- Note of thanks from Center for Community & Civic Engagement – Report of MLK, Jr Day of Service by Roger Heminger
- The BGSU shuttle service has been outsourced. The 4 full-time employees will continue to be employed at BGSU. The 8 part-time drivers plus one intermittent driver will be offered employment with the new company, but the rate of pay will be lower and the benefits reduced/not offered. The 7 student employees will not continue as drivers. This goes into effect this summer.
- Chairs of all constituent groups have been asked to give presentations at each Board of Trustee meeting.
- Notes from Tri-Chair Meeting – University Council Meeting – reports attached.
- Leave Bank review – draft was sent back to HR on Feb. 15 with our suggested revisions. The issue is the definition of family member. HR changed this to only: "legal spouse and legally dependent children". The committee would like this to match the definition as described in the newly HR revised staff handbook.
- CS Handbook revisions and presentation – February 15 the committee sent the handbook back to HR with our suggested revisions. There are three major issues. Concerns about shared governance, approving staff time off for committee work, and the process for disciplinary hearings.

Old Business – updates:

- Chair elect – Danielle and Tony will be co-chair elects for the remainder of the year.
- Friday facts – additional topics – introduce CSC members – take photo of all members.
- Web page updates – Tena Spratt – no report.
- Shirt status – Johnson discussed choices. Heminger motioned to use logo #2, Flores seconded, passed.
- CSC list of representatives and open positions – Elections schedule. Lowery will send out an email.
- Social for ASC & CSC – basketball game was not well attended. Need to brainstorm for ideas.

New Business:

- Talk to your constituents – what do they want from CSC members?
- Records Management info – see document.
- May's Award Ceremony – Planning – Outstanding and Team Awards notices have been sent to CSC-Minutes
- OSCE representative from CSC – looking for someone to be the rep. ACS will have one rep.
- Looking for someone to head up the Outstanding Team Award Committee
- June potluck – yes.

Committees – reports:

CSC

- Bylaws – no report.
- Election - Lowery will get a list of open CSC seats and who each of us represent.
- Personnel Welfare – committee is waiting to hear back from HR on the handbook and Leave Bank suggested revisions.
- Campus and Community – no report.
- Website – no report.
- OSCHS – see report.
- Salary Compensation – Henning will email the committee to call the first meeting.
- Professional Development – there will be a meeting in April for 1 hour in Eppler.
- Outstanding Service Award – no report.
- Outstanding Team Award – no report.
- Spirit of BG Award – no report.
- Campus and Community – no report.
- Scholarship Committee – no report.

University

- CIO Advisory Board – no report.
- Public Safety – no report.
- PACHWI – meeting cancelled until Feb 26.
- University Council – no report.
- Service Award – no report.
- Equal Opportunity – meeting was Feb 8, handed out grievance policy.
- Information Technology – no report.
- Professional Affairs – meeting Feb 5, textbook affordable policy discussed.

Good of the Order

Adjournment